

**NORTHERN KENTUCKY AREA PLANNING COMMISSION
MEETING MINUTES
MAY 22, 2002**

Mr. Kordenbrock, Chair of the Northern Kentucky Area Planning Commission called the meeting to order at 5:45 pm, with a quorum present.

MEMBERS PRESENT

Mr. Afton H. Kordenbrock, Chair
Mr. Paul Hahn, Vice Chair
Mr. Bill Goetz, Treasurer
Mr. Billy Bradford
Mr. Tom Kriege
Mr. Lou Noll

MEMBERS ABSENT:

Mr. Tom Litzler

LEGAL COUNSEL PRESENT

Mr. Garry Edmondson

NKAPC STAFF PRESENT

Mr. William W. Bowdy, FAICP, Executive Director
Mr. Mike Schwartz, AICP, Planning Services Manager
Ms. Trisha Brush, GIS Services Manager
Ms. Gail H. Deatherage, Executive Secretary

GUESTS PRESENT:

Ms. Cori Cusker, American Tower
Mr. Adam Kaffman, Voicestream Wireless
Mr. Tom Ebels, Voicestream Wireless
Mr. Matt Nguyen, Voicestream Wireless
Mr. Mike Rollins, Voicestream Wireless
Mr. Jeff Gabbard, Cingular Wireless
Mr. Mark Dobbins, legal counsel, American Tower

ACCEPTANCE OF AGENDA

Mr. Kordenbrock asked if the agenda was acceptable or if anyone had any additions/corrections. He noted he would like to move the first item under the Executive Director's Report, TF-2002-31, cell tower application be moved to the third item on the agenda. Mr. Noll made a motion to accept the agenda as amended; Mr. Hahn seconded the motion. Mr. Kordenbrock asked for a voice vote on the motion which found unanimous approval; motion passed.

ACCEPTANCE OF MINUTES

Mr. Kordenbrock asked if there were any corrections or changes to the Minutes of May 8, 2002. Mr. Hahn made a motion to accept the Minutes of May 8, 2002; Mr. Bradford seconded the motion. Mr. Kordenbrock asked for a voice vote on the motion which found unanimous approval; motion passed.

Mr. Kordenbrock asked if there were any corrections or changes to the Special Meeting Minutes of May 13, 2002. Mr. Noll made a motion to accept the Minutes of May 13, 2002; Mr. Bradford seconded the motion. Mr. Kordenbrock asked for a voice vote on the motion which found unanimous approval; motion passed.

Mr. Bowdy noted that Mr. Schwartz would present TF-2002-31, American Tower, Inc. and Verizon Wireless application.

Mr. Schwartz noted that an application by American Tower, Inc and Verizon Wireless had been received for location and extent of a wireless communications facility, including a 210 foot high monopole to replace an existing 185 foot high monopole at 555 South Loop Road, Edgewood. He gave some further background on the application and location via slide presentation. He stated that the site is currently zoned INST-2 and that the areas surrounding the site in question are currently zoned INST-1 and INST-2 and that the site in question is currently occupied by a 185 foot high monopole and associated ground structures. He stated that the applicant has submitted pertinent information covering the request and that the applicant proposes to construct a 210 foot high monopole within the existing lease area and that VoiceStream Wireless and Cingular Wireless would colocate on the new 210 foot high monopole, and gave some further background. Mr. Schwartz noted it was the Staff Recommendation to approve the application with conditions and waivers as noted in the Staff Recommendation.

Mr. Dobbins gave some further background information on their application and request for waivers and answered some general questions by the commission. He noted the good cooperation of staff and noted that they do a very thorough job in their recommendations. He introduced Ms. Cusker who explained how the poles will be switched and service will continue.

Mr. Goetz made a motion to approve TF-2002-31, subject to the two conditions noted in the staff report, on the bases noted in the the staff report. American Tower, Inc/Verizon Wireless; Mr. Noll seconded the motion. Mr. Kordenbrock asked if there were any questions; there were none. He asked for a roll call vote which found Mr. Hahn, Mr. Goetz, Mr. Bradford, Mr. Kriege, Mr. Noll and Mr. Kordenbrock in favor. Motion passed unanimously.

(Mr. Bradford left at 6:25 pm.)

LEGAL COUNSEL'S REPORT

Mr. Edmondson noted there was nothing new to report in litigations.

Some discussion ensued with regard to review of cell tower applications which are for existing towers and colocation. Mr. Edmondson noted the new legislation required that the KCPC would only review new applications and asked if this commission wanted to review colocation applications. After some discussion, Mr. Noll made a motion that this commission would continue to review new applications and not applications for colocation; Mr. Goetz seconded the motion. Mr. Kordenbrock asked if there were any questions; there were none. He asked for a roll call vote which found Mr. Hahn, Mr. Goetz, Mr. Kriege, Mr. Noll and Mr. Kordenbrock in favor. Motion passed unanimously.

Mr. Kriege noted that KLC would no longer provide insurance for planning commission members and asked about their coverage. Mr. Edmondson noted they were covered by the Fiscal Court.

Mr. Kordenbrock asked if there were any questions for Mr. Edmondson; there were none.

(Mr. Edmondson left at 6:40 pm)

FINANCIAL STATUS REPORT

Mr. Kordenbrock noted that a copy of the April 2002 Financial Status report had been received by all Commission members. He asked if there were any questions for Mr. Bowdy regarding this report. Mr. Kordenbrock expressed concern about the DBM program sales showing a negative. Mr. Bowdy explained how the DBM works and noted that a corrected copy of the Financial Status Report had been passed out to members.

Mr. Kordenbrock expressed concern on the negative on Current Year Taxes and Mr. Bowdy noted that he does anticipate receiving this amount of taxes and further explained.

Mr. Goetz made a motion to accept the March 2002 Financial Status report; Mr. Hahn seconded the motion. Mr. Kordenbrock asked if there were any further questions; there being none, he asked for a voice vote on the motion which found unanimous approval; motion passed.

EXECUTIVE DIRECTOR'S REPORT

Mr. Bowdy noted that staff had coordinated a hookup for a conference with I-Map Data and representatives from the Fiscal Court, Kenton County police and schools in our conference room and then gave some overview on how this information could be used here in Kenton County. Mr. Bowdy noted that Ms. Brush was present at this meeting and she gave some further overview on the importance of this meeting.

Ms. Brush gave some overview on the GIS department activities, noting that staff had attended the Mid-American GIS Conference (MAGIC) in Kansas City and gave some further information on the activities at this conference.

Ms. Brush noted that a meeting with the Northern Kentucky Health Department to become a contributor would be held on May 23, 2002.

Ms. Brush noted that staff is working with the Boone County GIS and that there is good cooperation among the staff.

Mr. Kordenbrock thanked Ms. Brush for the GIS update and also the staff for a continued good job.

Mr. Bowdy noted that the GIAC Conference would be on August 12-15 and that he had invited Mr. Bruce Oswald from New York to be a speaker and gave some further background.

Mr. Kordenbrock asked if there were any questions for Mr. Bowdy; there were none.

CHAIRMAN'S REPORT:

Mr. Kordenbrock noted that the Area Planning Council dinner meeting would be on June 24 at Twin Oak and that the program would be announced.

Mr. Noll asked if NKAPC would have a booth at the Kenton County Fair. Mr. Bowdy noted he would check into this. Mr. Kordenbrock noted he would like to have a better set up for our mapping display and computers than we have had in the past.

MEMBER'S COMMENTS

Mr. Kriege noted that the MGLNK picnic would be in June.

Mr. Hahn expressed concern that cities are not attending and getting their required CE credits. Some discussion ensued on what could be done to increase awareness. Mr. Schwartz noted that staff maintained the records for each of the cities for the KCPC and that all cities are aware of the requirements, but some do not respond.

Some discussion ensued with regard to fee/access to record at the PVA's office. Mr. Bowdy suggested that possibly the PVA could come talk to NKAPC to inform them on access/fees being charged by the PVA.

Mr. Bowdy noted that Mr. Litzler was not present but asked him to set a Building Committee meeting. A meeting was scheduled for May 29 at 4:30 pm and Mr. Kordenbrock asked that it be duly advertised.

Mr. Noll noted regarding the Personnel Rules that two sections are being rewritten pertaining to vacation, grievance and sick leave. He also asked everyone to have any comments ready for discussion at the next meeting.

Mr. Kordenbrock asked if there were any other comments or business to come before the commission, there being none he adjourned the meeting at 7:40 pm. with unanimous consent.