

**Northern Kentucky Area Planning Commission  
Meeting Minutes: September 10, 2008**

Vice Chairman Tom Kriege called the monthly discussion forum of the Northern Kentucky Area Planning Commission to order at 5:20 PM in the Commission Chambers of the NKAPC Building in Fort Mitchell. Attendance of members was as follows.

|                             | <b>Term</b>                | <b>Present</b> | <b>Absent</b> |
|-----------------------------|----------------------------|----------------|---------------|
| Chairman Bill Goetz         | May 2008 through May 2010  |                | <b>X</b>      |
| Vice Chairman Tom Kriege    | May 2008 through May 2010  | <b>X</b>       |               |
| Treasurer Tom Litzler       | May 2008 through May 2010  | <b>X</b>       |               |
| Commissioner Billy Bradford | May 2007 through May 2009  | <b>X</b>       |               |
| Commission Sherry Carran    | July 2007 through May 2009 | <b>X</b>       |               |
| Commissioner Paul Meier     | May 2008 through May 2010  | <b>X</b>       |               |
| Commissioner Gene Weaver    | May 2007 through May 2009  | <b>X</b>       |               |

Also present were: Michael Schwartz, AICP, Deputy Director for Current Planning; Lori Remley, Administrative Assistant; Garry Edmondson, Legal Counsel; and, Dennis Andrew Gordon, FAICP, Executive Director.

Commissioner Bradford gave the invocation and Vice Chairman Kriege led the Pledge of Allegiance.

**ACCEPTANCE OF AGENDA**

Vice Chairman Kriege asked for review of the agenda and a motion for acceptance. Commissioner Weaver made a motion to accept the agenda as presented; Commissioner Carran seconded the motion. Vice Chairman Kriege asked for a voice vote on the motion which found unanimous approval. The motion passed unanimously.

**PUBLIC HEARING PER KRS 132.023**

Vice Chairman Kriege opened a public hearing on the 2008 NKAPC tax levy at approximately 5:23 PM. He stated that the Northern Kentucky Area Planning Commission is required to take public testimony prior to setting its tax rate for the year. He opened the floor for comments from the public regarding the proposed 2008 NKAPC tax levy. After calling for public comments, he noted there was no one present to speak on the issue. Vice Chairman Kriege then verified with Mr. Gordon that public notice had been published on two consecutive occasions. At that time, Vice Chairman Kriege asked for a motion to close the public hearing portion of the meeting. Commissioner Weaver made a motion to close the public hearing portion of the meeting; Commissioner Meier seconded the motion. Vice Chairman Kriege asked for a role call

vote on the motion which found Commissioners Weaver, Meier, Litzler, Bradford, Carran, and Vice Chairman Kriege in favor. The motion passed unanimously and Vice Chairman Kriege adjourned the public hearing at 5:25 PM.

Vice Chairman Kriege read Resolution Number 812, a resolution assessing and levying a tax on all real property, personal property, motor vehicles, watercraft, and inventory in transit in Kenton County assessed as of January 1, 2008, to cover the Commission's Fiscal Year 2009 operations (attached to the original Minutes). Vice Chairman Kriege then asked for a motion to adopt Resolution 812 as presented. Commissioner Meier made a motion to adopt the resolution as presented and set the included levy rates; Commissioner Bradford seconded the motion. Vice Chairman Kriege asked if there were any questions; there were none. He then asked for a role call vote on the motion which found Commissioners Meier, Bradford, Litzler, Carran, Weaver and Vice Chairman Kriege in favor. The motion passed unanimously.

### **ONGOING BUSINESS**

Vice Chairman Kriege asked if the Minutes of the August 27, 2008 business meeting were acceptable or if anyone had any additions/corrections. Commissioner Litzler made a motion to accept the Minutes as presented; Commissioner Carran seconded the motion. Vice Chairman Kriege asked for a role call vote on the motion which found Commissioners Litzler, Carran, Bradford, Meier, Weaver, and Vice Chairman Kriege in favor. The motion passed unanimously.

Vice Chairman Kriege asked for a report from legal counsel. Mr. Edmondson stated that the Attorney General recently issued an opinion regarding performance review for executives like school superintendents. This opinion stated that a superintendent is a public employee and as such all disciplinary actions (to include performance reviews), up to and including termination, must be conducted at the scheduled public meeting. Mr. Edmondson stated that this may impact the executive director's review process. However, he noted the opinion has been appealed and that he will keep members advised.

Mr. Edmondson then provided members with an update regarding the new jail. He stated that the closing for the second parcel of land is scheduled for Friday, September 19, and that the hill has been cleared. Mr. Gordon asked Mr. Schwartz to provide members with the status of the permit application. Mr. Schwartz advised members that the application should be submitted by the end of September and is scheduled to be on the Area Planning Commission's agenda for the October 21 meeting. He then stated that it is scheduled to be on Kenton County Planning Commission's agenda on November 6.

Vice Chairman Kriege asked for a report from the executive director. Mr. Gordon reviewed the FY09-to-date fee-based revenue report and answered some questions presented by members. Mr. Gordon stated that he would keep members informed and will continue to hold off filling open positions.

Mr. Gordon noted that members had received a copy of the Cold Spring One Stop Shop Financial Report for Fiscal Year 2008. There was some discussion and Mr. Gordon asked members to feel free to email him if they had any questions.

Mr. Gordon stated he had provided a copy of the proposed CY09 holidays/office closings schedule to members for their reference.

Mr. Gordon provided members with an update on the public official education seminar and advised them that he would be meeting with Ron Lovan and Jeff Eger on Thursday, September 11, to review the tentative plan. After general discussion, Mr. Gordon stated that he would provide additional information at the next meeting.

Mr. Gordon advised members that there was nothing new to report on the on-site storm water issues. He stated that the parties are working on the figures and he will provide additional information as it becomes available.

Mr. Gordon told members that Covington was the first of 19 jurisdictions to adopt the model sign regulations. After some discussion during its meeting, it was recommended that Covington not enforce the regulations until after November 15 due to the political signs that have already been ordered and/or posted. Mr. Edmondson stated that, in the future, a copy of the model sign ordinance should be provided to candidates when they submit their applications to run for office at the County Clerk's office.

Vice Chairman Kriege asked for an update regarding the executive director's performance review. Ms. Remley advised members that the agenda for the September 24 meeting was very light and this matter could be handled at that time if all members were present. After some discussion, it was determined that the performance evaluation would be done after the regular business on September 24, time and attendance permitting.

Vice Chairman Kriege asked for reports from committees or members of the Commission.

Commissioner Carran reminded members about the Licking River Greenway and Trials Open House schedule for Thursday, September 18, from 5:30 PM to 7:30 PM at the NKAPC Building.

Commissioner Weaver advised members that he had attend the Long-Range Planning Committee meeting on September 2 and briefly outlined the topics of discussion.

Commissioner Bradford invited members to a 9/11 memorial ceremony taking place at the Erlanger City Building at 7:00 PM on September 11.

With no additional reports and no new business to come before the Commission, Vice Chairman Kriege adjourned the meeting with unanimous consent at approximately 5:55 PM.

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Bill Goetz, Chairman

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Dennis Andrew Gordon, FAICP  
Executive Director/Secretary