

**Northern Kentucky Area Planning Commission  
Meeting Minutes: August 17, 2009**

Chairman Bill Goetz called the monthly business meeting of the Northern Kentucky Area Planning Commission to order at 5:15 PM in the Commission Chambers of the NKAPC Building in Fort Mitchell. Attendance of members was as follows.

	<b>Term</b>	<b>Present</b>	<b>Absent</b>
Chairman Bill Goetz	May 2008 through April 2010	<b>X</b>	
Vice Chairman Tom Kriege	May 2008 through April 2010	<b>X</b>	
Treasurer Tom Litzler	May 2008 through April 2010		<b>X</b>
Commissioner Sherry Carran	May 2009 through April 2011	<b>X</b>	
Commissioner Paul Meier	May 2008 through April 2010	<b>X</b>	
Commissioner Dick Spoor	May 2009 through April 2011		<b>X</b>
Commissioner Gene Weaver	May 2009 through April 2011		<b>X</b>

Also present were: Michael Schwartz, AICP, GISP, Deputy Director for Current Planning; Keith Logsdon, AICP, Deputy Director for Long-Range Planning; Ed Dietrich, Associate Planner; Jenna Haverkos, Associate Planner; James Fausz, AICP, Associate Planner; Garry Edmondson, Legal Counsel; Dennis Andrew Gordon, FAICP, Executive Director; and Lori Remley, Administrative Assistant.

Chairman Goetz asked for a moment of silent prayer and led the Pledge of Allegiance.

**ACCEPTANCE OF AGENDA**

Chairman Goetz asked for a motion for acceptance of the agenda. Commissioner Carran made a motion to accept the agenda as presented; Commissioner Kriege seconded the motion. Chairman Goetz asked for a voice vote on the motion which found unanimous approval. The motion passed.

**ONGOING BUSINESS**

Chairman Goetz called for comments from the public and noted that no one was present to speak.

Chairman Goetz asked if the Minutes of the July 20 monthly business meeting were acceptable or if anyone had any additions/corrections. There being none, Chairman Goetz asked for a motion. Commissioner Meier made a motion to accept the July 20 minutes as presented; Commissioner Carran seconded the motion. Chairman Goetz asked for a role call vote on the

motion which found Commissioners Meier, Carran, Kriege, and Chairman Goetz in favor of the motion. The motion passed unanimously.

Mr. Gordon gave a brief overview of a number of line items in the July financial report. After a brief discussion, Chairman Goetz asked for a motion. Commissioner Carran made a motion to accept the July report subject to audit; Commissioner Kriege seconded the motion. Chairman Goetz asked for a role call vote on the motion which found Commissioners Carran, Kriege, Meier, and Chairman Goetz in favor of the motion. The motion passed unanimously.

Chairman Goetz asked for a report from legal counsel. Mr. Edmondson stated that he had nothing new to report.

Chairman Goetz asked for a report from the executive director. Mr. Gordon reviewed fee-based-revenue-to-date figures that had been provided to members. He was happy to report that as of August 7 there was a surplus of \$8,954 which was much better than this time last year (-\$8,300).

Mr. Gordon updated members on the status of parking lot repairs. He stated that the patching/sealing/stripping will be done within the next few weeks, weather permitting.

Mr. Gordon stated that the Mayors' Group took the Hillside survey at its meeting on Saturday. The results of those who have taken the survey are – Staff – 28; NKAPC and KCPC – 23; Mayors' Group – 19. A round table has been scheduled for October 22 and the public forum will take place on November 18 or 19.

Mr. Gordon advised members that the Kenton County Planning Commission had adopted its budget for FY10. He stated that the budget was significantly less than prior years. In order to balance the budget, they made cuts to legal and secretarial and are paying reduced payments to NKAPC.

Mr. Gordon advised members that staff is pursuing a short video production that highlights NKAPC—how it was formed, how it's governed, and what services it provides to whom today. He said it will also explain NKAPC's relationship with the Kenton County Planning Commission. He stated that funding for this video is in the budget. He indicated that a two minute clip will be loaded on the website and the full five-minute clip will be run on cable TV and shown at public gatherings. Commissioner Meier stated that he was working on a spot for NKAPC on City Talk for October or November.

Mr. Gordon provided members who weren't at the Mayors' Meeting on Saturday with a copy of his periodic report to local governments.

Mr. Gordon also provided members with a copy of a Kenton County Sign Regulations matrix regarding signage for election campaigns. He stated that this matrix was developed in response to a request for information from a candidate who has already announced for next year's election.

Mr. Gordon reminded members that the next meeting is scheduled for Wednesday, September 9. He indicated that a public hearing is no longer necessary since the Commission is taking a

compensating tax increase and stated that he will poll members to see if they want to meet on the third Monday, September 21, instead.

Chairman Goetz asked for the report from the long-range planning department. Keith Logsdon indicated that this is the first time his team has worked on two small area studies at the same time. He stated that staff would be providing members with an update on the two small area studies that they are working on. He then introduced his team to the members – Ed Dietrich, who is heading the Crescent Springs Small Area Study, Jenna Haverkos, who is heading the Park Hills Small Area Study, and, James Fausz, who is assisting with both studies. He advised members that a report on the Park Hills study will be submitted within the next few months and that both studies will be incorporated into the comprehensive plan. Mr. Logsdon then turned the floor over to Mr. Dietrich.

Mr. Dietrich made the Crescent Springs Gateway Study presentation (a copy of which is attached to the original minutes). He provided members with a market analysis handout and outlined traffic issues, limitations, and the future direction of the area. The presentation was followed by a brief question and answer session. During this discussion, Mr. Dietrich advised members that the findings have been presented to the Crescent Springs Task Force but no decision has been made regarding how to proceed.

Ms. Haverkos then made the Park Hills Dixie Study presentation (a copy of which is attached to the original minutes). She provided a timeline which included a draft report to be submitted to the Task Force on Thursday; a third public hearing to be held in September; and being back before the Commission in October or November. Ms. Haverkos then outlined road connection issues, land uses, and the different alternatives being considered. She provided members with a handout for Phase 1 and Phase 2 of the proposed project (a copy of which is attached to the original minutes). The presentation was followed by a brief question and answer session. During this discussion, Ms. Haverkos advised members that staff is working closely with SD1 regarding run off and the impact of developing various areas.

Chairman Goetz provided members with a copy of the proposed amendments to the Commission's bylaws. He asked that they review the additional changes on page 6 and stated that this matter would appear on next month's agenda for action.

Chairman Goetz asked for reports from committees or members. Commissioner Meier stated that the LRP Committee met on August 6 to discuss the ongoing small area studies, the proposed Latonia small area study, and the Mayors' group presentation made on Saturday. He also advised members that the Comprehensive Plan student taskforce would be meeting for the first time next week and that the next LRP Committee meeting is scheduled for September 1. Commissioner Carran stated the Latonia small area study is moving forward. Chairman Goetz advised members that the executive committees of the Council and Commission met last week to discuss the Council's involvement and participation. Commissioner Kriege stated that he felt the meeting was positive and enlightening.

## **NEW BUSINESS**

Chairman Goetz asked the executive director for staff's recommendation regarding an expansion of Scott High School and requirements of KRS 147.680. Mr. Gordon deferred to Mr.

Logsdon who provided members with a copy of a memo outlining staff's findings (a copy of which is attached to the original minutes). He outlined the criteria for determining whether the proposed redevelopment was a "project of area-wide significance". He stated that, after reviewing the work to be done on the school campus, staff found that it meets the threshold of being a project of area-wide significance but does not warrant a full scale review because the extent of new activity is minimal when compared to existing functions on the site.

After a brief discussion, Chairman Goetz asked for a motion. Commissioner Carran made a motion to support staff's findings that while the proposed work at Scott High School falls within the parameters of KRS 147.680 as a "project of area-wide significance," it does not warrant a full scale review; Commissioner Meier seconded the motion. Chairman Goetz asked for a role call vote on the motion which found Commissioners Carran, Meier, Kriege, and Chairman Goetz in favor of the motion. The motion passed unanimously.

Chairman Goetz then opened discussion on proposed Resolution 814 (a copy of which is attached to the original Minutes) which sets the 2009 NKAPC tax levy. Mr. Gordon outlined the proposed resolution and stated that it proposes a compensating tax rate of \$0.032 per \$100 valuation on all real property, inventory in transit, motor vehicles, watercraft, and other personal property in Kenton County to cover the Commission's Fiscal Year 2010 operations.

After a brief discussion, Chairman Goetz asked for a motion. Commissioner Kriege made a motion to approve the \$0.032 compensating tax rate and approve the Resolution as presented; Commissioner Meier seconded the motion. Chairman Goetz asked for a role call vote on the motion which found Commissioners Kriege, Meier, Carran, and Chairman Goetz in favor of the motion. The motion passed unanimously.

Chairman Goetz asked if there were any other comments or business to come before the Commission. There being none, the meeting was adjourned with unanimous consent at approximately 6:45PM.

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Bill Goetz  
Chairman

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Dennis Andrew Gordon, FAICP  
Executive Director/Secretary