

**Northern Kentucky Area Planning Commission
Meeting Minutes: July 25, 2007**

Chairman Bill Goetz called the monthly business meeting of the Northern Kentucky Area Planning Commission to order at 5:15 PM in the Commission Chambers of NKAPC Building in Fort Mitchell. Attendance of the members was as follows.

	Term	Present	Absent
Chairman Bill Goetz	May 2006 through May 2008	X	
Vice Chairman Tom Kriege	May 2006 through May 2008	X	
Treasurer Tom Litzler	May 2006 through May 2008		X
Commissioner Gloria Grubbs	May 2006 through May 2008	X	
Commissioner Lou Noll	May 2007 through May 2009	X	
Commissioner Billy Bradford	May 2007 through May 2009	X	
Commissioner Gene Weaver	May 2007 through May 2009	X	

Also present were: Stacy Hege, legal counsel; Garry Edmondson, legal counsel; Dennis Andrew Gordon, FAICP, Executive Director; and Gail H. Deatherage, Administrative Assistant.

Chairman Goetz led the Pledge of Allegiance and Commissioner Grubbs gave the invocation.

ACCEPTANCE OF AGENDA

Chairman Goetz asked for review and approval of the agenda. Commissioner Noll made a motion to accept the agenda as presented; Commissioner Weaver seconded the motion. Chairman Goetz asked for a voice vote which found unanimous approval. The motion passed.

ONGOING AND UNFINISHED BUSINESS

Chairman Goetz asked if the Minutes of the July 11, 2007, discussion forum were acceptable or if anyone had any additions or corrections. Commissioner Noll made a motion to accept the Minutes as presented; Commissioner Grubbs seconded the motion. Chairman Goetz asked for a roll call vote which found Commissioners Noll, Grubbs, Bradford, Kriege, Litzler, Weaver, and Chairman Goetz in favor. The motion passed unanimously.

(Commissioner Litzler arrived at approximately 5:20 PM.)

Chairman Goetz noted members had received copies of the preliminary June 2007 financial report (attached to the original Minutes). Mr. Gordon stated that the final year-end report would be available in early October from Van Gorder Walker. He then explained various line items of the Receipts and Other Revenue for Commission members' information and answered some questions. Commissioner Grubbs made a motion to accept the April 2007 financial report as presented for audit; Commissioner Bradford seconded the motion. Chairman Goetz asked if there

were any questions; there were none. He then asked for a roll call vote which found Commissioners Grubbs, Bradford, Noll, Litzler, Kriege, Weaver, and Chairman Goetz in favor. The motion passed unanimously.

Chairman Goetz asked for a report from legal counsel. Mr. Edmondson gave some general information on the sexually-oriented business appeal filed by some Covington businesses and then answered questions from members.

Chairman Goetz asked Mr. Gordon for his update reports.

Mr. Gordon stated that the Independence Downtown Small Area Study had been approved by the City Council and then gave some highlights of that meeting. He noted that he felt staff had done an excellent job on this project.

Mr. Gordon passed out for members' review a copy of the limited moratorium on signage (a copy is attached to the original Minutes) which will be discussed at the Kenton County Planning Commission on August 2, 2007.

Mr. Gordon noted that members had a copy of the staff report passed out at the last meeting of the Mayors' Group and noted several highlighted areas of the report. (A copy of this report is attached to the original Minutes.)

Mr. Gordon gave a report on the Commission's zoning code enforcement efforts as well as on the Kenton County Joint Code Enforcement Board, noting that the board has met, elected a chairman, and gave some overview of its actions. He noted that action would be required later in the meeting to enter into a contract for legal services for the Board.

(Mr. Litzler left the meeting at approximately 5:55 PM.)

Chairman Goetz noted that he had provided members with his recommended committee appointments for 2007-08 and asked if anyone had any comment or discussion. Commissioner Weaver made a motion to accept the committee appointments for 2007-08 as recommended by the Chairman; Commissioner Noll seconded the motion. Chairman Goetz asked if there were any questions; there were none. He then asked for a roll call vote which found Commissioners Weaver, Noll, Grubbs, Bradford, Kriege, and Chairman Goetz in favor. The motion passed unanimously.

Chairman Goetz noted he would like to appoint an ad hoc committee for the Wall of Honor and asked Commissioner Grubbs to chair this committee. Some discussion ensued with regard to having a representative from the Kenton County Planning Commission (KCPC) on this committee and Chairman Goetz noted he would contact the Chair of the KCPC to further discuss this.

Chairman Goetz asked for comments from members.

Commissioner Noll noted the next meeting of the Long-Range Planning Committee would be August 7 at 4:30 PM.

NEW BUSINESS

Mr. Gordon noted that members had received a copy of a contract to provide legal service for the Kenton County Joint Code Enforcement Board (copy attached to the original Minutes) He then gave some brief comments on the contract, salary, etc.. He noted that Mr. Edmondson had recommended Ms. Hege for this position. He asked for the Commission to authorize the Chairman to sign the contract. Commissioner Grubbs made a motion to authorize the chairman to

sign the contract for legal services for the Kenton County Joint Code Enforcement Board; Commissioner Noll seconded the motion. Chairman Goetz asked if there were any questions; there were none. He then asked for a roll call vote which found Commissioners Grubbs, Noll, Bradford, Weaver, Kriege, and Chairman Goetz in favor. The motion passed unanimously.

There being no further issues or comments to come before the Commission, Chairman Goetz adjourned the meeting at 6:15 PM.

Bill Goetz, Chairman

Dennis Andrew Gordon, FAICP
Executive Director/Secretary