

**NORTHERN KENTUCKY AREA PLANNING COMMISSION  
MEETING MINUTES  
MAY 8, 2002**

Mr. Kordenbrock, Chair of the Northern Kentucky Area Planning Commission called the meeting to order at 5:45 pm, with a quorum present.

**MEMBERS PRESENT**

Mr. Afton H. Kordenbrock, Chair  
Mr. Paul Hahn, Vice Chair  
Mr. Bill Goetz, Treasurer  
Mr. Billy Bradford, arrived at 5:50 pm  
Mr. Tom Kriege  
Mr. Tom Litzler  
Mr. Lou Noll

**LEGAL COUNSEL PRESENT:** No One Present

**NKAPC STAFF PRESENT:**

Mr. William W. Bowdy, FAICP, Executive Director  
Mr. Marshall D. Slagle, FAICP, Technical Coordinator Supervisor  
Mr. Michael Schwartz, AICP, Planning Services Manager  
Ms. Gail H. Deatherage, Executive Secretary

**OATH OF OFFICE:**

Ms. Deatherage administered the Oath of Office to reelected members Mr. Goetz, Mr. Kordenbrock, Mr. Tom Kriege and Mr. Tom Litzler.

**ACCEPTANCE OF AGENDA**

Mr. Kordenbrock asked if the agenda was acceptable or if anyone had any additions/corrections. Mr. Kriege made a motion to accept the agenda; Mr. Noll seconded the motion. Mr. Kordenbrock asked for a vote on the motion which found unanimous approval; motion passed.

**ACCEPTANCE OF MINUTES**

Mr. Kordenbrock asked if there were any corrections or changes to the Minutes of April 24, 2002. Mr. Goetz made a motion to accept the Minutes of April 24, 2002; Mr. Litzler seconded the motion. Mr. Kordenbrock asked for a vote on the motion which found unanimous approval; motion passed. Mr. Noll did not vote.

Mr. Kordenbrock asked if there were any corrections or changes to the Special Meeting Minutes of April 19, 2002. Mr. Hahn made a motion to accept the Minutes of April 19, 2002; Mr. Noll seconded the motion. Mr. Kordenbrock asked for a vote on the motion which found unanimous approval; motion passed. Mr. Litzler did not vote.

Mr. Kordenbrock asked if there were any corrections or changes to the Budget Review Committee Minutes of April 29, 2002. Mr. Goetz made a motion to accept the Minutes of April 29, 2002; Mr. Kriege seconded the motion. Mr. Kordenbrock asked for a vote on the motion which found unanimous approval; motion passed. Mr. Noll did not vote.

## LEGAL COUNSEL'S REPORT

No Report

## ELECTION OF OFFICERS:

Mr. Kordenbrock noted that election of officers would take place. Mr. Hahn made a motion to have an open election rather than secret ballot; Mr. Kriege seconded the motion. Mr. Kordenbrock asked if there were any questions; there were none. A roll call vote found Mr. Hahn, Mr. Goetz, Mr. Bradford, Mr. Kriege, Mr. Litzler, Mr. Noll, and Mr. Kordenbrock in favor.

Mr. Hahn nominated Mr. Kordenbrock for Chair; Mr. Litzler seconded the motion. There were no other nominations from the floor. Mr. Goetz made a motion to close the nominations for Chair; Mr. Kriege seconded the motion. The nominations for Chair was closed by unanimous consent.

Mr. Kordenbrock asked if there were any questions; there were none. A roll call vote found Mr. Hahn, Mr. Goetz, Mr. Bradford, Mr. Kriege, Mr. Litzler, Mr. Noll, and Mr. Kordenbrock in favor. Mr. Kordenbrock was elected Chair.

Mr. Kordenbrock thanked the members for re-electing him as Chair and noted he would continue to serve to the best of his ability.

Mr. Goetz then nominated Mr. Hahn for Vice Chair; Mr. Noll seconded the motion. There were no other nominations from the floor. Mr. Litzler made a motion to close the nominations for Vice Chair; Mr. Kriege seconded the motion. The nominations for Vice

Chair was closed by unanimous consent.

Mr. Kordenbrock asked if there were any questions; there were none. A roll call vote found Mr. Hahn, Mr. Goetz, Mr. Bradford, Mr. Kriege, Mr. Litzler, Mr. Noll, and Mr. Kordenbrock in favor. Mr. Hahn was elected Vice Chair.

Mr. Litzler then nominated Mr. Goetz for Treasurer; Mr. Noll seconded the motion. There were no other nominations from the floor. Mr. Bradford made a motion to close the nominations for Treasurer; Mr. Noll seconded the motion. The nominations for Treasurer was closed by unanimous consent.

Mr. Kordenbrock asked if there were any questions; there were none. A roll call vote found Mr. Hahn, Mr. Goetz, Mr. Bradford, Mr. Kriege, Mr. Litzler, Mr. Noll, and Mr. Kordenbrock in favor. Mr. Goetz was elected Treasurer.

Ms. Deatherage then administered the Oath of Office for newly elected officers of the commission.

## EXECUTIVE DIRECTOR'S REPORT

Mr. Bowdy noted that the 2002-2003 Recommended Budget and Work Program had been mailed to the Council representatives and Alternates and noted this was for the commission's information.

Mr. Bowdy noted that Mr. Schwartz was present to show and explain the new Land Use Plan Map which will be in the Comprehensive Plan Update. Mr. Schwartz noted he had been hopeful that the new CPU would have been delivered today so members could have a copy, but the printer noted it likely would be delivered by the end of this week. Mr. Schwartz gave some further overview of the map and answered some general questions.

Mr. Bowdy noted that the next GIS Guidance Committee meeting would be Friday, May 10, 2002, in the First Floor Conference Room at 7:30 am.

Mr. Bowdy noted that some local attorneys and others had met recently with Mr. Eric Kelly, FAICP, to get a cost estimate for the three county area to study the Sexually Oriented Business (SOB) issue. He noted that initially the study would have been for Covington only, but it was determined by the County Attorney that it would be more feasible to study the three county area. Mr. Bowdy gave some background on Mr. Kelly's expertise in this area and noted that he felt this was a good step in planning for this effort.

Mr. Bowdy noted that he and staff had made a presentation to the Kenton County Library Board committee on a general overview of the GIS capabilities in order for them to

become a contributor to the GIS effort.

Mr. Bowdy noted that he had received a request from the Chair of the Kentucky GIAC to offer some assistance to NKU to set up a GIS program and further explained how this would be beneficial to the area. He noted that we have a student on staff who is coop from NKU.

Mr. Kordenbrock inquired on Mrs. Bowdy's condition and Mr. Bowdy gave some information on her recent stay in the hospital. He thanked everyone for their continued concern.

Mr. Kordenbrock asked if there were any questions for the Executive Director; there were none.

## CHAIRMAN'S REPORT:

Mr. Kordenbrock reminded of the GIAC Conference which will be held at the Drawbridge Villager on August 12-15 and that Mr. Bowdy is Co-Chair of this event.

Mr. Kordenbrock reminded of the Kenton County Transportation Initiatives meeting on May 16, 2002, at 1:30 pm at Thomas More College and that members had received copies of the agenda and some information on the meeting.

Mr. Noll asked about when the search for a new Executive Director would begin and noted that timing was critical. Some discussion ensued and it was decided that a committee as a whole would meet to decide parameters on Monday, May 13 at 4:30 pm.

## MEMBER'S COMMENTS

Mr. Kriege noted that the MGLNK would meet on Thursday, May 16 at 6:00 pm at the Erlanger City Building and that the program would have Mr. Lyons of the Sanitation District and information from the Legislative Caucus.

Mr. Litzler asked about the APA Audio Conference. Mr. Slagle noted it would be held on Wednesday, May 22 from 4:00-5:00 pm in the First Floor Conference Room and gave some brief overview. He noted that attendance counts toward continuing education credits for HB 55.

Mr. Litzler noted that he, Mr. Bowdy and Mr. Goetz had met recently with Mr. Kimmich to discuss purchase of a building and that they had shared with him where NKAPC is at the present. Mr. Bowdy noted that it had been told to him that there is concern on the Fiscal Court's part that there is pressure for us to buy their building, which he noted he felt was not true and was not sure where this was coming from.

Mr. Bowdy noted he felt that we should be fair and give Mr. Huff an answer on what direction we are going as he felt Mr. Huff had been more than fair with us over the years.

Mr. Litzler asked if members felt it is possibly the time to make the fiscal court an offer and also to take advantage of the city of Covington's offer for an interest free loan. Mr. Kriege noted he felt that there are too many issues that need consideration such as location, parking, cost of renovations, maintenance, etc., before making an offer. He further noted he felt that this possibly is not the best location for the NKAPC and also they should consider the 2.5% payroll tax which employees will have to pay if they work in Covington.

Mr. Goetz expressed the on-going concern of whether the commission can afford to buy a building, whether it be the Huff Building or anywhere else, because of the maintenance costs.

Mr. Noll noted he felt the group should be talking to the Area Planning Council for advice from them. Mr. Kordenbrock noted that President Link had urged this commission to consider buying a building and gave some further information on his suggestions.

After some further discussion with regard to the purchase of a building, Mr. Litzler suggested having a Building Committee meeting after the Special Meeting on the executive director search on Monday, May 13 at 4:30 pm. Mr. Kordenbrock asked staff to advertise the special meeting to include the Building Committee meeting immediately following.

Mr. Noll suggested that discussion of Personnel Rules and Regulations be delayed to the meeting on May 22 and asked that it be placed on the agenda.

Mr. Slagle gave some general overview on new bills passed recently in the state legislature on cell tower review, zoning variances, and manufactured housing.

Mr. Kordenbrock asked if there were any other comments or business to come before the commission, there was no further business. The meeting was adjourned at 7:20 pm. by unanimous consent.