

**Northern Kentucky Area Planning Commission
Meeting Minutes: May 24, 2006**

Chairman Bill Goetz called the monthly business meeting of the Northern Kentucky Area Planning Commission to order at 5:15 PM in the Commission Chambers of NKAPC Building in Fort Mitchell. Attendance of the members was as follows.

	Term	Present	Absent
Chairman Bill Goetz	May 2004 through May 2006	X	
Vice Chairman Tom Kriege	May 2004 through May 2006	X	
Treasurer Tom Litzler	May 2004 through May 2006	X	
Commissioner Gloria Grubbs	May 2004 through May 2006	X	
Commissioner Lou Noll	May 2005 through May 2007	X	
Commissioner Dick Spoor	May 2005 through May 2007	X	
Commissioner Gene Weaver	May 2005 through May 2007	X	

Also present were: Stacy Hege, legal counsel; Dennis Andrew Gordon, FAICP, Executive Director; and Gail H. Deatherage, Administrative Assistant.

Chairman Goetz led the Pledge of Allegiance and Commissioner Noll gave the invocation.

ACCEPTANCE OF AGENDA

Chairman Goetz asked for review and approval of the agenda. Commissioner Noll made a motion to accept the agenda as presented; Commissioner Weaver seconded the motion. Chairman Goetz asked for a voice vote on the motion, which found unanimous approval. The motion passed.

ONGOING AND UNFINISHED BUSINESS

Chairman Goetz asked if the Minutes of the May 10, 2006, business meeting were acceptable or if anyone had any additions/corrections. Commissioner Litzler made a motion to accept the Minutes as presented; Commissioner Grubbs seconded it. Chairman Goetz asked for a roll call vote, which found Commissioners Litzler, Grubbs, Kriege, Spoor, Weaver, and Chairman Goetz in favor. Commissioner Noll did not vote. The motion passed.

Mr. Gordon noted members had received copies of the April Report of Receipts and Expenditures and offered to answer any questions Commission members might have. (Report attached to the

original Minutes.) Commissioner Grubbs made a motion to accept the April report as presented for audit; Commissioner Weaver seconded the motion. Chairman Goetz asked if there were any questions; there were none. He then asked for a roll call vote which found Commissioners, Grubbs, Weaver, Litzler, Kriege, Noll, Spoor, and Chairman Goetz in favor. The motion passed unanimously.

Chairman Goetz asked for the legal report from counsel. Ms. Hege had no report.

Mr. Gordon told members that he has initiated a written monthly staff report to the Kenton County Mayors' Group (copy attached to the original Minutes) and felt this was going to keep them better informed on staff activities, etc.

He also noted that after much work by staff and action by all appointing authorities to the Kenton County Planning Commission, all members' terms were now in sync with the interlocal agreements that created the Commission. He passed out a sheet showing the staggered terms of each appointee (copy attached to the original Minutes). He noted that each city and the Fiscal Court would receive a copy of this sheet.

Mr. Gordon noted he had been meeting with a group of staff regarding reimbursement for use of private vehicles and that the group is looking at various options. Some discussion ensued regarding the current IRS reimbursement rate (44.5 cents per mile) and other options to consider. Mr. Gordon noted he would welcome any comments from members regarding a reimbursement policy for staff and asked them to submit them to him.

Mr. Gordon passed out a copy of the NKAPC Health Insurance Coverage Report for CY05 (copy attached to the Minutes).

Mr. Gordon passed out a copy of the One Stop Shop Program Preliminary FY06 Revenues & Expenses for FY07 and explained the report in detail. He answered some general questions from Commission members (copy attached to the Minutes).

Mr. Gordon reported he had asked John Walker of VanGorder Walker CPAs to attend this meeting to discuss and explain the Commission's reserve funds. He noted that Mr. Walker was not available until June 1 and suggested a meeting on that date to discuss these issues. After some discussion, the meeting with Mr. Walker was set for June 1 at 4:00 PM.

Chairman Goetz asked for reports from committees and comments from members.

Commissioner Noll thanked Commission members for their expressions of sympathy at the passing of his son in law. He also noted at the Long Range Planning Committee meeting would be on June 6 at 4:30 PM. He reported that the South Banklick study group is trying to set up a meeting and would advise when that had been done.

Commissioner Weaver thanked the staff for a good job on arrangements for the APA National Planning Conference in San Antonio. He noted it was his first planning conference and he had found it extremely informative and appreciated the opportunity to attend.

Commissioner Noll noted he felt that the travel policy for Commission members should be reviewed and changed. Some discussion ensued and Mr. Gordon noted that updating of the Personnel, Policies, and Procedures Manual is in process. He suggested that since the travel

policy is included in that document, further discussion of the matter could be pursued when the Manual came before the Commission for final action.

Commissioners Grubb, Spoor, Litzler, and Kriege had nothing to report.

Chairman Goetz asked staff to please provide dates to Commission members of future comprehensive plan update task force meetings.

Mr. Gordon noted that he will be on vacation the first two weeks in June and would not be at the June 14 meeting. He reported that the deputy directors will be in charge of that meeting.

Mr. Gordon also reminded the Commission that the annual summer meeting of the Area Planning Council will be at the Drawbridge Inn (not Twin Oaks). The presentation will be by the Kentucky Transportation Cabinet on the planning process for the Brent Spence Bridge replacement.

NEW BUSINESS

There being no further issues or comments to come before the Commission, Chairman Goetz adjourned the meeting at 6:55 PM.

Bill Goetz, Chairman

Dennis Andrew Gordon, FAICP
Secretary