

**Northern Kentucky Area Planning Commission**  
**Meeting Minutes: June 9, 2004**

Chairman Bill Goetz called the monthly business meeting of the Northern Kentucky Area Planning Commission to order at 5:15 pm in the first floor conference room of the Commission's offices in Fort Mitchell. Attendance of the members was as follows.

Term Present Absent

Chairman Bill Goetz May 2004 through May 2006 X

Vice Chairman Paul Hahn May 2003 through May 2005 X

Treasurer Tom Kriege May 2004 through May 2006 X

Commissioner Billy Bradford May 2003 through May 2005 X

Commissioner Afton Kordenbrock May 2004 through May 2006 X

Commissioner Tom Litzler May 2004 through May 2006 X

Commissioner Lou Noll May 2003 through May 2005 X

Also present were: Dennis Andrew Gordon, FAICP, Executive Director; Garry Edmondson, legal counsel; and Gail H. Deatherage, Administrative Assistant.

Commissioner Noll gave the invocation and Chairman Goetz led the Pledge of Allegiance.

#### ACCEPTANCE OF AGENDA

Chairman Goetz asked if the agenda's contents were acceptable or if anyone had any additions/corrections. Commissioner Kriege made a motion to accept the agenda; Commissioner Noll seconded the motion. Chairman Goetz asked for a roll call vote on the motion which found unanimous approval. The agenda was accepted.

#### OLD AND UNFINISHED BUSINESS

Chairman Goetz asked if the Minutes of the May 26, 2004, meeting were acceptable or if anyone had any additions/corrections. Commissioner Litzler pointed out several typo errors and asked that these be corrected in the Minutes. Commissioner Kordenbrock made a motion to accept the Minutes as corrected; Commissioner Litzler seconded the motion. Chairman Goetz called for a roll call vote which found Commissioners Kriege, Kordenbrock, Litzler, Noll, and Chairman Goetz in favor. The motion passed unanimously.

Chairman Goetz asked for an update from legal council. Mr. Edmondson noted that the Kenton County Fiscal Court had held its retreat and that Mr. Gordon attended to give an update on zoning issues in Kenton County. He reported Mr. Gordon had done a good job explaining the new one stop shop program and that he and Mr. Logsdon had pleased the Court with their plans to move forward on pursuing

rezoning of land for economic development purposes south of Independence. He gave an update on the status of the SOB study, noting Kenton County officials are waiting for Campbell County to hold its first reading. He provided some overview on the potential impact of a recent Kentucky Supreme Court decision regarding SOBs and explained how the decision could affect future decisions. He also updated members on another Kentucky Supreme Court decision that states that counties cannot maintain roads which extend into city limits and how this will impact various city budgets.

Chairman Goetz asked if there were any questions for legal counsel; there were none.

Mr. Gordon reminded members that the Commission had asked staff to look at traffic issues, congestion etc., and to make recommendation to the Kenton County Planning Commission. He reported that staff has been looking into these issues. He gave some background on the work they are doing and noted that their report would be ready for presentation to the Commission at some future meeting.

Mr. Gordon stated that he is working with Mr. Edmondson on the Interlocal Agreement required for the One Stop Shop codes administration program. He stated he will be meeting with the cities with which we have contracts to get them on board first and then will meet with the rest of the cities to seek their involvement by September 2004. Mr. Gordon answered some general questions from the Commission.

Mr. Gordon reported he had met with Mr. Humpert to discuss the impact that an increase in staff due to the one stop shop program will have on the usage of the building. He recommended that with the numerous issues being considered currently, a revised project schedule should be considered. He also provided members his proposed building renovation timeline (copy attached to the original Minutes). Some discussion ensued with regard to the number of people who could potentially be added, with Mr. Gordon answering some general questions from the Commission. After further discussion, Commissioner Kriege made a motion to approve the proposed time line; Commissioner Litzler seconded the motion. Commissioner Kordenbrock expressed concern that there is no final draft of the building plans yet and noted he was against any changes being considered or any monies being spent on the first floor conference room. He said he feels the room is adequate as it is and does not need to be enlarged or moved. Commissioner Kriege responded that the Kenton County Planning Commission has committed monies for the changes to the conference room. There were no further comments.

Chairman Goetz asked if there were any questions on the motion; there were none. He then asked for a roll call vote which found Commissioners Kriege, Litzler, Noll, and Chairman Goetz in favor; Commissioner Kordenbrock voted against the motion. The motion passed 4-1.

Mr. Gordon noted that Commissioner Litzler had asked for some background information on the Commission's responsibilities with regard to KRS 147. He passed out specific KRS 147 statutes to the members (copy attached to the original Minutes). Some discussion ensued. Mr. Gordon explained that he feels the NKAPC was established to provide for efficiency, service, recommendations, advice, and coordination to the local governments of Kenton County.

Mr. Gordon reported that due to a timing conflict with an APA audio conference, the Commission's regular meeting on June 23, 2004, will begin at 5:45 pm instead of 5:15 pm. Chairman Goetz asked for staff to assure that the media is notified of this time change.

Chairman Goetz noted that he had sent a letter to all Kenton County mayors and the Fiscal Court announcing the "retirement" of former Chair Kordenbrock. Commissioner Kordenbrock thanked Chairman Goetz for the letter and his comments.

Chairman Goetz read letters from Mr. Larry Klein, City of Fort Wright, commending Mr. Gordon and the Commission for the good work on the budget and from OKI commending Ms. Larisa Keith for her work on a recent Walkable Community Workshop.

A discussion ensued with regard to a memo drafted by Mr. Gordon and Commissioner Kriege regarding the FY05 budget. Mr. Gordon stated he felt the memo was necessary to establish and justify why we are pursuing new programming and that the timeline was necessary for members to understand how and why we are where we are today. After further discussion on the length of the memo by the Planning Commission, Chairman Goetz directed the executive director to streamline the memo and asked that a draft be provided at the next meeting.

Chairman Goetz asked if there were any other comments or business to come before the Commission. There being none, he adjourned the meeting with unanimous consent at 6:50 pm.