

**Northern Kentucky Area Planning Commission  
Meeting Minutes: May 11, 2005**

Chairman Bill Goetz called the monthly business meeting of the Northern Kentucky Area Planning Commission to order at 5:15 pm in the Commission Chambers of the NKAPC Building in Fort Mitchell. Attendance of the members was as follows.

Term Present Absent

Chairman Bill Goetz May 2004 through May 2006 X

Vice Chairman Tom Kriege May 2004 through May 2006 X

Treasurer Afton Kordenbrock May 2004 through May 2006 X

Commissioner Tom Litzler May 2004 through May 2006 X

Commissioner Lou Noll May 2005 through May 2007 X

Commissioner Dick Spoor May 2005 through May 2007 X

Commissioner Gene Weaver May 2005 through May 2007 X

Also present were: Dennis Andrew Gordon, FAICP, Executive Director; Keith Logsdon, AICP, Deputy Director for Long Range Planning; Mike Schwartz, AICP, Deputy Director for Current Planning; Scott Hiles, Deputy Director for Infrastructure Engineering; Megan Thompson, Principal Zoning Official; Andy Videkovich, Associate Planner; Garry Edmondson, legal counsel; and Gail H. Deatherage, Administrative Assistant.

Commissioner Kordenbrock gave the invocation and Chairman Goetz led the Pledge of Allegiance.

#### OATH OF OFFICE

Mr. Edmondson administered the Oath of Office to Commissioners Spoor and Weaver; Commissioner Noll was not in attendance. (Commissioner Noll arrived at 5:30 pm and Mr. Edmondson administered the Oath of Office to him.) Chairman Goetz welcomed Commissioners Spoor and Weaver to the Commission.

#### ELECTION OF OFFICERS

Chairman Goetz noted the next item on the agenda was the annual election of a chairman, vice-chairman, and treasurer. Commissioner Kriege nominated Commissioner Goetz as chairman; Commissioner Kordenbrock seconded the motion. A roll call vote was unanimous and Commissioner Goetz was re-elected chairman. Commissioner Litzler nominated Commissioner Kriege as vice-chairman; Commissioner Kordenbrock seconded the motion. A roll call vote was unanimous and Commissioner Kriege was elected vice chairman. Commissioner Litzler nominated Commissioner Kordenbrock for treasurer; Commissioner Spoor seconded the motion. A roll call vote was unanimous and Commissioner Kordenbrock was elected treasurer. Mr. Edmondson administered the Oath of Office

to the newly-elected officers.

## ACCEPTANCE OF AGENDA

Chairman Goetz asked if the agenda's contents were acceptable or if anyone had any additions/corrections. Commissioner Kriege made a motion to accept the agenda as submitted; Commissioner Spoor seconded the motion. Chairman Goetz asked for a roll call vote on the motion, which found unanimous approval. The agenda was accepted as presented.

## OLD AND UNFINISHED BUSINESS

Chairman Goetz asked if the Minutes of the April 27, 2005, meeting were acceptable or if anyone had any additions/corrections. Commissioner Litzler questioned the use of the word "pair" on Page 2, Paragraph 5. Commissioner Kordenbrock noted he was not able to retrieve the Minutes from his computer and thus had not been able to read them. Commissioner Kriege made a motion to accept the Minutes of April 27, 2005; Commissioner Litzler seconded the motion. Chairman Goetz called for a roll call vote, which found Commissioners Kriege, Litzler, Noll, Spoor, Weaver, and Chairman Goetz in favor; Commissioner Kordenbrock did not vote. The motion passed.

Chairman Goetz asked if the Minutes of the April 28, 2005, special meeting were acceptable or if anyone had any additions/corrections. Commissioner Noll made a motion to accept the Minutes of April 28, 2005; Commissioner Weaver seconded the motion. Chairman Goetz called for a roll call vote, which found Commissioners Noll, Weaver, Kriege, Kordenbrock, Litzler, Spoor, and Chairman Goetz in favor. The motion passed unanimously.

Chairman Goetz asked for legal counsel update. Mr. Edmondson noted briefs for the SOB litigation have been submitted and that no decision has been made as yet, and if members wanted a copy of the briefs to contact him.

Mr. Gordon noted that Mr. Schwartz was present to introduce new employees in the Current Planning Department. Mr. Schwartz introduced Andy Videkovich, Associate Planner, and Megan Thompson, Principal Zoning Official, who each gave some brief personal background information.

Mr. Gordon noted that Mr. Logsdon, who is chair of the liability insurance task force, and Mr. Schwartz, who is a member, were present to give an update on the committee's progress. Mr. Logsdon reported that members had received a breakdown of the quotes from Kentucky Association of Counties (KACo) and from the Kentucky Retail Federation Self Insurance Fund. Some discussion ensued regarding liability coverage, classification of employees, premium amounts, etc. Commissioner Noll questioned whether to raise the liability to a higher level. Chairman Goetz asked about contacting Kentucky League of Cities for a quote and Mr. Logsdon responded that a majority of the cities have their liability coverage with KACo. Mr. Logsdon noted the committee would suggest staying with KRFSIF and look for better workman's comp coverage. Chairman Goetz asked Messrs. Logsdon and Schwartz to return with additional quotes for workman's compensation.

Mr. Schwartz noted he wanted to give the commission a heads up on the new Kenton County library public facility site plan review which would come before them at their meeting on May 25, 2005.

Mr. Logsdon reported that he is working on the fee structure for his department's involvement in special projects for various Kenton County cities and would like to have some input from the Commission to prioritize this list for the staff. Chairman Goetz noted he would appoint members to the various committees and would have this at the next meeting.

Mr. Gordon noted that regarding the Memorandum of Understanding (MOU) with the Kenton County Planning Commission (KCPC), which would put in writing the commitment by that Commission to commit \$10,000 per year for the next ten years to help defray the cost of renovating the Commission Chambers, the KCPC did not take action on the advice of its legal counsel. Dave Schneider determined that the KCPC did not have legal authority to sign an MOU. Mr. Gordon noted he would keep members updated on the progress of this issue.

Mr. Gordon reported that Phase II of the building renovation project is completed; this includes the second floor north and south pods. Phase III demolition is underway and anticipated to be finished by June 3. He noted that during demolition additional mold had been discovered and gave some brief information on this situation. He noted he hoped to have an update on costs for the renovation at the next meeting.

Mr. Gordon gave some update information on the status of One Stop Shop, stating he had received signed paperwork from Covington. He stated he would be sending out an update on the fee schedule to all cities, giving them an update of their status and reminding them that any existing contracts with them would expire on July 1, 2005, and new contracts would take effect on July 1. He also noted that the first reading of the County Uniform Enforcement Board has had the first reading for the KCFC

Mr. Gordon noted that the NKAPC building department would be having monthly every-other Wednesday cookouts as a fundraiser for United Way. He noted that departments over the last two years had done a tremendous job raising money for United Way and that the building department staff was carrying on the tradition. He invited members to join the cookout and Chairman Goetz asked staff to remind members of these cookouts when they occur.

## MEMBER COMMENTS

Commissioner Kordenbrock asked that the Huff name be removed from the high rise and Mr. Gordon replied that he realized this was something that needed to be taken care of but was waiting until the new budget monies were available to cover the cost of having the name removed. After additional discussion, Mr. Gordon said he would get on this as soon as possible.

Commissioner Litzler questioned whether Mr. Gordon's position as Second Vice President of the OKI Board could present a potential conflict as far as NKAPC was concerned. Mr. Gordon responded he felt his involvement at OKI was an asset to the Commission. Mr. Edmondson noted he was not aware of any potential for conflict with Mr. Gordon being an officer on the OKI Board.

Commissioner Spoor noted he was pleased to be a member of the NKAPC and looked forward to a long and good relationship.

Vice Chair Kriege thanked everyone for their support of him as vice chair.

Chairman Goetz read a thank-you note from the Elmer Schaeffer family for the donation to Brighton Center in his memory. He noted that Mr. Schaefer was an employee of the Commission for many years.

Chairman Goetz noted that it was time to appointment a representative and alternate for the MGLNK, noting they meet on the third Thursday every other month. He appointed Commissioner Noll as the NKAPC representative and himself as the alternate.

Commissioner Weaver stated he was looking forward to working with the area planning commission and happy to be a member.

Mr. Edmondson noted he would be participating in several workshops/seminars on planning/zoning issues being held in various places around Kentucky. He reported he would be presenting on SOB and if they knew of anyone who was interested in getting continuing education credits to see him and he would give them the workshop dates.

## NEW BUSINESS

There was no new business.

## DISCUSSION TOPIC

Mr. Gordon noted he had passed out the first draft of the FY06 Annual Work Program and Budget and was prepared to discuss the budget in detail and answer any questions members would have. He noted that the Council Budget Review Committee would be attending the Commission's regular meeting on May 25 to review this budget and to recommend its approval at the Council meeting on June 30. After some discussion, the Chairman asked staff to contact members to set up a special meeting in order to review the budget.

Chairman Goetz asked if there were any other comments or business to come before the Commission. There being none, he adjourned the meeting with unanimous consent at 7:15 pm.