

**NORTHERN KENTUCKY AREA PLANNING COMMISSION
MEETING MINUTES
APRIL 30, 2003**

Chairman Afton Kordenbrock called the meeting of the Northern Kentucky Area Planning Commission to order at 5:45 pm in the first floor conference room of the Commission's offices in Fort Mitchell, Kentucky. Attendance of the members was as follows.

Term Present Absent

Chairman Afton Kordenbrock May 2002 through May 2004 X

Vice Chairman Paul Hahn May 2001 through May 2003 X

Treasurer Bill Goetz May 2002 through May 2004 X

Commissioner Billy Bradford May 2001 through May 2003 X

Commissioner Tom Kriege May 2002 through May 2004 X

Commissioner Tom Litzler May 2002 through May 2004 X

Commissioner Lou Noll May 2001 through May 2003 X(Arrived at approx 6:45 pm)

Also present were Dennis Andrew Gordon, FAICP, Executive Director; Mayor Mark Kreimborg, Chair, Area Planning Council Budget Review Committee, Mayor Tom Holocher, Fort Mitchell, Mayor John Link, Area Planning Council President, and Gail H. Deatherage, Administrative Assistant. .

Commissioner Noll gave the invocation and Vice Chairman Hahn led the Pledge of Allegiance.

Chairman Kordenbrock noted that this was a special meeting of the planning commission called to meet with the Area Planning Council's Budget Review Committee to review the NKAPC proposed 2004 Budget. He explained that the planning commission had previously met to review the budget on Wednesday, April 23, 2003, and had recommended its presentation to the Council's Budget Review committee. After approval by the Council at its business meeting on June 30, 2003, the Commission would then adopt the budget immediately following the meeting. Chairman Kordenbrock then went over the budget with the committee members present and the commission members and Mr. Gordon answered their various questions. Some concern was expressed by Mayor Holocher as to whether work being done in Campbell County by staff is sufficiently covering expenses and that we are charging them enough. Commissioner Goetz noted that a new billing system is being installed by which staff will be tracking billable hours and get a better handle on this.

Some discussion ensued with regard to the continuing rise of healthcare costs, salaries, and pensions and whether we were keeping up with the percentage in increases. Mr. Gordon noted that this is definitely a concern and explained how he arrived at the figures covering these items. Commissioner Kriege noted that the commission had appointed a long-range financial planning committee to look at this along with

other facets of the budget; he is chairman of this committee. He gave some background on the work this commission has been charged to do and looking at the past budget history is one of them.

Mayor Link asked if the planning commission had considered a tax increase. Chairman Kordenbrock noted that the planning commission had discussed this area very seriously, but for various reasons, had decided not to pursue a tax increase at this time. Commissioner Kriege explained that the tax increase is important to the commission members, and it is not something they take lightly. He continued that because they did not pursue the tax increase this past year, they have had to take more money out of the reserve fund in order to balance the budget.

Mayor Holocher asked when a decision would be made on whether to pursue a tax increase. Commissioner Kriege noted that his committee is in the early stages of its research and that they plan to have a report ready for the commission by Fall 2003. That report would include recommendations on what direction they feel the commission should go; he said he feels the Area Planning Council should/will be very much involved in this process should they decide to go for a tax increase. He further noted he wanted to assure the Council that the NKAPC is concerned about pursuing a tax increase and wants to be prepared in its justification of such a recommendation for an increase.

After some general comments, Mayor Kreimborg made a motion to recommend that the proposed NKAPC 2004 budget be recommended for approval to the Northern Kentucky Area Planning Council at its business meeting on June 30, 2003; Mayor Link seconded the motion. The motion passed unanimously.

Mr. Gordon noted that work is still being done on the 2003-04 Work Program and that this information will be sent out with the proposed budget to Council members as soon as it is completed.

Chairman Kordenbrock thanked the Council's Budget Review Committee members for their time, continued support and confidence in the planning commission.

Chairman Kordenbrock then asked for a motion to go into executive session to discuss a personnel matter, pursuant to KRS 61.810. Commissioner Kriege made a motion to go into Executive Session. Commissioner Bradford seconded the motion. Chairman Kordenbrock asked if there were any questions; there were none. He then asked for a voice vote, which found unanimous approval on the motion. The motion passed and the Commission went into Executive Session at 6:40 pm

Chairman Kordenbrock noted the commission came out of Executive Session at 7:15 pm and asked if there was any additional business to come before the Commission. He noted that during the Executive Session personnel matters were discussed and that no actions were taken. The meeting adjourned with unanimous consent at 7:15 pm