

**Northern Kentucky Area Planning Commission**  
**Meeting Minutes: April 27, 2005**

Chairman Bill Goetz called the monthly business meeting of the Northern Kentucky Area Planning Commission to order at 5:15 PM in the Commission Chambers of the NKAPC Building in Fort Mitchell. Attendance of the members was as follows.

**Term Present Absent**

Chairman Bill Goetz May 2004 through May 2006 X  
Vice Chairman Paul Hahn May 2003 through May 2005 X  
Treasurer Tom Kriege May 2004 through May 2006 X  
Commissioner Billy Bradford May 2003 through May 2005 X  
Commissioner Afton Kordenbrock May 2004 through May 2006 X  
Commissioner Tom Litzler May 2004 through May 2006 X  
Commissioner Lou Noll May 2003 through May 2005 X

Also present were: Dennis Andrew Gordon, FAICP, Executive Director; Garry Edmondson, Legal Counsel; and Gail H. Deatherage, Administrative Assistant.

Chairman Goetz led the Pledge of Allegiance and Commissioner Noll gave the invocation.

**ACCEPTANCE OF AGENDA**

Chairman Goetz asked for review and approval of the agenda. Commissioner Hahn made a motion to accept the agenda as presented; Commissioner Noll seconded the motion. Chairman Goetz asked for a voice vote on the motion, which found unanimous approval. The motion passed.

**OLD AND UNFINISHED BUSINESS**

Chairman Goetz asked if the Minutes of the April 13, 2005, discussion forum were acceptable or if anyone had any additions/corrections. Commissioner Noll made a motion to accept the Minutes as presented; Commissioner Litzler seconded it. Chairman Goetz asked for a roll call vote, which found Commissioners Noll, Litzler, Hahn, Bradford, Kordenbrock, and Chairman Goetz in favor. Commissioner Kriege abstained. The motion passed.

Chairman Goetz called for review of the February and March 2005 Reports of Receipts and Expenditures. Mr. Gordon reported on several line items' totals and gave some overview comments regarding the delinquent tax collection charges and answered some general questions regarding line items. Commissioner Bradford made a motion to accept the February and March 2005 Reports of Receipts and Expenditures as presented, subject to audit; Commissioner Noll seconded the motion. Chairman Goetz asked for a roll call vote, which found Commissioners Bradford, Noll, Kriege, Litzler, Hahn, Kordenbrock, and Chairman Goetz in favor. The motion passed unanimously.

Upon being asked by Chairman Goetz, Mr. Edmondson gave a brief update on the second phase of the SOB study. Chairman Goetz asked if there were any questions for legal counsel; there were none. Chairman Goetz asked for update reports from Mr. Gordon.

Mr. Gordon said he was pleased to inform Commission members that staff received two Earth Day 2005 awards from the Kentucky Environmental Quality Commission. The recognition was granted for staff's work on the Kenton County Brownfields Study and work with local governments on the Banklick Creek Watershed Study, various municipal tree boards, the Kenton Conservancy, etc. He also reported that staff would receive an award during the KAPA Spring Conference for their work on the Banklick Creek Watershed Study.

Mr. Gordon reminded members of the work session on the FY06 annual work program and budget to be held on Thursday, April 28 starting at 3:00 PM. He passed out a preliminary agenda for this special session and noted that the main focus of this meeting would be the work program. He stated he felt the work program was the most important component of the pair because it illustrates where budget monies would be spent. Chairman Goetz noted he felt it was important to be able to track what work we are doing outside of Kenton County and Mr. Gordon responded that the new time tracking system would aid in this effort.

Mr. Gordon reported that staff member Marvin Benfield would be retiring after 22 years with the Commission. He announced that the new organization chart with staff pictures would be ready early in May.

Mr. Gordon said that the liability insurance task force had polled various Kenton County local governments to find out from whom they purchase their liability insurance coverage. He reported that most of them are using either Kentucky Municipal League or Kentucky Association of Counties. He then provided some background on insurance coverage through the Fiscal Court and noted that a proposal should be ready by the first meeting in May.\

Mr. Gordon reported that the City of Cold Spring has asked staff for a formal proposal for providing services similar to the Kenton County One Stop Shop.

Mr. Gordon gave some update comments on his recent attendance at a Campbell Leadership Action Group meeting. The group of prominent Campbell County business people meets once a month to discuss Campbell County issues. He reported he had made a presentation and answered some very interesting questions dealing with planning coordination and the demise of NKAPC's jurisdiction in Campbell County.

Mr. Gordon noted that legal counsel is researching the Memo of Understanding proposed for action by the Kenton County Planning Commission. The memo is to reduce to writing that Commission's financial commitment to the total cost for the new Commission Chambers.

Mr. Gordon reported that the building renovation project is on schedule, noting the second floor north

and south pods will be completed by May 6. He noted that the Kenton County Planning Commission will have its first meeting in the new Commission Chambers on Thursday May 5, 2005. The meeting will be televised.

Mr. Gordon gave an update on the One Stop Shop program, noting that 14 cities should be on board by July 1, 2005. He passed out a spreadsheet showing the status of various Kenton County local governments (attached to the original Minutes).

Chairman Goetz asked if there were any questions for Mr. Gordon; there were none.  
(Mr. Noll left the meeting at 6:30 pm)

Chairman Goetz asked for members' comments.

Commissioner Kordenbrock said he thought the new Commission Chambers were very nice. He asked if Commissioner's name plates could be attached to the front of the desk as Fort Mitchell did in its Council Room. After some discussion, it was decided that the Kenton County Planning Commission members sitting on the lower level would block the names.

Commissioner Kriege, proud new father, passed out pictures of his new daughter, Hallie Justina.

Commissioner Hahn noted he would not be at the special meeting on Thursday and expressed deep appreciation for the time he was able to serve on the Area Planning Commission. He said it had been his pleasure to serve with such a great group of gentlemen. He thanked everyone for their support.

Chairman Goetz presented Commissioners Bradford and Hahn with marble and glass mementos as tokens of appreciation for their loyal and outstanding service to the NKAPC.

Chairman Goetz asked if there were any other comments or other business to come before the Commission. There being no further business, he adjourned the meeting with unanimous consent at 6:45 PM.