

**Northern Kentucky Area Planning Commission
Meeting Minutes: January 25, 2006**

Chairman Bill Goetz called the monthly business meeting of the Northern Kentucky Area Planning Commission to order at 5:15 PM in the Commission Chambers of NKAPC Building in Fort Mitchell. Attendance of the members was as follows.

	Term	Present	Absent
Chairman Bill Goetz	May 2004 through May 2006	X	
Vice Chairman Tom Kriege	May 2004 through May 2006	X	
Treasurer Tom Litzler	May 2004 through May 2006	X	
	May 2004 through May 2006		
Commissioner Lou Noll	May 2005 through May 2007	X	
Commissioner Dick Spoor	May 2005 through May 2007	X	
Commissioner Gene Weaver	May 2005 through May 2007	X	

Also present were: John Scola, CBW Network; Tom Bosse, legal counsel, CBW Network; Steve Carr, PDH, Inc.; Sister Rita Brink, St. Walburg Monestary; Jim Wagner, Wager & Associates; Kim Schaeffer, resident of Villa Hills; Mike Schwartz, AICP, Deputy Director for Current Planning; John Lauber, Deputy Director for Building Codes Administration; Stacy Hege, legal counsel; Garry Edmondson, legal counsel; and Gail H. Deatherage, Administrative Assistant.

Chairman Goetz led the Pledge of Allegiance and Commissioner Noll gave the invocation. Chairman Goetz noted that the executive director was absent due to illness.

ACCEPTANCE OF AGENDA

Chairman Goetz asked for review and approval of the agenda. Commissioner Weaver made a motion to accept the agenda as presented; Commissioner Noll seconded the motion. Chairman Goetz asked for a voice vote on the motion, which found unanimous approval. The motion passed.

PUBLIC HEARING

Chairman Goetz opened a public hearing on cell tower application TF-2005-35. He noted for the record that members had received information regarding this application prior to the meeting. He asked those persons in attendance to register if they wished to speak for or against the application. Chairman Goetz asked Mr. Schwartz to provide staff's review comments and recommendation.

Mr. Schwartz stated that the applicant, Cincinnati Bell Wireless (CBW), requested a wireless communications facility, including a 140-foot monopole and associated ground structures, at an approximate 2,500 square foot area to be located approximately 550 feet northwest of the intersection of Palomino Drive with Amsterdam Road in Villa Hills. He read for the record the considerations (copy attached to the original minutes). He explained that the site in question is addressed as 2500 Amsterdam Road in Villa Hills.

Mr. Schwartz noted that the applicant has submitted the necessary documents for staff consideration: an application for identifying the request; a search ring for the proposed facility; a grid map; propagation maps showing current/proposed coverage; and, the proposed lease agreement. He noted that the proposed tower is located approximately 545 feet from the nearest property line, approximately 400 feet from the nearest structure, and 600 feet from the nearest residential structure. He reported that waivers will be necessary for construction of the proposed facility because the area to be leased is less than 5,000 square feet. Mr. Schwartz noted that Mr. Wagner, NKAPC's RF Consultant, had performed an evaluation of the proposed facility (copy included with the staff report and attached to the original minutes).

Mr. Schwartz stated staff's recommendation to approve the application from Cincinnati Bell Wireless (TF-2005-33) with the following conditions: the proposed monopole shall be a uniform gray color without any lighting unless required by federal/state regulations; that it be designed as a flag pole with an American flag; and, that CBW antennas be mounted internally. Mr. Schwartz answered general questions from the Commission.

Chairman Goetz asked for comments from Cincinnati Bell Wireless representatives. Mr. Carr provided some overview on the company's selection of the proposed site, design of the tower, and how it fit into the company's coverage for the area. He noted that it was the company's intention not to light the stealth flag pole. He explained further the location/installation of antennae on the pole, noting they would be installed internally as requested, and, that the pole was designed for future co-locations. He indicated the company is requesting a waiver from the requirement to install a flag on this pole. He noted that Sister Brink from St. Walburg Monastery was present and she noted that there was a flagpole close by and they preferred that the cell tower not be used as a flagpole.

Mr. Carr then answered some general questions from the Commission.

Mr. Carr answered some general questions regarding the wire running on the outside of the pole which prevents interference from the WCKY towers and Mr. Wagner clarified some issues regarding the wire and noted this is the reason for not using the tower as a flag pole.

Mr. Goetz requested comments from those in support of the application; there were none present.

Chairman Goetz asked if anyone in the audience was opposed to the cell tower application.

Ms. Schaefer noted that she had not been notified of the cell tower application and expressed concern of transmitter emissions. She asked for information on this.

Mr. Schwartz responded that the planning commission could not address this issue and referred her to the Northern Kentucky Health Department for information.

Chairman Goetz closed the public hearing and asked for Commission member comments.

Commissioner Noll expressed concern over the chain link fence surrounding the property, wondering if it would deter anyone from climbing into the enclosed area. He stated he would like to see a different type of fencing.

Mr. Schwartz reminded members that landscaping would be provided around the perimeter and this would provide an additional buffer to intruders.

Commissioner Weaver noted he felt that there is new fencing that will deter intruders.

Vice Chair Kriege asked about signage on the outside of the area. Mr. Carr explained that there will be standard industry signage on the fencing.

Commissioner Litzler made a motion to accept the staff recommendation but to remove the condition that pole be outfitted with an American flag; Commissioner Weaver seconded the motion. Chairman Goetz asked if there were any questions; there were none. He asked for a roll call vote, which found Commissioners Litzler, Weaver, Kriege, Noll, Spoor, and Chairman Goetz in favor. The motion passed unanimously.

Commissioner Noll stated he would like for the Kenton County Planning Commission to evaluate and amend its requirement for 5,000 square feet site area on cell tower applications. Further, he made a motion to this effect; Vice Chair Kriege seconded the motion. Chairman Goetz asked if there were any questions; there were none. He asked for a roll call vote, which found Commissioners Noll, Kriege, Weaver, Litzler, Spoor, and Chairman Goetz in favor. The motion passed unanimously.

UNFINISHED BUSINESS

Chairman Goetz asked if the Minutes of the January 11, 2006, business meeting were acceptable or if anyone had any additions/corrections. Commissioner Noll made a motion to accept the Minutes of January 11, 2006, as presented; Commissioner Spoor seconded it. Chairman Goetz asked for a roll call vote, which found Commissioners Noll, Spoor, Litzler, Kriege, Weaver, and Chairman Goetz, in favor. The motion passed.

Chairman Goetz asked for consideration of the December 2005 Report of Receipts and Expenditures. Commissioner Noll made a motion to accept the September 2005 Report of Receipts and Expenditures subject to audit; Commissioner Kriege seconded the motion. Chairman Goetz asked for a roll call vote, which found Commissioners Noll, Kriege Litzler, Weaver, and Chairman Goetz in favor. The motion passed.

Mr. Edmondson left the meeting at 5:45 PM and Ms. Hege noted there was nothing new to report from legal counsel. Chairman Goetz asked if there were any questions for legal counsel; there were none.

Chairman Goetz noted that he had asked staff to draft a proposed joint resolution with the NKAP Council establishing a Wall of Honor at the NKAPC Building and honoring Afton Kordenbrock as the first person to be recognized on it for his long service to the cause of area-wide planning in Northern Kentucky. He noted this would be approved by the Council at its business meeting on January 31, 2006. Commissioner Noll made a motion to approve the joint resolution and authorize the Chairman to sign it; Commissioner Litzler seconded the motion. Chairman Goetz asked if there were any questions; there were none. He asked for a roll call vote,

which found Commissioners Noll, Litzler, Kriege, Spoor, Weaver, and Chairman Goetz in favor. The motion passed unanimously.

Commissioner Noll reported that the Long-Range Planning Committee would be meeting on February 7, 2006, at 4:30 PM. He said members would be receiving an update on the South Banklick Creek study initial meeting.

Commissioner Litzler asked about the Executive Committee meeting with the Area Planning Council Executive Committee. Chairman Goetz noted that it is his desire to get the Council more involved in issues of the planning commission and that he planned to get a meeting set up with the new officers of the Council.

Chairman Goetz noted he has had some concern over the appointment process on the Kenton County Planning Commission and that he is pursuing this and will be meeting with the chairman soon.

Vice Chair Kriege noted that there are four seats up for election on the planning commission and asked if anyone else was running. Ms. Deatherage noted that so far only one person has accepted the nomination, Mayor Ed Schroeder, Ludlow. Other names have been submitted, but they have not acknowledged whether they wish to run.

Commissioner Noll noted he would like to have the summary of '06 health benefits at the next meeting.

Commissioner Litzler gave some highlights of his grandson's recent soccer team victory in Florida.

There being no further issues or comments to come before the Commission, Chairman Goetz adjourned the meeting at 6:25 PM.

Bill Goetz, Chairman

Dennis Andrew Gordon, FAICP
Secretary