

**NORTHERN KENTUCKY AREA PLANNING COMMISSION
SPECIAL MEETING MINUTES
DECEMBER 19, 2003**

Chairman Afton Kordenbrock called the special meeting of the Northern Kentucky Area Planning Commission to order at 9:00 am in the first floor conference room of the Commission's offices in Fort Mitchell. Attendance of the members was as follows:

Term Present Absent

Chairman Afton Kordenbrock May 2002 through May 2004 X

Vice Chairman Paul Hahn May 2001 through May 2005 X

Treasurer Bill Goetz May 2002 through May 2004 X

Commissioner Billy Bradford May 2001 through May 2005 X

Commissioner Tom Kriege May 2002 through May 2004 X

Commissioner Tom Litzler May 2002 through May 2004 X

Commissioner Lou Noll May 2001 through May 2005 X

Mr. Gordon presented a brief updates that have been made to the preliminary plans for the building remodeling and indicated that staff needed assistance in preparing documentation for the bidding process.

After some discussion, Commissioner Litzler made a motion that staff should contact two firms - Humpert Wolnitzek Architects and Interior Project Management, Inc. - regarding contractual pricing for this work; Commissioner Hahn seconded the motion. Chairman Kordenbrock asked if there were any questions. After some additional discussion, Commissioner Noll made a motion to amend Commissioner Litzler's motion to add the firms of Robert E. Hayes and Hub and Weber, and also to establish 12:00 pm, January 12, 2004, as the deadline for submittal of proposals; Commissioner Goetz seconded the motion. Chairman Kordenbrock asked if there were any questions; there were none. He then asked for a roll call vote which found Commissioners Hahn, Goetz, Litzler, Noll and Chairman Kordenbrock in favor to the motion to amend and on the amended motion. Motions passed unanimously.

Chairman Kordenbrock asked if there were any other comments or business to come before the Commission. There being no further business, he adjourned the meeting with unanimous consent at 10:09 am.