

**Northern Kentucky Area Planning Commission  
Meeting Minutes: May 9, 2007**

Chairman Bill Goetz called the Annual Organizational Meeting of the Northern Kentucky Area Planning Commission to order at 5:15 PM in the Commission Chambers of the NKAPC Building in Fort Mitchell. Attendance of members was as follows.

	<b>Term</b>	<b>Present</b>	<b>Absent</b>
Chairman Bill Goetz	May 2006 through May 2008	<b>X</b>	
Vice Chairman Tom Kriege	May 2006 through May 2008	<b>X</b>	
Treasurer Tom Litzler	May 2006 through May 2008	<b>X</b>	
Commissioner Gloria Grubbs	May 2006 through May 2008	<b>X</b>	
Commissioner Lou Noll	May 2007 through May 2009		<b>X</b>
Commissioner Billy Bradford	May 2007 through May 2009	<b>X</b>	
Commissioner Gene Weaver	May 2007 through May 2009	<b>X</b>	

Also present were: Mayors Mark Kreimborg (Taylor Mill), Katherine Terwort (Lakeside Park); Paul Meier (Crestview Hills), and Tom Holocher (Fort Mitchell); Kenton County Commissioner Dan Humpert; Stacy Hege, Legal Counsel; Garry Edmondson, Legal Counsel; Dennis Andrew Gordon, FAICP, Executive Director; and, Gail Deatherage, Administrative Assistant.

Commissioner Grubbs gave the invocation and Chairman Goetz led the Pledge of Allegiance.

**OATH OF OFFICE**

Mr. Edmondson administered the oath of office to Commissioners Bradford and Weaver. Chairman Goetz congratulated Commissioners Bradford and Weaver on their new terms on the Commission.

**ELECTION OF OFFICERS**

Chairman Goetz reminded members that the bylaws call for election of officers during this annual organizational meeting. He opened the floor for nominations. Commissioner Litzler nominated Commissioner Goetz as chairman; Commissioner Grubbs seconded the motion. The roll call vote was unanimous and Commissioner Goetz was re-elected Chairman. Commissioner Weaver nominated Commissioner Kriege as vice-chairman; Commissioner Grubbs seconded the motion. The roll call vote was unanimous and Commissioner Kriege was re-elected Vice Chairman. Commissioner Weaver nominated Commissioner Litzler for treasurer; Vice Chairman Kriege seconded the motion. The roll call vote was unanimous and Commissioner Litzler was re-elected Treasurer. Mr. Edmondson administered the Oath of Office to the newly-elected officers. (Mr. Gordon, in his role as executive director will serve as secretary to the Commission.)

## **ACCEPTANCE OF AGENDA**

Chairman Goetz asked for review of the agenda and a motion for acceptance. Commissioner Weaver made a motion to accept the agenda; Commissioner Litzler seconded the motion. Chairman Goetz asked for a voice vote on the motion which found unanimous approval. The motion passed.

## **ONGOING AND UNFINISHED BUSINESS**

Chairman Goetz asked if the Minutes of the April 25, 2007, meeting were acceptable or if anyone had any additions/corrections. Commissioner Litzler made a motion to accept the Minutes as presented; Commissioner Weaver seconded the motion. Chairman Goetz asked for a roll call vote which found Commissioners Litzler, Weaver, Grubbs, Kriege, and Chairman Goetz in favor; Commissioner Bradford did not vote. The motion passed.

Chairman Goetz asked for a report from legal counsel. Mr. Edmondson reported there was nothing new to report. There were no questions.

Mr. Gordon reported on discussions with the City of Covington on a small area study and noted that staff had attended the City Commission meeting the night before. He gave a brief overview of the study area which will include the Peaselburg and Westside Neighborhoods, the site of the new St Elizabeth facility, and the, 12<sup>th</sup> Street corridor. He noted that the City Commission had voted unanimously to contract with NKAPC to do these studies.

Mr. Gordon gave some highlights from the NKAPC May eNewsletter, noting that One Stop Shop fees would be increasing for FY08 at the CPI of 2.56%.

Mr. Gordon noted that staff is working on the financial advisor position and the NKAPC investment policy. He noted that he is hopeful that the new person will be in place by July 1, 2007.

Mr. Gordon stated that for the June 13 NKAPC monthly discussion he will be on vacation and that the deputy directors will be in charge. He suggested that if members have anything in particular they would like to discuss with the deputies, to please let him know prior to this meeting.

Chairman Goetz asked if there were any questions for Mr. Gordon; there were none.

Chairman Goetz asked for comments from members.

Commissioner Grubbs asked about staff progress on the personnel policies and Mr. Gordon noted that staff was meeting and making good progress. She noted that her committee would pursue the proposed change in travel policy as part of the Policies and Procedures Manual.

Commissioner Bradford noted he was happy to be a member again of the NKAPC.

Vice Chairman Kriege thanked everyone who donated to his fund-raising efforts in the Flying Pig Marathon.

Chairman Goetz asked for a motion to recommend the proposed FY08 Work Program and Budget to the Area Planning Council's Budget Review Committee. Vice Chairman Kriege made a motion to recommend the FY08 Work Program and Budget to the Area Planning Council's Budget Review Committee; Commissioner Weaver seconded the motion. Chairman Goetz asked for a roll call vote which found Vice Chairman Kriege, Commissioners Weaver, Grubbs, Bradford, Litzler and Chairman Goetz in favor. The motion passed unanimously.

## **PRESENTATION**

Chairman Goetz noted that members of the Area Planning Council's Budget Review Committee were present to review the proposed FY08 Annual Work Program and Budget. He explained that the Planning Commission had met previously to review the budget and had recommended its presentation. After approval by the Council at its business meeting on June 28, 2007, the Commission would then adopt the budget after that meeting in special session. Chairman Goetz then asked Mr. Gordon to give an overview of the work program and budget as recommended by the Commission. Mr. Gordon explained the work program and budget in detail and answered committee members' questions.

Commissioner Humpert complimented the Commission on its work in presenting a budget. He said he felt was clearer to understand. He also noted he felt that having reserve funds explained in better detail was important. Mr. Gordon responded that he would add this additional information to the budget before it was sent to the full Council.

Following additional discussion, Mayor Holocher moved to accept the Planning Commission's recommendation to approve the proposed FY08 Annual Work Program and Budget and send it on to the full Council; Mayor Meier seconded the motion. Council President and Mayor Mark Kreimborg asked for a voice vote on the motion which found unanimous approval. The motion passed.

The Council's Budget Review Committee left the meeting at 6:25 PM.

Chairman Goetz thanked the committee members for their time and interest.

Chairman Goetz asked if there were any other comments or business to come before the Commission. There being no further business, he adjourned the meeting with unanimous consent at 6:30 PM.

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Bill Goetz, Chairman

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Dennis Andrew Gordon, FAICP  
Executive Director/Secretary