

**Northern Kentucky Area Planning Commission  
Meeting Minutes: January 20, 2009**

Chairman Bill Goetz called the monthly business meeting of the Northern Kentucky Area Planning Commission to order at 5:15 PM in the Commission Chambers of the NKAPC Building in Fort Mitchell. Attendance of members was as follows.

	<b>Term</b>	<b>Present</b>	<b>Absent</b>
Chairman Bill Goetz	May 2008 through May 2010	<b>X</b>	
Vice Chairman Tom Kriege	May 2008 through May 2010	<b>X</b>	
Treasurer Tom Litzler	May 2008 through May 2010	<b>X</b>	
Commissioner Billy Bradford	May 2007 through May 2009	<b>X</b>	
Commissioner Sherry Carran	July 2007 through May 2009	<b>X</b>	
Commissioner Paul Meier	May 2008 through May 2010	<b>X</b>	
Commissioner Gene Weaver	May 2007 through May 2009	<b>X</b>	

Also present were: Trisha Brush, GISP, Deputy Director for GIS Administration; Christy Powell, Senior GIS Specialist; Lori Remley, Administrative Assistant; Garry Edmondson, Legal Counsel; and, Dennis Andrew Gordon, FAICP, Executive Director.

Commissioner Bradford gave the invocation and Chairman Goetz led the Pledge of Allegiance.

**ACCEPTANCE OF AGENDA**

Chairman Goetz asked for review of the agenda and a motion for acceptance. Commissioner Weaver made a motion to accept the agenda as presented; Commissioner Kriege seconded the motion. Chairman Goetz asked for a voice vote on the motion which found unanimous approval. The motion passed.

**ONGOING BUSINESS**

Chairman Goetz asked if the Minutes of the December 16 monthly business meeting were acceptable or if anyone had any additions/corrections. There being no additions/corrections, Chairman Goetz asked for a motion to accept the minutes as presented. Commissioner Meier made a motion to accept the December 16 minutes as presented; Commissioner Litzler seconded the motion. Chairman Goetz asked for a role call vote on the motion which found Commissioners Meier, Litzler, Kriege and Carran in favor of accepting the December 16 minutes as presented. Commissioner Bradford and Chairman Goetz abstained from the vote. The motion passed unanimously.

Mr. Gordon gave a brief overview of the December financial report. Chairman Goetz asked if the report was acceptable. Commissioner Kriege made a motion to accept the December financial report as presented; Commissioner Carran seconded the motion. Chairman Goetz asked if there were any questions; there were none. He then asked for a roll call vote on the motion which found Commissioners Kriege, Carran, Litzler, Bradford, Meier, Weaver, and Chairman Goetz in favor. The motion passed unanimously.

At this time, Chairman Goetz requested that item 11 be heard. Mr. Gordon stated that he had provided the proposed Resolution to members prior to the meeting. Chairman Goetz asked if there were any questions or comments regarding Resolution 813. After some discussion, members agreed that additional language should be added to the "BE IT RESOLVED" paragraph. Such language should reflect NKAPC's support of legislators granting authority to the County for local control of the cap on taxable income to support the continued funding of mass transit. Mr. Gordon will revise the Resolution and email it to member for their consideration.

Chairman Goetz asked for comments from Ralph Grieme, NKAPC representative to the OKI Executive Committee and Board of Directors. Mr. Gordon noted that Mr. Grieme was unable to attend the meeting and that there matter would be rescheduled.

Chairman Goetz then asked for the report from GIS Administration. Ms. Brush advised members that five vendors had submitted proposals for the pavement coordination project. She indicated that they had narrowed the vendors down to three and that these vendors would be making their presentations on Wednesday, January 21.

Ms. Brush provided members with background information regarding the crime mapping project. She stated that GIS has been working with the Erlanger Police Department and provided a copy a recent newspaper article entitled "Ft. Wright car, home thefts increase". This article states that the Erlanger Police Chief "would like to include areas dispatched by Covington and Kenton County's dispatch centers, as well as those in Campbell and Boone counties in the crime mapping program."

Ms. Brush also provided members updates on OKI's work with Homeland Security on a regional level to help protect the tri-state area; the GPS asset management project for Kenton County; Covington's statement of work for similar GPS work with regard to curbs and sidewalks; and the status of the Outreach Program. Ms. Brush also advised members that, as of today, five of the eight GIS staff are certified GIS Professionals.

Ms. Brush introduced Christy Powell. Ms. Powell provided a brief update regarding the website rehab. She reminded members that the contract for the first phase has been given to Woolpert and the second phase to Stantec. She advised members that a kick-off meeting took place on December 18 and a status meeting was held on January 16.

Ms. Powell then demonstrated the new Pictometry program recently provided by the PVA. This program covers Kenton County with some overlap into Boon and Campbell counties. The PVA provided its 2006 "community" based program as well as its 2008 "neighborhood" based program. She indicated that pictometry does not provide the detailed information provided by orthophotography. At this time there was a question and answer session.

Commissioner Meier left the meeting at this time (5:50 PM).

Chairman Goetz asked for a report from legal counsel. Mr. Edmondson stated that he had nothing new to report.

Chairman Goetz asked for a report from the executive director. Mr. Gordon stated that members had been provided with a copy of the fee-based-revenue-to-date figures. He noted that the numbers have continued to slide and action will need to be taken by the end of January. He indicated that the Deputy Directors will be meeting with their departments to discuss options and a decision will be made before the first of February.

Mr. Gordon advised members that he had received a letter from the County Clerk regarding tax revenue. This letter states that the property tax on vehicles will decrease by 10%.

Mr. Gordon informed members that energy saving ideas are being looked at. This is a direct result of the \$5,200 energy bill received from Duke. He stated that various options are being investigated, i.e. replacement windows.

Mr. Gordon updated members on the status of the Park Hills small area study. He stated that the first public meeting would be held next week. He also stated that the City Attorney for Crescent Springs had reviewed the standard contract and has requested changes. Attorney Joe Baker been referred to Mr. Edmondson to negotiate the terms of the contract.

Mr. Gordon then advised members that the Lou Noll Symposium was a success and that 55 local officials attended. He indicated that feedback has been positive. He stated that a survey was sent out on Friday, January 16, and to-date, 24 responses have been received.

Mr. Gordon provided members with a copy of his report to local governments and reminded members of the upcoming APA Conference (April 25 – April 29).

Mr. Gordon announced that Sharmili Sampath recently became a US Citizen and would be taking her husband's last name – Reddy.

This concluded Mr. Gordon's report.

Chairman Goetz asked for the review of the final FY08 audit report from VanGorder Walker CPAs. Mr. Gordon stated that a bound, final copy of the report had been provided to members and that there were no changes made to the report since its presentation at the meeting on November 18. Chairman Goetz asked if the report was acceptable. Commissioner Weaver made a motion to accept the final FY08 audit report as presented; Commissioner Bradford seconded the motion. Chairman Goetz asked if there were any questions; there were none. He then asked for a roll call vote on the motion which found Commissioners Weaver, Bradford, Kriege, Litzler, Carran, and Chairman Goetz in favor. The motion passed unanimously.

Chairman Goetz asked if there were any reports from committees or members. Commissioner Carran provided members with an update regarding the recent Long-Range Planning Committee meeting and stated that the Park Hills small area study is going well.

Chairman Goetz asked if there were any other comments or business to come before the Commission. There being no further business, he adjourned the meeting with unanimous consent at approximately 6:25 PM.

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Bill Goetz, Chairman

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Dennis Andrew Gordon, FAICP  
Executive Director/Secretary