

**Northern Kentucky Area Planning Commission
Meeting Minutes: July 28, 2004**

Chairman Bill Goetz called the monthly business meeting of the Northern Kentucky Area Planning Commission to order at 5:45 pm in the first floor conference room of the Commission's offices in Fort Mitchell. Attendance of the members was as follows.

Term Present Absent

Chairman Bill Goetz May 2004 through May 2006 X
Vice Chairman Paul Hahn May 2003 through May 2005 X
Treasurer Tom Kriege May 2004 through May 2006 X
Commissioner Billy Bradford May 2003 through May 2005 X
Commissioner Afton Kordenbrock May 2004 through May 2006 X
Commissioner Tom Litzler May 2004 through May 2006 X
Commissioner Lou Noll May 2003 through May 2005 X

Also present were: Dennis Andrew Gordon, FAICP, Executive Director; Garry Edmondson, legal counsel; and Gail H. Deatherage, Administrative Assistant.

Commissioner Bradford gave the invocation and Chairman Goetz led the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

Chairman Goetz asked if the agenda's contents were acceptable or if anyone had any additions/corrections. Commissioner Bradford made a motion to accept the agenda; Commissioner Hahn seconded the motion. Chairman Goetz asked for a roll call vote on the motion which found unanimous approval. The agenda was accepted.

OLD AND UNFINISHED BUSINESS

Chairman Goetz asked if the Minutes of the June 23, 2004, meeting were acceptable or if anyone had any additions/corrections. Commissioner Noll asked the minutes to be corrected to show that a vote on Page 4, Paragraph 5 passed by a vote of 5-0. He also asked for clarification of the wording on Page 5, Paragraph 4. Mr. Gordon explained what he meant by the statement and noted the minutes would be changed for better clarification of his comments. Commissioner Kordenbrock made a motion to accept the Minutes of June 23 as amended; Commissioner Noll seconded the motion. Chairman Goetz called for a roll call vote which found Commissioners Hahn, Kriege, Bradford, Kordenbrock, Noll, and Chairman Goetz in favor. The motion passed unanimously.

Chairman Goetz asked if the Minutes of the June 30, 2004, meeting were acceptable or if anyone had any additions/corrections. Commissioner Kriege noted he was absent. Commissioner Noll made a

motion to accept the Minutes of June 23 as amended; Commissioner Hahn seconded the motion. Chairman Goetz called for a roll call vote which found Commissioners Hahn, Bradford, Kordenbrock, Noll, and Chairman Goetz in favor. Commissioner Kriege abstained. The motion passed.

Chairman Goetz noted that members had received the preliminary (year-end) June 2004 Report of Receipts and Expenditures. Mr. Gordon explained that staff will have revised figures soon and these figures will be included in a revised report which will be sent to members next month. Commissioner members questioned various line items and Mr. Gordon responded. Since this report is based on preliminary figures, acceptance of the June 2004 Report will be scheduled for the August business meeting.

Chairman Goetz asked for an update from legal counsel. Mr. Edmondson responded that second reading of the Sexually-Oriented Business (SOB) Licensing Ordinance is scheduled for the August 17 meeting of Kenton County Fiscal Court and that Campbell County Fiscal Court is preparing for its first reading of the ordinance. He gave a brief overview of a Supreme Court ruling/decision on the appeal process for denying permits.

Mr. Edmondson noted that members had asked him to check the lease with Huff regarding the interstate sign. He reported his feeling that they are within the boundaries of the lease and would recommend no action be taken in this regard. He also gave a brief overview on the Jump litigation, noting that Kenton Fiscal Court has petitioned the Kentucky Transportation Cabinet to lower the speed limit in the area of the Jump development for safety reasons. He also noted they are seeking bids on engineering costs for road improvements.

Chairman Goetz asked if there were any questions for legal counsel; there were none.

Mr. Gordon gave an update on his progress with the One Stop Shop program and his on-going discussions with local governments. He reported his feeling that all local governments with existing contract were ready to sign on (11 of the 21 local governments). He said he would be meeting with all other local governments in an attempt to get them to sign on and anticipated that the final number of governments to be included would be 15 or 16. He said he is working on the standardized fees and would be prepared to report on them during the business meeting in August.

Mr. Gordon also reported on a meeting he had with Van Cook, the new Executive Director of the Kentucky Office of Housing, Buildings, and Construction. He said Mr. Cook expressed an interest in co-locating some of the state's inspectors in our building and working on an agreement to this effect with NKAPC. He concluded by saying he hoped to meet with Mr. Cook again before the Commission's next meeting.

Mr. Gordon reported on meeting with Larry Humpert regarding the building renovation and that everything is on schedule as far as the timeline is concerned. He explained that staff had some concerns about going to modular/cubicle furniture and that the space planner had arranged to have a model

cubicle in house for staff to look at, sit in, and examine to see what their surroundings would be like. He said that this appeared to dissipate some staff concerns, noting that each cubicle will be designed for the individual's needs. He further noted he is hopeful to have a final interior layout available in August.

Mr. Gordon gave some update comments on the staff's work and meetings on the ALS/BLS study.

Mr. Gordon noted that work on the GIS marketing initiative is going well. He stated that the GIS partners had authorized a new name for the system, now officially LINK GIS. He said that the GIS website would be reconfigured to include the new logo.

Commissioner Noll stated he would like to make a motion to go into executive session at the end of the meeting in accordance with KRS 61.810(f); Commissioner Bradford seconded the motion. A roll call vote found Commissioners Hahn, Kordenbrock, Kriege, Bradford, Noll, and Chairman Goetz in favor. The motion passed unanimously.

Mr. Gordon recommended that the public hearing and resulting decision on setting the 2004 tax rate be set for Monday, September 13, 2004 at 5:15. He suggested that if Commission members were agreeable, they could reschedule their September discussion forum from Wednesday, September 8 to coincide with the September 13 hearing. Commissioner Kordenbrock noted he was not in favor of changing the date of the Commission's regular meeting. After additional discussion, Commissioner Noll made a motion to change the regular meeting to 5:15 on September 13, 2004, and to schedule the public hearing for that date and time; Commissioner Kriege seconded the motion. Chairman Goetz asked if there were any questions; there were none. He then asked for a roll call vote which found Commissioners Hahn, Kriege, Bradford, Noll, and Chairman Goetz in favor; Commissioner Kordenbrock was opposed. The motion passed 5-1.

Mr. Gordon noted that he is working on the legal advertisements for the tax rate public hearing and on the talking points that would be necessary thereafter. He said he would provide this information when it is available.

COMMENTS FROM MEMBERS

Chairman Goetz asked for members comments. He read a note thanking the Commission for its expression of sympathy from the Bradford family. He then read a note from Fort Wright Administrator Larry Klein thanking staff members Keith Logsdon and Melissa Jort on their professionalism and work on the Madison Pike/KY 17 Corridor Study. Chairman Goetz noted that two GIS staff members are now certified GIS professionals (GISP) and congratulated Trisha Brush and Kyle Snyder for earning this certification.

Commissioner Bradford reminded everyone of the benefit for Ralph Fields on Saturday, July 31, from 2-9 p.m.

NEW BUSINESS

Mr. Gordon recommended the Commission authorize the Chairman and him to sign a proposed professional services contract with Pendleton County Fiscal Court for GIS services. He noted that legal counsel looked at the contract and approves. Commissioner Noll made a motion to authorize the Chairman and executive director to sign the contract; Commissioner Hahn seconded the motion. Chairman Goetz asked if there were any questions; there were none. He then asked for a roll call vote which found Commissioners Hahn, Kordenbrock, Kriege, Bradford, Noll, and Chairman Goetz in favor. The motion passed unanimously.

Commissioner Noll questioned the roll call vote procedure and noted he felt that persons making the motion and seconding the motion should vote first and second. After some discussion, Chairman Goetz noted he would discuss this with the Commission Secretary.

The Commission went into executive session at 6:25 p.m. to discuss personnel issues per KRS 61.810(f).

The Commission came out of executive session at 6:30 p.m. and noted for the record that no action was taken during the brief discussion.

Chairman Goetz asked if there were any other comments or business to come before the Commission. There being none, he adjourned the meeting with unanimous consent at 6:32 pm.