

**Northern Kentucky Area Planning Commission
Meeting Minutes: September 22, 2004**

Chairman Bill Goetz called the monthly business meeting of the Northern Kentucky Area Planning Commission to order at 5:15 pm in the first floor conference room of the Commission's offices in Fort Mitchell. Attendance of the members was as follows.

Term Present Absent

Chairman Bill Goetz May 2004 through May 2006 X
Vice Chairman Paul Hahn May 2003 through May 2005 X
Treasurer Tom Kriege May 2004 through May 2006 X
Commissioner Billy Bradford May 2003 through May 2005 X
Commissioner Afton Kordenbrock May 2004 through May 2006 X
Commissioner Tom Litzler May 2004 through May 2006 X
Commissioner Lou Noll May 2003 through May 2005 X

Also present were Dennis Andrew Gordon, FAICP, Executive Director; Garry Edmondson, legal counsel; Stacie Hegge, legal assistant; Kirby Ramsey, Kentucky League of Cities; Larry Humpert, Architect; and Gail H. Deatherage, Administrative Assistant.

Commissioner Noll gave the invocation and Chairman Goetz led the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

Chairman Goetz noted that this was a rescheduled meeting and asked for approval of the agenda. Commissioner Kriege made a motion to accept the agenda; Commissioner Litzler seconded the motion. Chairman Goetz asked for a voice vote on the motion which found unanimous approval. The motion passed.

OLD AND UNFINISHED BUSINESS

Chairman Goetz asked if the Minutes of September 13, 2004, meeting were acceptable or if anyone had any additions/corrections. Commissioner Hahn made a motion to accept the Minutes as presented and Commissioner Noll seconded it. Chairman Goetz asked for a roll call vote which found Commissioners Hahn, Noll, Kriege, Kordenbrock, Litzler, and Chairman Goetz in favor. The motion passed unanimously.

Chairman Goetz noted that Mr. Gordon has passed out an updated Report of Receipts and Expenditures. Mr. Gordon explained that several line items had been posted in error and corrected, but that the rest of the report was correct. Chairman Goetz asked about the GIS Support/Reimbursement and Mr. Gordon explained how this line item would reflect payments from the partners. Commissioner Noll made a

motion to accept the Report of Receipts and Expenditures, subject to audit; Commissioner Hahn seconded the motion. Chairman Goetz asked for a roll call vote, which found Commissioners Noll, Hahn, Kriege, Kordenbrock, Litzler, and Chairman Goetz in favor. The motion passed unanimously.

Chairman Goetz asked for report from legal counsel. Mr. Edmondson responded that he had nothing to report. Mr. Edmondson answered some general question regarding the grievance hearing, scheduled for Thursday, September 23, 2004.

Chairman Goetz asked for update reports from Mr. Gordon and staff.

Mr. Gordon stated that a representative from the Kentucky League of Cities (KLC), Mr. Ramsey, was present to give a presentation on the reverse auction process. He also noted that Mr. Humpert was present to answer any questions. He noted that he and Mr. Humpert had met with Mr. Ramsey prior to the meeting and that Mr. Ramsey had answered some general questions regarding the reverse auction process for them.

Mr. Ramsey thanked the Commission for the opportunity to present the KLC Online Bidding/Reverse Auction process, explaining that this program was established in 2002. The program is managed by a partnership of KLC and Ecuity, a Louisville-based technology company. Its goal is to offer Kentucky governments the opportunity to generate greater competition in the procurement of goods. He gave a PowerPoint presentation, which showed how a reverse auction is conducted: a single buyer announces the intention to buy an item and multiple suppliers compete against each other to sell the item. He noted there are a variety of items you can purchase this way. He explained that there is no direct charge to public entities, but that a small transaction fee is paid by the winning supplier. He gave some further overview and highlights of the process and then answered some general questions from the Commission.

Chairman Goetz thanked Mr. Ramsey for his informative presentation and told him the Commission would take the information under consideration.

Mr. Gordon passed out the latest update on the One Stop Shop program, noting that nine of 11 cities have taken action necessary to pursue the Interlocal agreement. He provided some overview of the cities with which he is meeting. He noted that his meetings with builders on establishing a new fee schedule have proven to be very positive and that the builders and the HBANK are very enthusiastic about the program.

Mr. Gordon reminded members that the 2005 APA National Conference will be in San Francisco from March 18 to 23. He asked that if any members are planning to attend they should advise staff as soon as possible.

Mr. Gordon passed out a listing of NKAPC accomplishments since October 2002. He also provided an updated timeline for the levy process.

Chairman Goetz asked if there were any questions for the Executive Director; there were none.

Chairman Goetz asked for comments from members.

Commissioner Kordenbrock asked if the staff organizational chart could include the name of each staff person, along with their title. Mr. Gordon noted he would add names and distribute the new chart once new hiring was accomplished.

Mr. Gordon asked what, if any information the Commission wanted Mr. Humpert and him to gather in preparation for the Commission's discussion on reverse auctions. Commissioner Kriege asked about the building renovation timeline and if the on-line bidding/reverse auction process would fit in. Mr. Gordon said he didn't know and expressed concern that this process has been used only once in Kentucky to build a building. Commissioner Hahn said he felt that based on the presentation he had heard this evening, the Commission should proceed with the on-line bidding/reverse auction process.

After further discussion and comments between members and Mr. Gordon, Commissioner Kriege made a motion to proceed with the on-line bidding/reverse auction process unless new information was learned; Commissioner Hahn seconded the motion. Chairman Goetz asked if there were any questions; there were none. He asked for a roll call vote, which found Commissioners Kriege, Hahn, Kordenbrock, Litzler, Noll, and Chairman Goetz in favor. The motion passed unanimously.

Chairman Goetz reminded members he had submitted a standing committee restructuring plan to them previously. He asked members to be prepared to discuss the committee assignments at the next meeting.

Chairman Goetz asked staff to fax copies of the NKAPC meeting agenda prior to the meetings to the cities in the hope that they would attend the meetings. Mr. Gordon noted that with the data base for the E-letter that this would be easy to do.

Chairman Goetz asked if there were any other comments or business to come before the Commission. There being no further business, he adjourned the meeting with unanimous consent at 7:05 pm.