

**Northern Kentucky Area Planning Commission
Meeting Minutes: September 24, 2008**

Vice Chairman Tom Kriege called the monthly business meeting of the Northern Kentucky Area Planning Commission to order at 5:35 PM in the Commission Chambers of the NKAPC Building in Fort Mitchell. Attendance of members was as follows.

	Term	Present	Absent
Chairman Bill Goetz	May 2008 through May 2010		X
Vice Chairman Tom Kriege	May 2008 through May 2010	X	
Treasurer Tom Litzler	May 2008 through May 2010	X	
Commissioner Billy Bradford	May 2007 through May 2009	X	
Commission Sherry Carran	July 2007 through May 2009	X	
Commissioner Paul Meier	May 2008 through May 2010	X	
Commissioner Gene Weaver	May 2007 through May 2009	X*	

Also present were: Lori Remley, Administrative Assistant; Garry Edmondson, Legal Counsel; and, Dennis Andrew Gordon, FAICP, Executive Director.

Commissioner Bradford gave the invocation and Vice Chairman Kriege led the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

Vice Chairman Kriege asked for review of the agenda and a motion for acceptance. Commissioner Litzler made a motion to accept the agenda as presented; Commissioner Carran seconded the motion. Vice Chairman Kriege asked for a voice vote on the motion which found unanimous approval. The motion passed unanimously.

ONGOING BUSINESS

Vice Chairman Kriege asked if the Minutes of the September 10 discussion forum/public hearing were acceptable or if anyone had any additions/corrections. Two corrections were noted and Commissioner Meier made a motion to accept the Minutes as amended; Commissioner Bradford seconded the motion. Vice Chairman Kriege asked for a role call vote on the motion which found Commissioners Meier, Bradford, Litzler, Carran, and Vice Chairman Kriege in favor. The motion passed unanimously.

*Commissioner Weaver joined the meeting at 6:41 PM.

Mr. Gordon gave a brief overview of the August financial report. Commissioner Litzler requested clarification of the net income figure on page 2 of the report. Mr. Gordon stated that he would review the matter with the bookkeeper and email members once he had an answer.

Vice Chairman Kriege asked if the report was acceptable. Commissioner Carran made a motion to accept the August financial report as presented; Commissioner Litzler seconded the motion. Vice Chairman Kriege asked if there were any questions; there were none. He then asked for a roll call vote on the motion which found Commissioners Carran, Litzler, Bradford, Meier, Weaver, and Vice Chairman Kriege in favor. The motion passed unanimously.

Vice Chairman Kriege asked for a report from legal counsel. Mr. Edmondson advised members that a new lawsuit had been filed with regard to the Den Lou Motel in Park Hills. After some discussion, Mr. Edmondson stated that he would provide updates as information becomes available. Mr. Edmondson then provided an update on the status of the new Kenton County jail. He stated that the closing for the property had taken place; it would take approximately three months to prepare the site; and that the plans should be submitted to NKAPC for areawide significance review the first week of October. At this time, there was additional discussion regarding the look, set up, and general operation of the new jail.

Vice Chairman Kriege then asked for a report from the executive director. Mr. Gordon noted that members had received a copy of the FY09 fee-based revenue to date report. Commissioner Weaver asked if the new jail would affect on the One Stop Shop figures. Mr. Gordon advised members that NKAPC would not be handling the jail inspections as this responsibility is specifically assigned to the state by statute.

Mr. Gordon provided information to members on his report to local governments (attached and made a part of the original Minutes). He stated that Covington had enacted the new sign regulations and that Erlanger, Independence, and Taylor Mill had pursued first reading on the model ordinance.

Mr. Gordon provided members with an update on the Duke power outage and electrical inspections. He indicated that approximately 24 permit applications had been received and that Duke Energy will be providing a repair report to staff for the addresses at which it reconnected power without the required permits and inspections.

Mr. Gordon then updated members on the status of the RFQ process with regard to the LINK-GIS website. He indicated that the top three vendors had been interviewed earlier in the day and the top two vendors would be selected within the next few days. Once the top vendors were identified, Mr. Gordon stated that RFPs would be distributed to them that included the specific tasks that staff wants to see accomplished through a contract. He suggested a final proposal could be presented to members at the October meeting.

Vice Chairman Kriege asked for reports from committees or members of the Commission.

Commissioner Carran stated that the Covington Commission had approved the Linden Gateway Small Area Study and complimented Long-Range Planning on the excellent presentation given on Tuesday, September 23. After some discussion, Mr. Gordon advised members that the next

step would be for the study to go before the Kenton County Planning Commission for incorporation into the Comprehensive Plan.

With no additional reports or new business to be heard, the Commission moved on to the executive director's FY08 performance evaluation.

Vice Chairman Kriege stated that he and Mr. Gordon were in agreement that Mr. Gordon's performance evaluation should be postponed until Chairman Goetz could be present. Vice Chairman Kriege asked members if this was acceptable and all members were in agreement.

Vice Chairman Kriege asked if there were any other comments or business to come before the Commission. There being no further business, he adjourned the meeting with unanimous consent at approximately 6:07 PM.

Bill Goetz, Chairman

Dennis Andrew Gordon, FAICP
Executive Director/Secretary