

**Northern Kentucky Area Planning Commission
Special Meeting Minutes: May 19, 2004**

Chairman Bill Goetz called the special meeting of the Northern Kentucky Area Planning Commission to order at 5:16 pm in the first floor conference room of the Commission's offices in Fort Mitchell. Attendance of the members was as follows.

Term Present Absent

Bill Goetz Chairman May 2004 through May 2006 X

Vice Chairman Paul Hahn May 2003 through May 2005 X

Treasurer Tom Kriege May 2004 through May 2006 X

Commissioner Billy Bradford May 2003 through May 2005 X

Commissioner Afton Kordenbrock May 2004 through May 2006 X

Commissioner Tom Litzler May 2004 through May 2006 X

Commissioner Lou Noll May 2003 through May 2005 X

Also present were Dennis Andrew Gordon, FAICP, Executive Director; and Gail H. Deatherage, Administrative Assistant.

Commissioner Kordenbrock gave the invocation and Chairman Goetz led the Pledge of Allegiance.

Chairman Goetz asked Mr. Gordon how he was proceeding with building plans. Mr. Gordon noted that at the meeting on May 12 the Commission tabled a motion to proceed with pursuing bidding for the renovation of the building. Commissioner Kriege made a motion to remove the tabled motion for further discussion; Commissioner Litzler seconded the motion. A roll call vote found unanimous approval.

Mr. Gordon reported that he met with Mr. Humpert, architect for the project, and that Mr. Humpert had confirmed that the bidding process can be structured any way the Commission wants it to be (i.e., by pod, area, etc.) and that rehabbing would continue on the same schedule as planned. He reported that the Commission could pursue alternate bids for completion of the conference room and Huff area (south pod) if that's what members wanted. Mr. Gordon stated that Mr. Humpert indicated this would be no problem for the successful contractor, as they are used to this type of bidding process. Mr. Gordon answered some general questions with regard to the architect's fee, additional construction costs, etc. Mr. Gordon gave a recap of where various departments will be in the building. Commissioner Kordenbrock expressed concern about losing the revenue from the south pod and feels the large interstate sign should be a source of income for the Commission. Chairman Goetz noted he was inclined to go ahead with the basic project and then have two alternate specs included.

Mr. Gordon noted he is working on various aspects of the draft FY05 Budget. He noted that Council President Adam Koenig has a conflict at 5:00 pm on May 26 and would not be here until 6:30 pm for the meeting with the Council's Budget Review Committee. He suggested that the Commission proceed with

its regular meeting at 5:15, recess at 6:30 and pursue the budget review with the committee, and then reconvene at the conclusion of that meeting. Members agreed with the suggestion.

Mr. Gordon then explained the contents of each line item for revenues and expenditures in the proposed FY05 annual work program and budget for commission members' information. He answered some general questions about various items in the budget.

After this thorough review, Commissioner Hahn made a motion to recommend the proposed FY05 Annual Work Program and Budget to the Area Planning Council's Budget Review Committee; Commissioner Kordenbrock seconded the motion. Chairman Goetz asked if there were any questions; there were none. Chairman Goetz called for a roll call vote, which found Commissioners Hahn, Kriege, Bradford, Kordenbrock, Litzler, and Chairman Goetz in favor. The motion passed unanimously.

Chairman Goetz adjourned the meeting at 7:00 pm.