

**Northern Kentucky Area Planning Commission
Meeting Minutes: March 28, 2007**

Chairman Bill Goetz called the monthly business meeting of the Northern Kentucky Area Planning Commission to order at 5:15 PM in the Commission Chambers of NKAPC Building in Fort Mitchell. Attendance of the members was as follows.

	Term	Present	Absent
Chairman Bill Goetz	May 2006 through May 2008	X	
Vice Chairman Tom Kriege	May 2006 through May 2008	X	
Treasurer Tom Litzler	May 2006 through May 2008	X	
Commissioner Gloria Grubbs	May 2006 through May 2008	X	
Commissioner Lou Noll	May 2007 through May 2009		X
Commissioner Dick Spoor	May 2005 through May 2007	X	
Commissioner Gene Weaver	May 2007 through May 2009	X	

Also present were: Scott Hiles, Deputy Director for Infrastructure Engineering; Mike Schwartz, AICP, Deputy Director for Current Planning; Adam Kirk, PE, AICP, Transportation Engineer; Dennis Andrew Gordon, FAICP, Executive Director; Gail H. Deatherage, Administrative Assistant; and Stacy Hege, legal counsel.

Chairman Goetz led the Pledge of Allegiance and Commissioner Grubbs gave the invocation.

ACCEPTANCE OF AGENDA

Chairman Goetz asked for review and approval of the agenda. Commissioner Litzler made a motion to accept the agenda as presented; Commissioner Grubbs seconded the motion. Chairman Goetz asked for a voice vote which found unanimous approval. The motion passed.

ONGOING AND UNFINISHED BUSINESS

Chairman Goetz asked if the Minutes of the March 14, 2007, discussion forum were acceptable or if anyone had any additions/corrections. Commissioner Spoor made a motion to accept the Minutes as presented; Commissioner Litzler seconded the motion. Chairman Goetz asked for a roll call vote which found Commissioners Spoor, Litzler, Grubbs, Kriege, and Chairman Goetz in favor. The motion passed unanimously.

(Commissioner Weaver arrived at approximately 5:20 PM.)

Chairman Goetz noted members had received copies of the February 2007 Financial Report (attached to the original Minutes). Mr. Gordon explained various line items for Commission members' information, such as the KACo line of credit, investments, other revenue, rental income, etc. and answered some questions from Commission members. Commissioner Grubbs made a motion to accept the February 2007 financial report as presented for audit; Commissioner Litzler seconded the motion. Chairman Goetz asked if there were any questions; there were none. He then asked for a roll call vote which found Commissioners Grubbs, Litzler, Spoor, Weaver, Kriege, and Chairman Goetz in favor. The motion passed unanimously.

Chairman Goetz asked for a report from legal counsel. In Mr. Edmondson's absence, Ms. Hege noted there was nothing to report.

Chairman Goetz asked Mr. Gordon for his update reports.

Mr. Gordon noted that after a long search to replace Laura Mitchell, Adam Kirk had been put under contract as transportation engineer. Mr. Kirk gave some background and highlights of his personal and professional career. Chairman Goetz welcomed Mr. Kirk as a new staff member to NKAPC.

Mr. Gordon noted that the City of Covington asked staff to take on its flood plain management responsibilities late last year as part of One Stop Shop. He said a similar request had come recently from Kenton County Fiscal Court. He reported that he had offered the same services to other One Stop Shop jurisdictions since so much of what is included in those responsibilities is already incorporated into the One Stop program. He concluded by telling Commissioners that he would have more to report once staff met with Kentucky Division of Water and FEMA officials..

Mr. Gordon stated that participants in our Link-GIS were in the midst of holding a two-day "visioning" workshop attended by approximately 40 persons. He noted that it had been a huge success so far and gave some comments and highlights of the first day's activities. Chairman Goetz also attended the workshop and gave some further comments.

Mr. Gordon noted that Mr. Schwartz was present to give a presentation of the Commission's new online reporting system for OSS jurisdictions. Using the City of Fort Wright as a model, Mr. Schwartz walked members through the data that will be available to member communities and answered some general questions from Commissioners.

Mr. Gordon gave an update on Big Five-O Initiatives by staff and some further discussion ensued.

Ms. Grubbs noted that she had to leave for another meeting and gave a brief update on the Bylaws, Personnel Policies, and Procedures Committee meeting held on March 15. She noted that Commissioners Noll, Spoor, and Litzler attended the meeting. She stated she felt it was a very productive meeting and that staff will submit the final recommended report at a future meeting some time before the end of the fiscal year. She left the meeting at approximately 6:20 PM.

Chairman Goetz asked if there were any questions for the executive director; there were none. Commissioner Litzler asked about the Commission's off-site storage and Mr. Gordon noted that we are changing to a climate-controlled unit in Crestview Hills and gave some further information on the issues involved in storing financials records, plans, etc.

Mr. Gordon noted that information had been presented and discussed at the Commission's March retreat regarding KRS 147.680, Chapter 100 planning commissions, and whether NKAPC should

continue to review cellular antenna towers as facilities of area-wide significance. Commissioner Weaver noted he felt it was an unnecessary hardship on those making application for cell towers to have to appear before two commissions for recommendation and approval. He noted he felt with staff's input, the Commission could still make a recommendation to the Kenton County Planning Commission without having to pursue a separate public hearing. After some further discussion, Commissioner Weaver made a motion to determine that "telecommunication facilities" are no longer to be considered public facilities of area-wide significance under KRS 147.680 given the General Assembly's enactment of comprehensive regulations for "cellular antenna towers" in KRS 100.985 through 100.987. Commissioner Kriege seconded the motion. Chairman Goetz asked if there were any questions. After further discussion, Commissioner Weaver noted his reluctance to pursue the matter without Commissioners Noll and Grubbs being present. After some discussion, Commissioner Weaver withdrew his motion and Commissioner Kriege withdrew his second. The matter will be placed on the agenda for April 11.

Chairman Goetz asked for comments from members.

There being no further issues or comments to come before the Commission, Chairman Goetz adjourned the meeting at 6:34 PM.

Bill Goetz, Chairman

Dennis Andrew Gordon, FAICP
Executive Director/Secretary