

**NORTHERN KENTUCKY AREA PLANNING COMMISSION
MEETING MINUTES
MARCH 12, 2003**

Vice Chairman Paul Hahn called the meeting of the Northern Kentucky Area Planning Commission to order at 5:45 pm in the first floor conference room of the Commission's offices in Fort Mitchell, Kentucky. Attendance of the members was as follows.

Term Present Absent

Chairman Afton Kordenbrock May 2002 through May 2004 X
Vice Chairman Paul Hahn May 2001 through May 2003 X
Treasurer Bill Goetz May 2002 through May 2004 X
Commissioner Billy Bradford May 2001 through May 2003 X
Commissioner Tom Kriege May 2002 through May 2004 X
Commissioner Tom Litzler May 2002 through May 2004 X
Commissioner Lou Noll May 2001 through May 2003 X

Also present were Dennis Andrew Gordon, FAICP, Executive Director; Marshall D. Slagle, FAICP, Technical Services Coordinator; Garry Edmondson, Legal Counsel, Larisa Hughes, AICP, Planner, Michael Schwartz, AICP, Deputy Director of Planning Services, Melissa Jort, Planner, Jenny Gulick, Davey Resource Group, and Gail H. Deatherage, Administrative Assistant. .

Commissioner Noll gave the invocation and Vice Chairman Hahn led the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

Vice Chair Hahn asked if the agenda's contents were acceptable or if anyone had any additions/corrections. Commissioner Litzler made a motion to accept the agenda as presented; Commissioner Bradford seconded the motion. Vice Chair Hahn asked for a voice vote on the motion, which found unanimous approval. The motion passed.

OLD AND UNFINISHED BUSINESS

Mr. Gordon gave an update on the water problems in the lower level of the office building, noting he had met with Mr. Huff and then giving this overview of their discussion. He noted he had discussions with legal counsel and was continuing to gather information on the dollar amount to have the leak repaired. Mr. Edmondson noted that the letter from Mr. Arnzen indicates that they feel they have no obligation, morally or

financially to participate. He noted he felt the issue was clear that this condition had just recently leaked, and also whether it has been a continuing problem up to the time we purchased this building and we weren't told about it. Mr. Slagle and Mr. Cloyd gave some brief background on the inspections done prior to purchasing the building. Mr. Edmondson noted he felt the next step is to do more investigation and then he would recommend whether to file suit against Mr. Huff.

Vice Chairman Hahn asked for a motion for staff and legal counsel to proceed on further investigation of the leaking problem and repair of the basement. Mr. Goetz made a motion for staff to proceed with this investigation; Mr. Bradford seconded the motion. Vice Chairman Hahn asked if there were any questions; there were none. He asked for a voice vote, which found unanimous vote. The motion passed unanimously.

Mr. Gordon asked if it would be possible to have a report on this situation at the March 26 meeting. Legal counsel noted he would have a report at this meeting.

Mr. Gordon noted that Ms. Hughes was present to give an overview on the invitation to submit an application for a National Urban Forestry Advisory Council grant in the amount of \$79,600. Ms. Hughes noted that staff had been informed that the Commission was selected to submit a full proposal for the 2003 Challenge Cost-Share Grant program and gave some overview of the highlights of the information which would need to be included to be considered by the rating committee and the selection criteria necessary to be included in their proposal. She noted that the grant will be used for watershed analysis and issue characterization for education and outreach in the area, and although NKAPC is the applicant, they are working closely with the Northern Kentucky Urban & Community Forestry Council, the Kentucky Waterways Alliance, Davey Resource Group and the Banklick Watershed Council. She noted that if the grant is awarded, this information would be available for all municipalities and the County. She then introduced Ms. Gulick who gave some background on the Challenge Cost-share Grant program as these funds come from the US Forest Service who will review the proposals also.

Ms. Hughes noted that staff will coordinate and provide administrative services and that their time will be approximately 30 days' time out of 18 months in working on the project.

Vice Chairman Hahn asked for a motion to approve the submittal of a proposal for a 2003 Challenge Cost-Share Grant program. Mr. Noll made a motion to approve staff submit the proposal; Mr. Litzler seconded the motion. Vice Chairman Hahn asked if there were any questions; there were none. He then asked for a roll call vote, which found Mr. Goetz, Mr. Bradford, Mr. Kriege, Mr. Litzler, Mr. Noll and Mr. Hahn in favor. The motion passed unanimously.

NEW BUSINESS

Mr. Gordon noted that the Campbell County Fiscal Court had asked for a contract to include the city of Woodlawn in the Comprehensive Plan Update, which had been signed by J/E Pendery. Mr. Schwartz gave some brief background on this contract and then answered some general questions from the commission.

Vice Chairman Hahn asked for a motion to approve the contract with the Campbell County Fiscal Court to include the city of Woodlawn in the Comprehensive Plan Update. Mr. Goetz made a motion to approval the contract with the Campbell County Fiscal Court; Mr. Kriege seconded the motion. Vice Chairman Hahn asked if there were any questions; there were none. He then asked for a roll call vote, which found Mr. Goetz, Mr. Bradford, Mr. Kriege, Mr. Litzler, Mr. Noll and Mr. Hahn in favor. The motion passed unanimously.

Mr. Gordon noted that he had recently met with Jerry Deters and Mr. Slagle and that Mr. Deters had presented a new proposal of building the NKAPC a new building, and that he wanted to pass this information to the commission for their consideration. After some considerable discussion with regard to the future of this building, consideration of cost of renovations, upkeep and maintenance costs, the possibility of a tax increase, goals of the long-range planning committee, and many other considerations, and with many comments from the commission, it was the consensus of the members that they are not interested in pursuing any proposals from Mr. Deters at this time.

Mr. Gordon gave a brief update on Mr. Kordenbrock, who is recuperating from surgery and is in St. Luke's Hospital in Fort Thomas. Mr. Hahn asked the commission to keep Mr. Kordenbrock and his family in their prayers.

Vice Chair Hahn asked if there were any other comments or business to come before the Commission. There being none, he adjourned the meeting with unanimous consent at 7:20 pm.