

**Northern Kentucky Area Planning Commission
Meeting Minutes: July 12, 2006**

Chairman Bill Goetz called the monthly discussion forum of the Northern Kentucky Area Planning Commission to order at 5:15 PM in the Commission Chambers of the NKAPC Building in Fort Mitchell. Attendance of members was as follows.

	Term	Present	Absent
Chairman Bill Goetz	May 2006 through May 2008	X	
Vice Chairman Tom Kriege	May 2006 through May 2008	X	
Treasurer Tom Litzler	May 2006 through May 2008	X	
Commissioner Gloria Grubbs	May 2006 through May 2008	X	
Commissioner Lou Noll	May 2005 through May 2007	X	
Commissioner Dick Spoor	May 2005 through May 2007	X	
Commissioner Gene Weaver	May 2005 through May 2007	X	

Also present were: Dennis Andrew Gordon, FAICP, Executive Director; Keith Logsdon, AICP, Deputy Director for Long-Range Planning; Michael Schwartz, AICP, Deputy Director for Current Planning; Sharmili Sampath, AICP, Principal Planner; Emalee Listerman, Principal Planner/LA; Garry Edmondson, legal counsel; and, Gail Deatherage, Administrative Assistant.

Commissioner Grubbs gave the invocation and Chairman Goetz led the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

Chairman Goetz asked for review of the agenda. Commissioner Weaver made a motion to accept the agenda; Commissioner Kriege seconded the motion. Chairman Goetz asked for a voice vote on the motion which found unanimous approval. The motion passed.

DISCUSSION

Mr. Gordon noted that Ms. Sampath was present to make a presentation of the South Banklick Small Area Study. Ms. Sampath gave a PowerPoint slide presentation on the study components and background. She noted there had been significant public input and that several key factors included in the study as a result of that input were greenways, hillside slope considerations, transportation, etc. She noted that the study included sub-area recommendations and provisions for implementation. She gave a brief overview of the study and both she and Mr. Logsdon answered some general questions from Commission members.

ONGOING AND UNFINISHED BUSINESS

Chairman Goetz asked if the Minutes of the June 28, 2006, business meeting were acceptable or if anyone had any additions/corrections. Commissioner Weaver made a motion to accept the Minutes as presented; Commissioner Litzler noted a typographical error on Page 3 for correction. Commissioner

Noll seconded the motion acknowledging the change. Chairman Goetz asked for a roll call vote which found Commissioners Weaver, Noll, Litzler, Kriege, Grubbs, Spoor, and Chairman Goetz in favor. The motion passed.

Chairman Goetz asked if the Minutes of the June 29, 2006, special meeting were acceptable or if anyone had any additions/corrections. Commissioner Noll made a motion to accept those Minutes as presented and Commissioner Weaver seconded it. Chairman Goetz asked for a roll call vote which found Commissioners Noll, Weaver, Kriege, Litzler, and Grubbs, in favor. Commissioners Spoor and Chairman Goetz did not vote. The motion passed.

Chairman Goetz asked for a report from legal counsel. Mr. Edmondson gave a brief update on litigation involving the Lakeside Park Board of Adjustments and answered some general questions.

Chairman Goetz asked for update reports from the executive director.

Mr. Gordon introduced Mr. Logsdon who introduced Emalee Listerman, Principal Planner/LA in Long-Range Planning. (She replaces Doug Greene who left NKAPC to move to upstate New York.) Ms. Listerman gave some brief personal and professional background information and Chairman Goetz welcomed her to the staff.

Mr. Gordon reported on discussions he has pursued with Campbell County officials for professional services; he also gave some brief overview comments on discussions held thus far. Some general discussion ensued with regard to working with Campbell County.

Mr. Gordon reported on two issues of interest that were included on the Kenton County Planning Commission (KCPC) July meeting agenda – a proposed Taylor Mill subdivision on land that the new KY 16 will divide and the KCPC's FY07 budget. He gave some background information on both issues and some general discussion ensued.

Mr. Gordon noted that staff has had discussions with City of Walton regarding One Stop Shop for that portion of the City lying in Kenton County. He also gave some brief background on the discussions.

Mr. Gordon noted that he was in the process of planning for the Commission's retreat and asked for suggestions for location, length of meeting, etc. After some discussion it was decided to hold the meeting on a date in September. Mr. Gordon noted he would contact members with proposed date(s) and would proceed to get this retreat set up.

Mr. Gordon noted that both he and Bill Bowdy had been deposed in the litigation of Cloyd vs NKAPC.

Chairman Goetz asked if there were any questions for the executive director. Chairman Goetz asked about the Taylor Mill small area study. Mr. Logsdon responded that Woolpert is conducting the study and that NKAPC is providing information and support to the effort.

Chairman Goetz reminded members of the presentation on the South Banklick Small Area Study by Ms. Sampath. He asked for a motion to recommend its adoption by the Kenton County Planning Commission into the comprehensive plan. Commissioner Weaver made the requested motion; Commissioner Noll seconded it. Chairman Goetz asked if there were any questions; there were none. He then asked for a roll call vote which found Commissioners Weaver, Noll, Grubbs, Spoor Litzler, Kriege, and Chairman Goetz in favor. The motion passed unanimously.

Commissioner Weaver offered congratulations to all staff who worked on this project for a job well done.

Mr. Gordon reminded members that they had received a proposal during the last meeting on mileage reimbursement from Jan Crabb, Fiscal/HR Administrator. He stated that staff recommended raising the reimbursement rate for use of private vehicles in accordance with that proposal to 56.2 cents per mile for building and infrastructure inspectors. He asked Ms. Crabb to explain her research on the cost of operating vehicles. Some discussion ensued. Commissioner Spoor stated he thought this was an item that could be discussed further at the Commission's upcoming retreat. Commissioner Noll noted he was not in favor of this action if it couldn't be considered tax-free and further explained his concern over setting an absolute rate (as opposed to a floating rate tied to the IRS rate). Commissioner Litzler expressed concern about setting the rate at 56.2 cents and then having to adjust it if the IRS rate is changed. Commissioner Spoor responded that he felt that since the proposal was in accordance with IRS standards, the Commission should set the rate as recommended by staff.

After some further discussion, Commissioner Grubbs made a motion to approve the proposal to amend the *NKAPC Personnel, Regulations, Policies, and Procedures Manual* to add a second mileage reimbursement rate of 56.2 cents per mile for building and infrastructure inspectors while on the job based on the accountable plan provided by staff and retroactive to July 1, 2006 (the motion left alone current language regarding all other mileage reimbursement); Commissioner Weaver seconded the motion. Chairman Goetz asked if there were any questions. Commissioner Litzler moved to amend the motion to set the rate at 11.7 cents above the IRS-established rate; Commissioner Kriege seconded the motion to amend. Some discussion ensued. Commissioner Spoor stated he thought the motion as amended could cause problems with the IRS and cautioned Commissioners against a floating reimbursement rate. A roll call vote on the motion to amend found Commissioners Grubbs, Weaver, Noll, Spoor, Kriege, and Chairman Goetz against the amendment; Commissioner Litzler voted in favor. The motion to amend failed 6-1.

A roll call vote on Ms. Grubbs' original motion found Commissioners Grubbs, Weaver, Noll, Spoor, Litzler, Kriege, and Chairman Goetz in favor. The motion passed unanimously.

Chairman Goetz asked for reports or comments from committees or individual members.

Commissioner Grubbs commended Mr. Schwartz for his presentation to the Elsmere City Council regarding the Kenton County Sexually-Oriented Business study. She also commended Mr. Gordon on his comments during the Area Planning Council dinner meeting.

Commissioner Noll noted he would have a conflict with the next long-range planning committee meeting scheduled for August 1; he asked if the meeting could be changed to August 8. Mr. Gordon responded he would have staff change the meeting date.

Chairman Goetz distributed a review form for Mr. Gordon's FY06 performance and asked commission members to submit their responses to him as soon as possible.

Chairman Goetz if there were any other comments or business to come before the Commission. There being no further business, he adjourned the meeting with unanimous consent at 7:15 PM.

Bill Goetz, Chairman

Dennis Andrew Gordon, FAICP
Executive Director/Secretary