

**Northern Kentucky Area Planning Commission
Meeting Minutes: April 15, 2009**

Chairman Bill Goetz called the monthly business meeting of the Northern Kentucky Area Planning Commission to order at 5:40 PM in the Commission Chambers of the NKAPC Building in Fort Mitchell. Attendance of members was as follows.

	Term	Present	Absent
Chairman Bill Goetz	May 2008 through May 2010	X	
Vice Chairman Tom Kriege	May 2008 through May 2010	X	
Treasurer Tom Litzler	May 2008 through May 2010	X	
Commissioner Billy Bradford	May 2007 through May 2009	X	
Commissioner Sherry Carran	July 2007 through May 2009	X	
Commissioner Paul Meier	May 2008 through May 2010	X	
Commissioner Gene Weaver	May 2007 through May 2009	X	

Also present were: Mike Schoettelkotte, The Drees Company; Keith Logsdon, AICP, Deputy Director for Long-Range Planning; Sharmili Reddy, AICP, Senior Planner; Lori Remley, Administrative Assistant; Garry Edmondson, Legal Counsel; and, Dennis Andrew Gordon, FAICP, Executive Director.

Chairman Goetz asked for a moment of silent prayer and led the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

Chairman Goetz asked that an item be added after Item 5 to allow a guest presentation if necessary. He then asked for a motion. Commissioner Meier made a motion to accept the agenda as proposed and amended; Commissioner Carran seconded the motion. Chairman Goetz asked for a voice vote on the motion which found unanimous approval. The motion passed.

ONGOING BUSINESS

Chairman Goetz asked if the Minutes of the March 18 monthly business meeting were acceptable or if anyone had any additions/corrections. There being no additions/corrections, Chairman Goetz asked for a motion. Commissioner Litzler made a motion to accept the March 18 minutes as presented; Commissioner Weaver seconded the motion. Chairman Goetz asked for a role call vote on the motion which found Commissioners Litzler, Weaver, Kriege, Carran, Meier, and Chairman Goetz in favor of the motion. The motion passed unanimously.

Commissioner Bradford joined the meeting at this time.

Mr. Gordon gave a brief overview of the March financial report. After a brief discussion, Chairman Goetz asked for a motion. Commissioner Weaver made a motion to accept the March financial report as presented, subject to audit; Commissioner Litzler seconded the motion. Chairman Goetz asked for a role call vote on the motion which found Commissioners Weaver, Litzler, Kriege, Bradford, Carran, Meier, and Chairman Goetz in favor of the motion. The motion passed unanimously.

Chairman Goetz asked for a report from legal counsel. Mr. Edmondson stated that the Fort Wright car wash litigation may be resolved soon and that all other litigation cases were progressing.

Chairman Goetz asked for a report from the executive director. Mr. Gordon reviewed fee-based-revenue-to-date figures that had been provided to members. He indicated the cuts made at the beginning of February should cover the losses through the end of the fiscal year.

Mr. Gordon told members that he was not optimistic with regard to qualifying for federal stimulus/energy efficiency funds. He provided information regarding the funds available and the qualification guidelines. Mr. Gordon stated that he will continue to investigate whether the replacement windows and other improvements to the NKAPC building would qualify for stimulus money or state funds.

Mr. Gordon provided members with an update on proposed parking lot repairs. He stated that M & W Excavation had been selected from seven proposals to handle the retaining wall and dumpster area issues with an estimated cost of \$12,745. Quast has been selected from several proposals to repair, seal, and stripe the asphalt lot at an estimated cost of \$6,383 once the M & W work is complete.

Mr. Gordon then asked members for their input on the Commission's condolence policy. He stated that the policy has been to make a memorial donation or send flowers for current members and to send a card for past members. After some discussion, Mr. Gordon committed to check with other governmental agencies to determine if the current policy is in line with others' policies or needs to be revised.

Finally, Mr. Gordon provided members with background information regarding the EPA Smart Growth Implementation Assistance grant currently being pursued by Long-Range Planning staff. He then introduced Mr. Logsdon.

Mr. Logsdon stated that, while working on the Hills project, staff discovered EPA's Smart Growth grant which provides technical assistance from the EPA. He stated that the application is in the process of being completed. He then asked Ms. Reddy to provide additional information regarding the grant and the Hillside Project.

Ms. Reddy advised members that the grant application would be completed and mailed on Monday via overnight delivery. She provided background information regarding the Hillside Project and stressed the importance of balancing development and preservation. She stated that there would be several roundtable discussions this fall to get public input and that staff would also be seeking input from experts outside the area.

Chairman Goetz asked if there were any reports from committees or members. Commissioner Meier provided members with an update regarding the recent Long-Range Planning Committee meeting. Commissioner Carran advised members that the City of Covington approved the street sign inventory contract. Commissioner Litzler advised members that he had attended staff's board of adjustment training on March 24. He stated that it was well presented and that there was a good turn out. Chairman Goetz provided members with information regarding an energy conservation meeting he attended at Duke Energy on April 7. He also spoke to members regarding the Area Planning Council's function and discussed ways to re-invigorate Council's involvement.

Chairman Goetz asked for a review of the initial draft FY10 budget. Mr. Gordon reminded members that this was NKAPC's first full departmental budget. He reviewed its contents on a page-by-page basis and noted several corrections. He indicated that a revised copy of the budget and accompanying annual work program would be provided prior to the Commission's special meeting on April 29. After some final discussion, Mr. Gordon asked members to contact him with any additional questions.

Chairman Goetz asked if there were any other comments or business to come before the Commission. There being no further business, he adjourned the meeting with unanimous consent at approximately 7:35 PM.

Bill Goetz
Chairman

Dennis Andrew Gordon, FAICP
Executive Director/Secretary