

**Northern Kentucky Area Planning Commission
Meeting Minutes: March 22, 2006**

Chairman Bill Goetz called the monthly business meeting of the Northern Kentucky Area Planning Commission to order at 5:15 PM in the Commission Chambers of NKAPC Building in Fort Mitchell. Attendance of the members was as follows.

	Term	Present	Absent
Chairman Bill Goetz	May 2004 through May 2006	X	
Vice Chairman Tom Kriege	May 2004 through May 2006	X	
Treasurer Tom Litzler	May 2004 through May 2006	X	
Commissioner Gloria Grubbs	May 2004 through May 2006	X	
Commissioner Lou Noll	May 2005 through May 2007	X	
Commissioner Dick Spoor	May 2005 through May 2007	X	
Commissioner Gene Weaver	May 2005 through May 2007	X	

Also present were: Mike Williams, Sherrill Morgan Insurance; Keith Logsdon, AICP, Deputy Director for Long Range Planning; Stacy Hege, legal counsel; Garry Edmondson, legal counsel; and Gail H. Deatherage, Administrative Assistant.

Chairman Goetz led the Pledge of Allegiance and Commissioner Noll gave the invocation.

ACCEPTANCE OF AGENDA

Chairman Goetz asked for review and approval of the agenda. Commissioner Kriege made a motion to accept the agenda as presented; Commissioner Weaver seconded the motion. Chairman Goetz asked for a voice vote on the motion, which found unanimous approval. The motion passed.

UNFINISHED BUSINESS

Chairman Goetz asked if the Minutes of the March 8, 2006, business meeting were acceptable or if anyone had any additions/corrections. Commissioner Litzler made a motion to accept the Minutes of March 8, 2006, as presented; Commissioner Grubbs seconded it. Chairman Goetz asked for a roll call vote, which found Commissioners Weaver, Grubbs, Litzler, Noll, Spoor, and Vice Chairman Kriege, in favor. Chairman Goetz did not vote. The motion passed.

Mr. Gordon noted members had received copies of the February 06 Report of Receipts and Expenditures, which reflects 67 percent of the fiscal year. (Report attached to the original Minutes.) He pointed out several items on the report, and answered some general questions from the commission. There was some discussion regarding any increase in insurance rates and also any the monies carried over from the reserve account and Mr. Gordon explained these items are anticipated and covered in the 07 Budget. Chairman Goetz asked for a motion to accept the report. Commissioner Kriege made the motion to accept the February 06 Report of Receipts and Expenditures, as presented for audit; Commissioner Noll seconded the motion. Chairman Goetz asked if there were any questions; there were none. He then asked for a roll call vote which found Commissioners, Kriege, Noll, Grubbs, Litzler, Spoor, Weaver, and Chairman Goetz in favor. The motion passed unanimously.

Chairman Goetz asked for the legal report from counsel. Mr. Edmondson reported on a recent litigation regarding a board of adjustment issue in Lakeside Park, noting NKAPC had been named in the suit and that he was asking that NKAPC be dismissed from the suit. Chairman Goetz asked if there were any questions for legal counsel; there were none.

Mr. Gordon reminded members of a report he had provided during a recent meeting regarding CY06 NKAPC health insurance coverage and that the proposed policy would be that if an employees chooses not to be covered under the NKAPC plan and then the employee loses coverage under their spouse's plan, they would be eligible to rejoin the NKAPC plan. He noted the commission had asked him to have a representative from Sherrill Morgan to answer questions as to what the NKAPC can and cannot do with regard to their health insurance program as far as their contract is concerned. He noted that Mr. Williams from Sherrill Morgan was present to answer members' questions regarding any concerns about offering the option to the employees to opt out of the program. Mr. Williams noted that 75% of staff members would need to be eligible if a member opts out of the program and 50% if they have other coverage and did not feel offering the opt out to staff would be a problem. Mr. Williams answered some general questions from the members and assured members that the opt out option is very common in public entities.

Mr. Gordon reminded members of the rescheduled Code Enforcement Board training on Saturday, March 25 from 9:00 AM to 12:00 noon in the Commission Chambers.

Mr. Gordon noted he had received some information from WebFocus regarding the software which would enable GIS to interlink with ESRI, the GIS service provider.

Mr. Gordon stated members had received a copy of a letter from Mr. Van Cook, Executive Director of the Office of Housing, Building and Construction in Frankfort, sent to the mayor, commissioners and city manager of Covington reinforcing that our electrical inspectors are indeed "qualified and able to properly meet their (inspection) responsibilities". He noted Mr. Van Cook had volunteered to send the letter to allay any further concerns and controversy regarding the qualifications of our electrical inspectors. (Copy of letter attached to the Original Minutes.)

Chairman Goetz asked whether it would be necessary to have a Performance Bond for the purchase of the WebFocus software and Mr. Edmondson noted that a Performance Bond would be necessary.

Mr. Gordon noted he had given members the proposed motion to authorize an amendment to the NKAPC Personnel, Regulations, Policies and Procedures manual regarding cash incentive for employees opting out of the commission's health insurance program. Chairman Goetz noted he would like to recommend changing the wording to "a rate set by the commission" rather than the

wording, “at a rate of half the savings afforded to the Commission”. Commissioner Noll noted he would like wording added that the program could be discontinued at any time by the commission. Commissioner Weaver noted he felt this could be covered by adding there would be an annual review of the policy. Some discussion ensued with regard to the wording for this motion and after some further discussion, Vice Chair Kriege made a motion to accept the proposed motion, making a change to the last sentence: “*The program would be subject to be changed at any time*” as follows:

“...to authorize an amendment to the NKAPC Personnel, Policies, Regulations, and Procedures Manual to provide a cash incentive to employees who opt out of NKAPC health insurance or who choose a coverage level less than that for they are eligible. The cash incentive would be accrued on a monthly basis for full calendar months of January through December at a rate of half the savings afforded to the Commission. Payments would be made at the end of the calendar year. Employees would have to show proof of coverage with another insurance provider to be eligible for participation in this program. *The program would be subject to change at any time.*”

Commissioner Weaver made seconded the motion. Chairman Goetz asked if there were any questions; there were none. He asked for a roll call vote which found Vice Chair Kriege, Commissioners Weaver, Grubbs, Litzler, Noll, Spoor, and Chairman Goetz in favor. The motion passed unanimously.

Chairman Goetz asked for reports from Committees and comments from members.

There were no comments from Commissioners Grubb, Weaver, Litzler, Kriege.

Commissioner Spoor passed out information regarding his Initial Report on how best to appropriate the FY 05 carryover funds (copy attached to the Original Minutes) and then gave some background on the initial report figures. Some discussion ensued on how best to use the carryover with no decision. Mr. Gordon noted he would meet with Commissioner Spoor to further discuss their recommendation and would bring this recommendation back to the commission at some future meeting.

Commissioner Noll noted that the South Banklick Study meeting would be at Simon Kenton High School at 6:30 pm on March 23 if anyone was interested in attending.

Chairman Goetz reminded members of the changes in the meeting dates for the April meetings which will be April 5 and April 18 and to submit to staff any information they wanted to include on the agenda. He noted that a notice of the date changes would be in the newspaper for public information. He then passed out information for commission members’ expense and travel for all members’ information.

NEW BUSINESS

Chairman Goetz noted that Mr. Logsdon was present to answer member’s questions regarding the Comprehensive Plan Update (CPU) process which has begun and that they had received copies of the Resolution #803, adopting the Goals and Objectives to be used in updating the official area-wide CPU. Mr. Logsdon answered some general questions for members and he and Mr. Gordon clarified some issues regarding housing, multi-family housing and staff’s involvement with the cities in this process.

Commissioner Noll made a motion to accept Resolution #803, which adopts the Goals and Objectives for the Area-Wide Comprehensive Plan Update; Commissioner Weaver seconded the motion. Chairman Goetz asked if there were any questions; there were none. He asked for a roll call vote which found Commissioners Noll, Weaver, Grubbs, Litzler, Spoor, Vice Chair Kriege and Chairman Goetz in favor. The motion passed unanimously.

There being no further issues or comments to come before the Commission, Chairman Goetz adjourned the meeting at 6:35 PM.

Bill Goetz, Chairman

Dennis Andrew Gordon, FAICP
Secretary