

**NORTHERN KENTUCKY AREA PLANNING COMMISSION
MEETING MINUTES
NOVEMBER 12, 2003**

Chairman Afton Kordenbrock called the monthly discussion forum of the Northern Kentucky Area Planning Commission to order at 5:45 pm in the first floor conference room of the Commission's offices in Fort Mitchell, Kentucky. Attendance of the members was as follows.

Term Present Absent

Chairman Afton Kordenbrock May 2002 through May 2004 X

Vice Chairman Paul Hahn May 2001 through May 2005 X

Treasurer Bill Goetz May 2002 through May 2004 X

Commissioner Billy Bradford May 2001 through May 2005 X

Commissioner Tom Kriege May 2002 through May 2004 X

Commissioner Tom Litzler May 2002 through May 2004 X

Commissioner Lou Noll May 2001 through May 2005 X

Also present were Dennis Andrew Gordon, FAICP, Executive Director; Keith Logsdon, Deputy Director for Long Range Planning; Garry Edmondson, legal counsel; and Gail H. Deatherage, Administrative Assistant.

Commissioner Bradford gave the invocation and Chairman Kordenbrock led the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

Chairman Kordenbrock asked if the agenda's contents were acceptable or if anyone had any additions/corrections. Commissioner Goetz made a motion to accept the agenda as presented; Commissioner Kriege seconded the motion. Chairman Kordenbrock asked for a voice vote on the motion, which found unanimous approval. The motion passed.

OLD AND UNFINISHED BUSINESS

Chairman Kordenbrock asked if the Minutes of October 22, 2003, were acceptable or if anyone had any additions/corrections. Commissioner Goetz made a motion to accept the Minutes of October 22, 2003; Commissioner Kriege seconded the motion. Chairman Kordenbrock asked for a roll call vote, which found Commissioners Hahn, Goetz, Bradford, Kriege, and Chairman Kordenbrock in favor. The motion passed unanimously.

Chairman Kordenbrock asked for the Legal Counsel Update. Mr. Edmondson stated there was nothing new to report on litigations with the exception that a meeting would be held on November 13, 2003, for the Jump trial, which is scheduled for March 2004. He noted that Mr. Burke would be a witness in this trial and that Mr. Tom Nienabor is the attorney for the insurance company representing NKAPC. There were no questions for Mr. Edmondson.

Mr. Gordon noted that Mr. Logsdon was present to give an update on his long-range planning efforts.

Mr. Logsdon stated he had been working with officials on the southern Kenton County industrial effort pointing out that in the last CPU an area south of Bristow Road had been identified for industrial development. He further noted that over the years this area had been scaled back due to criticism from areas residents the KCFC had backed off the issue, but now feel it is time to change the area due to the industrial growth and the potential tax base. He explained that the South Kenton County Task Force in their many meetings had also identified this area as appropriate for industrial use, due to its proximity and being immediately adjacent to the Boone County industrial area. He stated that Tri-Ed and Boone County officials were urging that this area be zoned industrial and gave some further overview on the location of the area and how staff will proceed in this effort by holding public meetings, doing a thorough analysis, utilizing design schemes, identifying environmentally sensitive areas, attracting non-polluting industries and no warehousing, etc. and that he intends for the planning commission to be involved in this process. Mr. Edmondson asked what information is being given to the real estate industry and Mr. Logsdon replied that they will be contacted when everything is together and there is a clearer picture. Chairman Kordenbrock asked about Fiscal Court participation and if they are in agreement and Mr. Gordon replied he had met with J/E Murgatroyd to discuss this and he is in total agreement. Mr. Logsdon stated they plan to have a task force of citizens from the area who will be affected in order for them to have some input and also to have a better understanding on what is going to happen and what is being proposed.

Mr. Logsdon gave some overview on his work on the Kenton County ALS/BLS study and passed out a handout of the draft of the Charge which has come out of meeting with the mayors' group, fire chiefs, etc., and will be presented at the ALS/BLS meeting on November 19, 2003. He stated he had met with over half of the county fire chiefs and felt it was creating some very good "pr" and feel they have been given an opportunity to submit their ideas, suggestions, and comments and seemed to appreciate the opportunity to have someone "listen" to them. He then showed via display boards the coverage areas and the approximate response times for the various response units. Mr. Logsdon then answered some general questions from the members.

Mr. Gordon stated that the Financial Reports for October and November will be mailed to the members due to only having one meeting in November and the fact that the December

meeting will be a shortened meeting. He stated that if anyone had any questions or comments, he would follow up with them personally.

Mr. Gordon noted that he had met with the KCPC By-Laws Committee and then passed out a handout showing the proposed fees for fiscal year 2004 and noted that increased revenue for the NKAPC Budget is based on projected activity by staff. He stated that a big issue is engineering review and inspections and that this been an on-going discussions with mayors and staff since he has been here. He noted it was the goal of staff to streamline the fee structure and then gave some overview on the various inspection fee increases, noting that staff is hopeful that the increase will provide enough monies to cover the cost of an additional inspector. Mr. Gordon stated that several mayors have stated that another inspector is needed and have indorsed the fee increase and that he plans to meet with the Homebuilders Association Land Development Council to discuss this with them and then gave some overview on the work of the By-laws Committee.

Mr. Gordon on the quarterly report for internal departments that staff is working on a new format for each department for billing for contract time and that he will have an update when the program is fully operational.

Mr. Gordon noted that the new audit firm of Gorder Van Walker has started the 2002 audit and that it is just about completed and felt it was going smoothly.

Mr. Gordon noted that in the Long Range Planning/comprehensive plan implementation efforts that there would be specific proposals and he would like to form a group to study this and would to have these issues discussed at the meetings in January 2004.

Mr. Gordon showed via display boards the concept plans for the second floor renovations of the building and other building progress. He stated that the outside locking system on all entrances had been changed and new keys issued to staff, and that the outside display sign on Royal would be repainted and would have the NKAPC name on it soon. Mr. Edmondson asked about the Huff name on the awning at the north end of the building and Mr. Gordon stated that depending on the budget that he is planning to possibly add new awnings at the main entrances on the south end and will have the company look at that awning and see if the Huff name can be removed.

Chairman Kordenbrock asked if there were any questions for the Executive Director; there were none.

Chairman Kordenbrock reminded members there would be no meeting on Wednesday, November 26, due to the Thanksgiving holiday and asked that staff see that a notice of this cancellation be placed in the newspapers. He also reminded that the next meeting of the commission would be on Wednesday, December 17 at 4:45 pm, prior to the joint

holiday party for staff starting at 5:00 pm

Chairman Kordenbrock noted that NKAPC's appointment as representative to OKI for 2004 would need to take place and that he felt the present representative, Mr. Grieme, was doing a very good job and felt he should be reappointed. Commissioner Hahn made a motion to reappoint Mr. Ralph Grieme as the NKAPC representative on the OKI Board for 2004; Commissioner Bradford seconded the motion. Chairman Kordenbrock asked if there were any questions; there were none. He then asked for a roll call vote which found Commissioners Hahn, Goetz, Bradford, Kriege and Chairman Kordenbrock in favor. Motion passed unanimously.

Chairman Kordenbrock asked for committee reports.

Commissioner Kriege stated that the LRFP Committee plans to meet with Mr. Gordon next week and will get back on course.

Commissioner Hahn asked about changing the meeting starting time to 5:15 pm. After some discussion, members in attendance were in agreement and Chairman Kordenbrock asked staff to find out from Mr. Litzler and Mr. Noll if this is agreeable with them, and if they so agreed, that meetings starting in January 2004 would start at 5:15 pm.

Chairman Kordenbrock asked if there were any other comments or business to come before the Commission. There being no further business, he adjourned the meeting with unanimous consent at 6:55 pm.