

**Northern Kentucky Area Planning Commission  
Meeting Minutes: January 11, 2006**

Chairman Bill Goetz called the monthly discussion forum of the Northern Kentucky Area Planning Commission to order at 5:15 PM in the Commission Chambers of the NKAPC Building in Fort Mitchell. Attendance of the members was as follows.

	<b>Term</b>	<b>Present</b>	<b>Absent</b>
Chairman Bill Goetz	May 2004 through May 2006	<b>X</b>	
Vice Chairman Tom Kriege	May 2004 through May 2006	<b>X</b>	
Treasurer	May 2004 through May 2006		
Commissioner Tom Litzler	May 2004 through May 2006	<b>X</b>	
Commissioner Lou Noll	May 2005 through May 2007	<b>X</b>	
Commissioner Dick Spoor	May 2005 through May 2007	<b>X</b>	
Commissioner Gene Weaver	May 2005 through May 2007	<b>X</b>	

Also present were Dennis Andrew Gordon, FAICP, Executive Director; Mike Schwartz, AICP, Deputy Director for Current Planning; John Lauber, Deputy Director for Building Codes Administration; Garry Edmondson, legal counsel; Stacie Hegge, legal assistant; and Gail H. Deatherage, Administrative Assistant.

Commissioner Noll gave the invocation and Chairman Goetz led the Pledge of Allegiance. A moment of silence was observed in remembrance of Treasurer Afton Kordenbrock who passed away on December 30, 2005.

**ACCEPTANCE OF AGENDA**

Chairman Goetz asked for review of the agenda. Chairman Goetz noted he would like to add an item under New Business to discuss a resolution to be presented at the Council business meeting. Commissioner Noll made a motion to accept the agenda with the addition by Chairman Goetz; Commissioner Weaver seconded the motion. Chairman Goetz asked for a voice vote on the motion which found unanimous approval. The motion passed.

**PRESENTATION/ DISCUSSION**

Mr. Gordon noted that Mr. Lauber was present to give an update on progress in the Building Codes Administration department. Mr. Lauber then provided some comments on the status of plan review activities and the permit and electrical application process, noting that there had been a ten percent increase in residential permits and a fifty percent increase in commercial permits over the last calendar year. He stated he was most proud of his staff for its work during the recent inspection of the Crestview

Hills Towne Center, noting that they had received many compliments on the customer service provided for this large project. He gave some overview on staff involvement in the Northern Kentucky Building Inspectors' Association, noting that Mr. Bechtold was recently elected president; Mr. McAllister elected secretary; and Mr. Tholemeier elected to the Board of Directors. He noted the hiring of a new certified electrical inspector, Scott Campbell, and noted this would help in speeding up the electrical inspection process.

Mr. Lauber stated that the new residential building code will go into effect on March 1, 2006, and that his department is gearing up for these changes in the code. He reminded that One Stop Shop has been in effect for six months and stated that it has gone well with only a few bumps in the road along the way. He said that he and his staff are focusing on providing each city with the best customer service they can provide. He stated further that the new Pentamation software is in service with data being transferred from the old system to the new. He concluded by saying that staff has had extensive training and should be getting more proficient with each day.

Chairman Goetz thanked Mr. Lauber for the update.

### **OLD AND UNFINISHED BUSINESS**

Chairman Goetz asked if the Minutes of the December 14, 2005, meeting were acceptable or if anyone had any additions/corrections. Commissioner Noll questioned whether the discussion about giving benefits to persons who opted out should be something that the By-Laws, Personnel and Procedures Committee should pursue. Mr. Gordon noted that he planned to present a full report on the Commission's health benefits at the next meeting.

Commissioner Noll made a motion to accept the Minutes of December 14, 2005, as presented and Commissioner Weaver seconded it. Chairman Goetz asked for a roll call vote which found Commissioners Noll, Weaver, Kriege, Litzler, and Chairman Goetz in favor; Commissioner Spoor did not vote. The motion passed unanimously.

Chairman Goetz asked for a report from legal counsel. Mr. Edmondson noted that the Kenton County Planning Commission will undertake zoning ordinance text amendments soon for sexually-oriented businesses. He reported that the Commission's chair would appoint a committee to oversee this. He also gave an update on a recent court decision involving a business in Covington and noted he felt the impact of this decision would help in moving the SOB study forward. Mr. Edmondson gave some update comments on a recent Kentucky Supreme Court ruling in the Hilltop vs Boone County case.

Chairman Goetz thanked Mr. Edmondson for his report.

Chairman Goetz asked to take an item of new business next since several members might need to leave before the Commission got to it under New Business. He asked for a motion to have the executive director draft a resolution honoring the service of Afton Kordenbrock and to have it presented at the next Area Planning Council business meeting on January 31, 2006. Commissioner Litzler made a motion to that effect; Commissioner Weaver seconded the motion. Chairman Goetz asked for a roll call vote which found Commissioners Litzler, Weaver, Kriege, Noll, Spoor, and Chairman Goetz in favor. The motion passed unanimously.

Chairman Goetz returned to the Agenda as prepared and asked for update reports from Mr. Gordon.

Mr. Gordon noted that the IRS reimbursement rate for mileage had been cut back to 44.5 cents per mile effective January 1, 2006.

Mr. Gordon stated that the Commission's agenda for the January 25, 2006, meeting would include a public hearing for a new cell tower in Villa Hills.

Chairman Goetz asked for reports from committee members. Commissioner Noll noted that the last meeting of the Long Range Planning Committee had been cancelled due to lack of quorum.

Commissioner Spoor noted he would plan to meet with Mr. Gordon and Mr. Edmondson regarding budget funds on hand at the end of FY05 and how best to use them. He said they would plan to meet before the first meeting in February 2006 (pending receipt of the FY05 audit).

Chairman Goetz noted he had discussed with legal counsel the recent appointment by the City of Crescent Springs to the Kenton County Planning Commission. Some discussion ensued with regard to actions such as this by city councils/commissions. Chairman Goetz suggested that the executive director draft a letter to the mayors notifying them of their reappointment of their members which would include wording that their actions on appointments should be done by municipal order.

Chairman Goetz asked if there were any questions for Mr. Gordon; there were none.

Commissioner Weaver left the meeting at approximately 5:40 PM.

Chairman Goetz noted that the next item of business was election of Treasurer to fill Mr. Kordenbrock's term of office. He noted he was recommending Commissioner Litzler. Vice Chairman Kriege made a motion nominating Commissioner Litzler; Commissioner Spoor seconded the motion. Commissioner Noll made a motion to close the nominations; Vice Chairman Kriege seconded the motion. The motion to close nomination passed with unanimous consent. Chairman Goetz asked for a roll call vote on the motion, which found Vice Chairman Kriege and Commissioners Spoor, Noll, and Chairman Goetz in favor. Commissioner Litzler did not vote. The motion passed unanimously.

Mr. Gordon passed out to members a recommended 2006 meeting schedule. He noted that historically there was no meeting the second Wednesday in July. After some discussion it was decided to leave the first meeting in July on the calendar and that if necessary it could be cancelled. The date for the October Area Planning Council business meeting was changed to October 30, 2006. Commissioner Noll made a motion to approve the proposed calendar as amended; Vice Chairman Kriege seconded the motion. Chairman Goetz asked for a roll call vote on the motion, which found Commissioners Noll, Kriege, Litzler, Spoor, and Chairman Goetz in favor. The motion passed unanimously.

Chairman Goetz asked if there were any other comments or business to come before the Commission. There being no further business, he adjourned the meeting with unanimous consent at 6:15 PM.

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Bill Goetz, Chairman

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Dennis Andrew Gordon, FAICP  
Executive Director/Secretary