

**NORTHERN KENTUCKY AREA PLANNING COMMISSION  
MEETING MINUTES  
OCTOBER 9, 2002**

Mr. Kordenbrock, Chair of the Northern Kentucky Area Planning Commission called the meeting to order at 5:45 pm, with a quorum present.

**MEMBERS PRESENT**

Mr. Afton H. Kordenbrock, Chair  
Mr. Paul Hahn, Vice Chair  
Mr. Bill Goetz, Treasurer  
Mr. Billy Bradford  
Mr. Tom Kriege  
Mr. Lou Noll

**MEMBERS ABSENT**

Mr. Tom Litzler

**LEGAL COUNSEL PRESENT**

No legal counsel was present.

**NKAPC STAFF PRESENT**

Mr. William W. Bowdy, FAICP, Executive Director  
Mr. Marshall Slagle, FAICP, Technical Services Coordinator  
Ms. Trisha Brush, GIS Services Manager  
Mr. Kyle Snyder, GIS Product Specialist  
Ms. Gail H. Deatherage, Executive Secretary

**ACCEPTANCE OF AGENDA**

Mr. Kordenbrock asked if the agenda was acceptable or if anyone had any additions/corrections. Mr. Kriege made a motion to accept the agenda; Mr. Hahn seconded the motion. Mr. Kordenbrock asked for a voice vote on the motion, which found unanimous approval; motion passed.

**ACCEPTANCE OF MINUTES**

Mr. Kordenbrock asked if there were any corrections or changes to the Minutes September 25, 2002. Mr. Noll noted there were two typing corrections to the Minutes and asked the secretary to change them. Mr. Noll made a motion to accept the Minutes of September 25, 2002, with corrections; Mr. Bradford seconded the motion. Mr. Kordenbrock asked for a voice vote on the motion, which found unanimous approval; motion passed. Mr. Hahn did not vote.

## LEGAL COUNSEL'S REPORT

Mr. Edmondson was not present to make his report.

## EXECUTIVE DIRECTOR'S REPORT

Mr. Bowdy noted that Ms. Brush was present to introduce new staff member, Mr. Snyder. Mr. Snyder gave some brief overview of his background and professional career. Mr. Kordenbrock welcomed Mr. Snyder to the NKAPC staff.

Mr. Bowdy noted that the next meeting of the GIS Guidance Committee would be on October 16 at 1:30 pm with Dr. Votruba, NKU President, and some of his staff members, who will be viewing the GIS video and also a presentation by GIS staff, and further explained. He noted that commission members are welcome to attend this meeting.

Mr. Bowdy noted the status of Sexually Oriented Business and presently there was no change. Mr. Noll noted he felt that the public needed to be better educated on this issue. Mr. Bowdy noted that only about 10 cities had committed to participate financially and gave some further overview of the purpose and intent of the study and that he also agreed that there is a need for better education.

Mr. Bowdy noted that Mr. Eric Kelly, a consultant on the SOB study, had brought several of his Ball State University students for a presentation on NKAPC, GIS, etc.

Mr. Bowdy stated that the Pendleton County Fiscal Court has asked for assistance from staff to develop their subdivision regulations. He noted that Mr. Hiles has been working with the planning commission on this issue in light of the fact that Pendleton County has adopted a comprehensive plan and now needed assistance from staff to create their own subdivision regulations. He stated that a contract for this assistance would need approval by the commission. Mr. Kordenbrock also noted that Mr. Theissen is the attorney for the Pendleton County Planning Commission and that he felt that this is a big step in the right direction for this area.

Mr. Kriege made a motion to approve a contract with the Pendleton County Planning

Commission to provide staff assistance to develop their subdivision regulations; Mr. Hahn seconded the motion. Mr. Kordenbrock asked if there were any questions; there were none. He asked for a roll call vote, which found Mr. Hahn, Mr. Goetz, Mr. Bradford, Mr. Kriege, Mr. Noll and Mr. Kordenbrock in favor.

Mr. Kordenbrock asked if there were any questions for Mr. Bowdy.

Mr. Goetz asked about the status of training for Board of Adjustment members. Mr. Slagle noted he would provide an updated listing of those cities whose BOA members have fulfilled their required certification. Some discussion ensued with regard to the difficulty in getting BOA members to attend sessions, etc.

## CHAIRMAN'S REPORT:

Mr. Kordenbrock reminded of the Area Planning Council meeting on October 30 at Twin Oaks and that the program would be an update on the Kenton County Transportation Study by J/E Murgatroyd and Mr. Montazemi from OKI.

Mr. Kordenbrock reminded of the retirement dinner for Mr. Bowdy on November 1 at the Drawbridge. He noted that any staff member or commission member who planned to attend would be paid for by the NKAPC. He also noted that the NKAPC would pay for Mr. Theissen's dinner for that evening due to his work on the search team for Mr. Bowdy's replacement.

Mr. Kordenbrock noted that a Joint Holiday Party with the KCPC would be on Wednesday, December 18 at the Oriental Wok for all staff and guests, and the commission members and guests. He noted that information on this event would be forthcoming.

## MEMBER'S COMMENTS

Mr. Kriege reminded of the MGLNK Annual Dinner meeting on November 23, which would be held at Receptions in Erlanger.

Mr. Goetz noted he felt the Kentucky League of Cities conference was a big success and that the sessions were informative. He gave some further overview of the conference.

Mr. Slagle noted that KAPA would soon have available the new KRS 100 booklets containing the changes passed recently by the legislature, and that they are being printed at no cost to KAPA.

Mr. Kordenbrock then asked for a motion to go into Executive Session to discuss a

personnel matter, pursuant to KRS 61.810(c). Mr. Bradford made a motion to go into Executive Session. Mr. Goetz noted he felt that it was not necessary to go into Executive Session to discuss a personnel matter. After some discussion, Mr. Bradford withdrew his motion to go into Executive Session.

Mr. Kordenbrock noted he would like to propose that the salary cap for the Executive Director's position be raised to \$95,000. He noted that the annual base salary is presently \$63,000 - \$90,500. He noted in raising the salary cap to \$95,000 this would allow the Commission to increase Mr. Bowdy's annual base salary and thus would benefit Mr. Bowdy's retirement/pension. He recommended that the commission also grant Mr. Bowdy a 4% increase in his salary, retroactive to July 1, 2002.

Mr. Hahn made a motion to change the Personnel Rules and Regulations and the NKAPC By-Laws to increase the annual base salary for the Executive Director's position from \$63,000 - \$90,500 to \$63,000 - \$95,000, and to also grant a 4% increase in the Executive Director's present salary, retroactive to July 1, 2002, and to vote on this at the October 23, 2002, meeting; Mr. Kriege seconded the motion. Mr. Kordenbrock asked if there were any questions; there were none. He asked for a roll call vote, which found Mr. Hahn, Mr. Goetz, Mr. Bradford, Mr. Kriege, Mr. Noll and Mr. Kordenbrock in favor. The motion passed unanimously.

Mr. Kordenbrock then asked for this to be placed on the agenda for the October 23 meeting.

Mr. Kordenbrock noted that KRS statutes state that planning commission members shall not be paid more than \$1000 per year and that present NKAPC By-Laws state that each member of the commission shall receive a per diem of \$40.00 and felt this needed to be changed. After some discussion, Mr. Kriege made a motion to change the NKAPC By-Laws to reflect that commission members shall not be paid more than \$1000 per year, and that said amount would be adjusted annually by the Cost of Living Adjustment (COLA), and that this would be voted on at the October 23, 2002, meeting; Mr. Hahn seconded the motion. Mr. Kordenbrock asked if there were any questions; there were none. He asked for a roll call vote, which found Mr. Hahn, Mr. Goetz, Mr. Bradford, Mr. Kriege, Mr. Noll and Mr. Kordenbrock in favor. The motion passed unanimously.

Mr. Kordenbrock then asked for this to be placed on the agenda for the October 23 meeting.

Mr. Kordenbrock asked if there were any other comments or business to come before the commission, there being none he adjourned the meeting with unanimous consent at 6:50 pm.