

**Northern Kentucky Area Planning Commission
Meeting Minutes: October 24, 2007**

Chairman Bill Goetz called the monthly business meeting of the Northern Kentucky Area Planning Commission to order at 5:15 PM in the Commission Chambers of NKAPC Building in Fort Mitchell. Attendance of the members was as follows.

	Term	Present	Absent
Chairman Bill Goetz	May 2006 through May 2008	X	
Vice Chairman Tom Kriege	May 2006 through May 2008	X	
Treasurer Tom Litzler	May 2006 through May 2008	X	
Commissioner Gloria Grubbs	May 2006 through May 2008	X	
Commissioner Lou Noll	May 2007 through May 2009	X	
Commissioner Billy Bradford	May 2007 through May 2009	X	
Commissioner Gene Weaver	May 2007 through May 2009	X	

Also present was Angie Rose, Taylor Mill/NKU Student; Garry L. Edmondson, legal counsel; Dennis Andrew Gordon, AICP, Executive Director; and Gail H. Deatherage, Administrative Assistant.

Commissioner Noll gave the invocation and Chairman Goetz led the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

Chairman Goetz asked for review and approval of the agenda. Commissioner Kriege made a motion to accept the agenda as presented; Commissioner Grubbs seconded the motion. Chairman Goetz asked for a voice vote which found unanimous approval. The motion passed.

ONGOING AND UNFINISHED BUSINESS

Chairman Goetz asked if the Minutes of the September 26, 2007, business meeting were acceptable or if anyone had any additions or corrections. Commissioner Noll made a motion to accept the Minutes as presented; Commissioner Bradford seconded the motion. Chairman Goetz asked for a roll call vote which found Commissioners Noll, Bradford, Grubbs, Litzler, Kriege, Weaver, and Chairman Goetz in favor. The motion passed unanimously.

Chairman Goetz noted members had received copies of the September 2007 Financial Report (attached to the original Minutes). Mr. Gordon explained various line items for Commission members' information and answered some general questions. Commissioner Kriege made a motion to accept the September 2007 financial report as presented for audit; Commissioner Litzler seconded the motion. Chairman Goetz asked if there were any questions; there were none. He then asked for a roll call vote which found Commissioners Kriege, Litzler, Bradford, Grubbs, Noll, Weaver, and Chairman Goetz in favor. The motion passed unanimously.

Chairman Goetz asked for legal counsel's report. Mr. Edmondson stated that he had met with staff on code enforcement issues and gave some brief overview of the code enforcement board hearings. He also gave a few brief comments on amending KRS 100.193 and 197. Chairman Goetz asked if there were any questions for legal counsel; there were none.

Mr. Gordon referred members to Calendar Notes on the agenda, bringing attention to the various upcoming meetings. He also noted that a time was needed for the Bylaws, Personnel and Procedures Committee meeting. Commissioner Grubbs said she would set a time for this meeting.

Mr. Gordon reminded members that Mr. Grieme will attend the November 14 monthly discussion meeting to give an update on local funding for the Brent Spence Bridge replacement.

Mr. Gordon reported he was scheduling an ethics seminar to be presented by Greg Dale, a consulting planner with McBride Dale Clarion. It will be held on Saturday, February 23, 2008. Chairman Goetz suggested that possibly Mr. Edmondson should have some input in this seminar.

Mr. Gordon noted he had provided members a copy of his report to the Kenton County Mayors' Group (attached to the original Minutes) and gave some brief overview of items on the report.

Mr. Gordon reminded members of the open house for the Linden Gateway Small Area Study on Thursday, October 25 from 4:00 – 8:00 PM at the Center for Great Neighborhoods in Covington (information attached to the original Minutes). He also provided some information on a Brick Industry presentation on developing Materials-Based Design Criteria for Your Community on Tuesday, November 13. The professional session will be from 2:00-4:00 PM and a session for elected officials and citizen planners from 6:30 – 7:30 PM (information attached to the original Minutes).

Mr. Gordon gave some overview of meetings that staff is having with members of the Kenton County Planning Commission (KCPC) and staff members. He noted these dinner meetings are being held over the next four weeks in order to pursue an open dialogue for discussion, questions, information, and comments. Some general discussion ensued regarding the meetings.

Mr. Gordon reminded members of the upcoming Area Planning Council Annual Fall Meeting on Tuesday, October 30 at the Twin Oaks Golf Club. He gave some overview of the program which will be a presentation by Dr. Eric Kelly on sign regulations. He also noted that several staff members will be introduced for receiving 2007 SPICE awards.

Mr. Gordon gave some brief overview of a new telephone service contract with Cincinnati Bell. He noted that the contract with Nuvox had expired and that after some research, the contract with Cincinnati Bell offered expanded services at lower prices.

Mr. Gordon noted that the AICP Commission had approved an AICP certification maintenance program for AICP members. It will include a 32 hour continuing education certification every two years. He gave some further information on the program.

Chairman Goetz asked there were any questions for Mr. Gordon.

Commissioner Noll asked about the condition of a vacant lot on Dudley Road and wondered if it was in some sort of violation process. Mr. Gordon noted he would have staff check into this and report back to Commissioner Noll.

(Commissioner Weaver left the meeting at approximately 6:20 PM)

Chairman Goetz asked for comments from members.

Commissioner Grubbs stated that her “Wall of Honor” taskforce consisting of Commissioners Weaver, Litzler, and herself would meet briefly after the meeting.

Commissioner Noll noted that the next Long-Range Planning Committee meeting will be Tuesday, November 6 at 4:30 PM.

Commissioner Litzler asked about the date set for the Commission’s retreat. Mr. Gordon noted it would be on Saturday, February 2 with the location to be determined.

Commissioner Kriege noted that he and Mr. Gordon had met recently regarding the Financial Advisor position and had interviewed Ms. Amy Guenther regarding the position and gave some brief overview of that interview. He said he felt that the committee was in a better position now to assess the financial situation.

NEW BUSINESS

Mr. Gordon noted he had emailed members information for review of a proposal to commit funds not to exceed \$10,000 to OKI’s pursuit of fiscal impact analysis software (information attached to the original Minutes). He gave some brief background information on how the contribution will be used. After some discussion, Commissioner Noll made a motion to commit funds not to exceed \$15,000 over the next three years (\$5,000 each year) to OKI for fiscal impact analysis software; Commissioner Litzler seconded the motion. Chairman Goetz asked if there were any questions; there were none. He then asked for a roll call vote which found Commissioners Noll, Litzler, Grubbs, Bradford, Kriege and Chairman Goetz in favor. The motion passed unanimously.

There being no further issues or comments to come before the Commission, Chairman Goetz adjourned the meeting at 6:30 PM.

Bill Goetz, Chairman

Dennis Andrew Gordon, FAICP
Executive Director/Secretary