

**Northern Kentucky Area Planning Commission
Meeting Minutes: April 25, 2007**

Vice Chairman Tom Kriege called the monthly business meeting of the Northern Kentucky Area Planning Commission to order at 5:15 PM in the Commission Chambers of NKAPC Building in Fort Mitchell. Attendance of the members was as follows.

| | Term | Present | Absent |
|----------------------------|---------------------------|----------------|---------------|
| Chairman Bill Goetz | May 2006 through May 2008 | | X |
| Vice Chairman Tom Kriege | May 2006 through May 2008 | X | |
| Treasurer Tom Litzler | May 2006 through May 2008 | X | |
| Commissioner Gloria Grubbs | May 2006 through May 2008 | X | |
| Commissioner Lou Noll | May 2005 through May 2009 | X | |
| Commissioner Dick Spoor | May 2005 through May 2007 | X | |
| Commissioner Gene Weaver | May 2005 through May 2009 | X | |

Also present were: Stacy Hege, legal counsel; Garry Edmondson, legal counsel; Dennis Andrew Gordon, FAICP, Executive Director; and Gail H. Deatherage, Administrative Assistant.

Vice Chairman Kriege led the Pledge of Allegiance and Commissioner Grubbs gave the invocation.

ACCEPTANCE OF AGENDA

Vice Chairman Kriege asked for review and approval of the agenda. Commissioner Litzler made a motion to accept the agenda as presented; Commissioner Weaver seconded the motion. Vice Chairman Kriege asked for a voice vote which found unanimous approval. The motion passed.

ONGOING AND UNFINISHED BUSINESS

Vice Chairman Kriege asked if the Minutes of the April 11, 2007, discussion forum were acceptable or if anyone had any additions/corrections. Commissioner Noll made a motion to accept the Minutes as presented; Commissioner Grubbs seconded the motion. Vice Chairman Kriege asked for a roll call vote which found Commissioners Noll, Grubbs, Litzler, Weaver, and Vice Chairman Kriege in favor. The motion passed unanimously.

Vice Chairman Kriege noted members had received copies of the March 2007 Financial Report (attached to the original Minutes). Mr. Gordon noted that Chairman Goetz had voiced some questions which he had emailed him and that the members now had an amended March Financial Report. He explained various line items for Commission members' information and answered

some questions from Commission members. Commissioner Grubbs made a motion to accept the March 2007 financial report as presented for audit; Commissioner Weaver seconded the motion. Vice Chairman Kriege asked if there were any questions; there were none. He then asked for a roll call vote which found Commissioners Grubbs, Weaver Litzler, Noll, and Vice Chairman Kriege in favor. The motion passed unanimously.

Vice Chairman Kriege asked for a report from legal counsel. Mr. Edmondson noted there was nothing to report.

(Commissioner Spoor arrived at approximately 5:20 PM.)

Vice Chairman Kriege asked Mr. Gordon for his update reports.

Mr. Gordon noted that members had a copy of the Mayors' Group meeting report which he had given out at the group's last meeting. He reminded members of the green development lecture series on May 3, encouraged members to attend, and gave some highlights of the workshop.

Mr. Gordon stated that the Kenton County Code Enforcement Board members have been appointed by the various cities and ratified by the Fiscal Court and gave some overview of this board.

Mr. Gordon noted to the members that the May 23 meeting will start at 5:35 pm instead of 5:15 PM due to the APA audio conference being held in the Commission Chambers from 4:00 – 5:30 PM.

Mr. Gordon gave a brief overview of some of the various projects he is working on for the work program, such as the investment policy and hiring a chief financial officer (CFO). He noted he had met with Mr. Spoor regarding KRS statues and noted he is attempting to locate the resolution adopting the NKAPC investment strategy in 1994 and would provide members with a copy of this resolution soon. He stated he will continue to work with Commissioner Spoor in this endeavor, even though he will no longer be a Commission member.

Commissioner Spoor gave some comments on various avenues for investment of funds as directed by KRS in order to maximize return on investment and noted he felt hiring a CFO was a good step.

Commissioner Spoor noted that this would be his last meeting and that he was sad to have to leave after such a short tenure. He stated that he had thoroughly enjoyed his time on the Commission and also in getting to know each member a little better. He said he hoped he had made some small contribution to the efforts of the NKAPC and appreciated very much the work of the staff and the Commission members.

Vice Chairman Kriege presented a plaque of appreciation to Commissioner Spoor for his two years of service on the NKAPC. Commission members all expressed their gratitude for Commissioner Spoor's contribution and wished him well.

Commissioner Spoor then left the meeting at 5:40 PM.

Vice Chairman Kriege asked if there were any questions for the executive director; there were none.

Vice Chairman Kriege asked for comments from members.

Commissioner Grubbs noted that the By-Laws, Personnel and Procedures Committee would look at the travel policy for Commission members as suggested by Commissioner Noll.

Commissioner Noll stated he had attended the APA Conference in Philadelphia and felt he had learned a lot. He gave some brief comments of the various sessions and workshops he had attended.

Commissioner Weaver noted he had also attended the APA Conference and felt that it is one of the better conferences he has attended, noting it is well organized and that there are many sessions of interest and value to planning commissioners. He also complimented staff members Keith Logsdon and Adam Kirk for the session they presented at the Conference.

Commissioner Litzler asked about possibly opening a money market/interest bearing checking account. Mr. Gordon noted he would have staff look into this.

NEW BUSINESS

Mr. Gordon noted that members had received copies of the draft FY08 work program and budget (attached to the original Minutes). He then went over various highlights of the work program and proposed budget via PowerPoint presentation and answered some general questions.

There being no further issues or comments to come before the Commission, Vice Chairman Kriege adjourned the meeting at 6:47 PM.

Bill Goetz, Chairman

Dennis Andrew Gordon, FAICP
Executive Director/Secretary