Northern Kentucky Area Planning Commission  
Meeting Minutes: March 21, 2011

Chairman Bill Goetz called the monthly business meeting of the Northern Kentucky Area Planning Commission to order at 5:18 PM in the Commission Chambers of the NKAPC Building in Fort Mitchell. Attendance of members was as follows.

<table>
<thead>
<tr>
<th>Term</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Chairman Bill Goetz</td>
<td>May 2010 through April 2012</td>
<td>X</td>
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<td>Vice Chairman Tom Kriege</td>
<td>May 2010 through April 2012</td>
<td>X</td>
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<td>Treasurer Tom Litzler</td>
<td>May 2010 through April 2012</td>
<td>X</td>
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<td>Commissioner Sherry Carran</td>
<td>May 2009 through April 2011</td>
<td>X</td>
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<td>Commissioner Paul Meier</td>
<td>May 2010 through April 2012</td>
<td>X</td>
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<td>Commissioner Dick Spoor</td>
<td>May 2009 through April 2011</td>
<td>X</td>
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<tr>
<td>Commissioner Gene Weaver</td>
<td>May 2009 through April 2011</td>
<td>X</td>
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Also present were: Mayor Chris Moriconi, President, NKAPCouncil; Councilwoman Gloria Grubbs, Vice President, NKAPCouncil; Mayor Chris Wiest, Secretary, NKAPCouncil; Jan Crabb, Fiscal/HR Administrator; Garry Edmondson, Legal Counsel; Dennis Andrew Gordon, FAICP, Executive Director; and Lori Remley, Administrative Assistant.

Chairman Goetz asked for a moment of silent prayer and led the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

Chairman Goetz asked for review of the agenda. Commissioner Kriege made a motion to accept the agenda as presented; Commissioner Litzler seconded the motion. Chairman Goetz asked for a voice vote on the motion which found unanimous approval. The motion passed.

ONGOING BUSINESS

Chairman Goetz called for comments from the public and noted that there were no members of the public present.

Chairman Goetz asked if the Minutes of the February 22, 2011 business meeting were acceptable or if anyone had any additions/corrections. Commissioner Spoor made a motion to accept the February 22 minutes as presented; Commissioner Meier seconded the motion. Chairman Goetz asked for a roll call vote on the motion which found Commissioners Spoor, Meier, Kriege, and Weaver in favor of the motion with Commissioners Litzler, Carran, and Chairman Goetz present but not voting. The motion passed unanimously.
Chairman Goetz then asked if the Minutes of the March 9 special meeting were acceptable or if anyone had any additions/corrections. Commissioner Litzler made a motion to accept the March 9 minutes as presented; Commissioner Meier seconded the motion. Chairman Goetz asked for a roll call vote on the motion which found Commissioners Litzler, Meier, Carran, Kriegie, Weaver, and Chairman Goetz in favor of the motion with Commissioner Spoor present but not voting. The motion passed unanimously.

Ms. Crabb gave a brief overview of the February financial report. After a brief discussion, Chairman Goetz asked for a motion. Commissioner Weaver made a motion to accept the February report as presented subject to audit; Commissioner Kriegie seconded the motion. Chairman Goetz asked for a roll call vote on the motion which found Commissioners Carran, Weaver, Kriegie, Litzler, Meier, Spoor, and Chairman Goetz in favor of the motion. The motion passed unanimously.

At 5:25 PM on the recommendation of Mr. Edmondson, Commissioner Spoor made a motion that members go into executive session to discuss proposed litigation pursuant to KRS 61.810(1)(c); Commissioner Kriegie seconded the motion. Chairman Goetz asked for a voice vote which found unanimous approval. The motion passed unanimously.

Acting on the same recommendation, President Moriconi made a motion for the NKAP Council executive committee to go into executive session pursuant to KRS 61.810(1)(c) to discuss proposed litigation; Vice President Grubbs seconded the motion. President Moriconi asked for a voice vote which found unanimous approval. The motion passed unanimously.

At this time, Ms. Crabb and Ms. Remley left the meeting.

At 6:20 PM Commissioner Carran made a motion to come out of executive session and noted that no action had been taken during the executive session; Commissioner Weaver seconded the motion. Chairman Goetz asked for a voice vote which found unanimous approval. The motion passed unanimously.

President Moriconi made a motion to come out of executive session and noted that no action had been taken by the NKAP Council executive committee during the executive session; Secretary Wiest seconded the motion. President Moriconi asked for a voice vote which found unanimous approval. The motion passed unanimously.

At this time, President Moriconi, Vice President Grubbs, and Secretary Wiest left the meeting.

Chairman Goetz asked for a report from legal counsel. Mr. Edmondson updated members on the Bellevue Independent School District v. KYTC, Department of Highways case. He reported that he had received a proposed amicus brief from Dr. Eric Kelly and was reviewing it for submission to the court. He indicated he would have more to report on this case when the Commission met next.

Chairman Goetz asked the executive director for his report. Mr. Gordon outlined the review process being pursued for the draft subdivision regulations. He said staff was working with a committee established by the Kenton County Mayors’ Group and expecting comments on the draft document from the Home Builders Association.
Mr. Gordon reviewed the most recent fee-based revenue report.

Mr. Gordon updated members on the progress being made rebuilding nkapc.org. He suggested that the new website should be ready for launch by Memorial Day.

Mr. Gordon provided members with feedback regarding the Lou Noll Symposium. He reported that 47 officials had attended the annual symposium and that 22 of them had responded to the online survey regarding the event; that calculates into a 47 percent return rate.

Mr. Gordon advised members that the April long-range planning committee meeting is scheduled for when Mr. Logsdon and Commissioner Carran would both be out of town. Members suggested leaving the issue of rescheduling the meeting to Mr. Logsdon. If there was a need to meet, members recommended meeting at 4:30 PM on April 18.

Mr. Gordon also reminded members of the second business meeting in April scheduled for Monday, April 25, at 5:15 PM.

Chairman Goetz asked for reports from committees or members. No one had anything to report.

NEW BUSINESS

Chairman Goetz asked for a review of the initial FY12 annual work program objectives and budget parameters. Mr. Gordon outlined what he is looking at including in the FY12 annual work program. These included: finalizing the review process for Pentamation software; preparing an RFP for banking services; and, completing the development of a protocol for internal document storage. He also identified several issues he’s considering regarding the FY12 budget. These included: a possible COLA for staff since no one has received an increase since 2009; a contribution to the NKAPC Sinking Fund; and, withdrawals from other reserves for roof replacement and for new ortho- and oblique photography for LINK-GIS. Chairman Goetz suggested members contact Mr. Gordon if they had any thoughts, ideas, or questions.

Chairman Goetz asked if there were any other comments or business to come before the Commission.

With no comments, Chairman Goetz adjourned the meeting at 6:50 PM.

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Bill Goetz, Chairman

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Dennis Andrew Gordon, FAICP
Executive Director/Secretary