

**NORTHERN KENTUCKY AREA PLANNING COMMISSION
MEETING MINUTES
NOVEMBER 13, 2002**

Mr. Kordenbrock, Chair of the Northern Kentucky Area Planning Commission called the meeting to order at 5:45 pm, with a quorum present.

MEMBERS PRESENT

Mr. Afton H. Kordenbrock, Chair
Mr. Paul Hahn, Vice Chair
Mr. Bill Goetz, Treasurer
Mr. Billy Bradford
Mr. Tom Kriege
Mr. Tom Litzler
Mr. Lou Noll

LEGAL COUNSEL PRESENT

Mr. Jason Reed, for Garry Edmondson

NKAPC STAFF PRESENT

Mr. William W. Bowdy, FAICP, Executive Director
Mr. Dennis A. Gordon, FAICP, Executive Director
Mr. Marshall Slagle, FAICP, Technical Services Coordinator
Mr. Mike Schwartz, AICP, Planning Services Manager
Ms. Larisa Hughes, AICP, Planner
Ms. Melissa Jort, Planner
Ms. Gail H. Deatherage, Executive Secretary

GUESTS PRESENT:

Ms. Jenny Gulick, Davey Resources
Ms. Anna Burns, NK Urban Forestry Council
Ms. Sherry Carran, President NK Urban Forestry Council

ACCEPTANCE OF AGENDA

Mr. Kordenbrock asked if the agenda was acceptable or if anyone had any additions/corrections. Mr. Kriege made a motion to accept the agenda; Mr. Litzler seconded the motion. Mr. Kordenbrock asked for a voice vote on the motion, which found unanimous approval; motion passed.

Mr. Kordenbrock noted that the new Executive Director, Mr. Dennis Gordon, was present at the meeting and welcomed him. He stated that this was going to be Mr. Bowdy's last planning commission meeting as he will be retiring on November 15, 2002, and noted that he as well as all the planning commission wished his well and that he and Mrs. Bowdy would always be in their thoughts and continued prayers. He further noted he had had the pleasure of being involved with the planning commission for its many years of being, had overseen the hiring of the new executive director, and also the purchase of the building and that he was pleased with the actions and decisions of the planning commission and noted his thank you and appreciation for all of their diligence in attending the many meetings involved in both process.

ACCEPTANCE OF MINUTES

Mr. Kordenbrock asked if there were any corrections or changes to the Minutes October 23, 2002. Mr. Goetz made a motion to accept the Minutes of October 23, 2002; Mr. Bradford seconded the motion. Mr. Kordenbrock asked for a voice vote on the motion, which found unanimous approval; motion passed. Mr. Hahn and Mr. Kordenbrock did not vote.

LEGAL COUNSEL'S REPORT

Mr. Reed, sitting in for Mr. Edmondson, noted that a motion for summary judgment had been submitted and they are now waiting on the Judge to make a final determination. He noted there was nothing further to report.

EXECUTIVE DIRECTOR'S REPORT

Mr. Bowdy noted that guests from the NK Urban Forestry Council were present to give a presentation on the Forest Canopy Study. Ms. Gulick noted that she actually was a representative of Davey Resource who was working with the NK Urban Forestry Council. She then gave some overview of the background of the Council and noted that Boone County has been quite active in the forest canopy study and highlighted the various projects, which include grants, educational seminars. She noted it is the goal of the Council to identify and quantify the benefits of forests and trees for public health and safety, erosion prevention, water quality protection, air pollution, etc. She noted it would be delivered in the GIS format. She then gave an overview of Phase I and Phase II of this

project. Ms. Gulick introduced Ms. Burns who gave an overview of the public health and safety issues, which the project will address. Ms. Gulick and Ms. Burn answered some general questions from the commission. Mr. Goetz asked how involved Kenton County was in this effort. She noted that the latest Kenton County aerial photos are being utilized and they are working with our planning and GIS staff along with Davey Resources, who will be working to obtain additional grants for this work. She noted it is a matching grant and that matching in-kind services would be used also. Ms. Carran noted there is going to be a workshop to learn how to apply for local and state grants and that staff has information on this if anyone is interested.

Mr. Kordenbrock thanked the women for their interesting and informative presentation.

Ms. Hughes then gave an update on the Historical Preservation Workshop that will be held on November 19 at the Independence Community Senior Center at 7:00 pm. She noted that the historical survey consultant, Mr. Taylor, would be present to answer any questions.

Mr. Bowdy noted that the GIS Guidance Committee would be meeting on December 6 at 7:30 am if any commission member would like to attend.

Mr. Bowdy passed out the latest status of the SOB Study, showing the various cities who has committed to sharing the expense of this study. Mr. Kordenbrock asked about Campbell County involvement in this study. Mr. Bowdy noted that Newport has stated they will not participate, but he noted that another meeting with local officials might be in order after the election. He further noted he felt that the Campbell County Fiscal Court may now be interested in participating and that he is hopeful that they will now participate. Mr. Hahn asked that if all cities do not participate in the study, who will make up the shortfall in funds. Mr. Bowdy noted that the KC Fiscal Court, NKAPC, others, etc., will further discuss how to handle this.

Mr. Kordenbrock noted he had asked the members to be prepared to discuss the planned retreat with the new executive director, and that he would like to decide the date, location, tentative agenda etc. Some discussion ensued with regard to planning the retreat. After some discussion, a date of January 10 and 11, 2003, was determined to be a good time for all members. Several possible locations were mentioned and Mr. Kordenbrock directed staff to contact several locations and to make a report at the December 11 meeting. He noted that he would like to set the tentative agenda at the December meeting also.

Some further discussion on who else should attend the retreat. Mr. Noll noted he felt that the managers should attend. Mr. Litzler noted he felt that possibly it wasn't necessary to have them attend all day, but have a place on the agenda where they could have their input. Mr. Litzler also asked if there was need for a facilitator and Mr. Goetz suggested

Mr. George Manning from NKU.

Mr. Kordenbrock noted he would like approval from the members to have the bookkeeper get training for Peachtree application. After some discussion, it was determined that the executive director will have the bookkeeper find out what training is available for Peachtree applications.

Mr. Bowdy then passed out the suggested Budget Amendments for consideration. Mr. Kordenbrock asked if members would review the budget amendments and that this could be discussed at some future meeting or at the retreat. Mr. Gordon noted he planned to meet with each member individually to discuss any issues which they might have and which will help in planning the future budget.

Mr. Kordenbrock asked if there were any questions for the Executive Director. There were none.

CHAIRMAN'S REPORT:

Mr. Kordenbrock noted he felt the Area Planning Council dinner meeting on October 30 had been well attended and that the program was interesting.

Mr. Kordenbrock stated that he felt the retirement dinner honoring Mr. Bowdy was an outstanding evening for all who attended and that it was a great recognition for Mr. Bowdy. Mr. Bowdy noted he also felt it was a wonderful evening and very grateful to have so many family, friends and colleagues attend in his honor and thanked everyone who worked so hard on the event.

Mr. Kordenbrock asked if members wanted to have a meeting on Wednesday, November 27. Mr. Goetz made a motion to cancel the meeting on November 27, and if necessary, the Chair could call a special meeting; Mr. Litzler seconded the motion. Mr. Kordenbrock asked if there were any questions; there were none. He then asked for a roll call vote, which found Mr. Goetz, Mr. Hahn, Mr. Bradford, Mr. Kriege, Mr. Litzler, Mr. Noll and Mr. Kordenbrock in favor. The motion passed unanimously. Mr. Kordenbrock asked staff to duly advertise the cancellation of this meeting.

Mr. Kordenbrock reminded of the Joint Holiday Party with the KCPC on Wednesday, December 18 at the Oriental Wok for all staff and their guests, and the commission members and their guests.

MEMBER'S COMMENTS

Mr. Bradford noted he wished Mr. Bowdy a happy retirement and noted he hoped he

would keep in touch. He wished a Happy Thanksgiving to all members.

Mr. Kriege reminded of the MGLNK Annual Dinner meeting on November 23, which would be held at Receptions in Erlanger. He also congratulated Mr. Bradford on his re-election as Mayor of Elsmere.

Mr. Litzler also wished Mr. Bowdy a happy retirement and noted that he would be missed.

Mr. Goetz wished Mr. Bowdy well in his retirement and noted he had never met anyone with any higher ethics than Mr. Bowdy.

Mr. Hahn wished Mr. Bowdy well in his retirement and noted he had enjoyed working with him.

Mr. Noll noted he had known Mr. Bowdy for many years and that he admired him tremendously, even though they had had many disagreements but always regarded him as a "great friend and foe" and hopes that his retirement is a good one.

Mr. Kordenbrock noted that he loved and respected Mr. Bowdy so much and will miss him. He noted he would keep he and Mrs. Bowdy in his prayers and wished him well.

Mr. Kordenbrock asked if there were any other comments or business to come before the commission, there being none he adjourned the meeting with unanimous consent at 7:10 pm.