

**Northern Kentucky Area Planning Commission
Meeting Minutes: March 26, 2008**

Chairman Bill Goetz called the monthly business meeting of the Northern Kentucky Area Planning Commission to order at 5:15 PM in the Commission Chambers of the NKAPC Building in Fort Mitchell. Attendance of members was as follows.

| | Term | Present | Absent |
|-----------------------------|---------------------------|----------------|---------------|
| Chairman Bill Goetz | May 2006 through May 2008 | X | |
| Vice Chairman Tom Kriege | May 2006 through May 2008 | X | |
| Treasurer Tom Litzler | May 2006 through May 2008 | X | |
| Commissioner Gloria Grubbs | May 2006 through May 2008 | X | |
| Commissioner Lou Noll | May 2007 through May 2009 | | X |
| Commissioner Billy Bradford | May 2007 through May 2009 | X | |
| Commissioner Gene Weaver | May 2007 through May 2009 | X | |

Also present were: Paul Meier, Mayor of Crestview Hills; Keith Logsdon, AICP, Deputy Director for Long-Range Planning; Michael Schwartz, AICP, Deputy Director for Current Planning; Stacy Hege Tapke, Legal Counsel; Dennis Andrew Gordon, FAICP, Executive Director; and, Gail Deatherage, Administrative Assistant.

Commissioner Grubbs gave the invocation and Chairman Goetz led the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

Chairman Goetz asked for review of the agenda and a motion for acceptance. Commissioner Grubbs made a motion to accept the agenda as recommended; Commissioner Bradford seconded the motion. Chairman Goetz asked for a voice vote on the motion which found unanimous approval. The motion passed.

Chairman Goetz asked if the Minutes of March 12, 2008, discussion forum were acceptable or if anyone had any additions/corrections. Commissioner Bradford made a motion to accept the Minutes as presented; Commissioner Litzler seconded the motion. Chairman Goetz asked for a roll call vote which found Commissioners Bradford, Litzler, Weaver, Grubbs, Kriege, and Chairman Goetz in favor; the motion passed unanimously.

Chairman Goetz noted members had received copies of the February 2008 Financial Report (attached to the original Minutes). Mr. Gordon asked members to replace the Receipts page with the one given them in their packets and noted he would have further comments about fee revenue later in the meeting. Mr. Gordon then answered some general questions. Commissioner Weaver made a motion to accept the February 2008 Financial Report as presented for audit; Commissioner Grubbs seconded the motion. Chairman Goetz asked if there were any questions; there were none. He then asked for a roll call vote which found Commissioners Weaver, Grubbs, Bradford, Kriege, Litzler, and Chairman Goetz in favor. The motion passed unanimously.

Chairman Goetz asked for a report from legal counsel. Ms. Tapke responded that there was nothing new to report.

Mr. Gordon noted that members had received copies of the permit fee revenue report (copy attached to the original minutes). He provided members with an overview and updated report on FY08 projected revenue and projected weekly revenue and gave some highlights of the report. He noted that this is being tracked on a weekly basis and that staff is being kept informed and updated on the effects of the loss in revenue. He answered some general question regarding the report. Members thanked Mr. Gordon for the report and diligence in staying on top of this situation.

Mr. Gordon noted he is working on the FY09 budget and work program and reported he would have initial information on the budget at the April 9 meeting. He stated that the meeting with the Area Planning Council Budget Review Committee would be on May 14, 2008.

Legal counsel noted that the next report from Mr. Gordon should be discussed in closed session. Members agreed to address the item last.

Mr. Gordon gave some overview comments on recent meetings with various sign company representatives regarding the final draft of the sign regulations. He reported that staff felt that the meetings had gone well and they had received some good feedback on this issue. He noted that staff will be looking at other comments received to see if any additional changes to the draft should be made before it goes before the Kenton County Planning Commission (KCPC) on June 5.

Mr. Gordon gave some update and overview comments on progress of HB322 (statements of goals and objectives).

Mr. Gordon informed members that the KCPC has ten items on its agenda, requiring two nights – Thursday, April 3 and Tuesday, April 8, 2008.

Mr. Gordon noted in the Calendar Notes that a representative from the Concrete Promotion Council would be making a presentation at the April 9 meeting. This will deal with the organization's offer to put a pervious surface on a portion of the NKAPC parking lot.

Mr. Gordon noted that Mr. Logsdon and Mr. Schwartz were present to review draft language for implementing provisions of KRS 147.680 regarding "facilities of area-wide significance". Mr. Logsdon passed out a draft of "Steps to Determine Applicability of KRS 147.680" questionnaire (attached to the original Minutes) and gave some overview on the draft language. Some discussion ensued on various questions and Mr. Logsdon and Mr. Schwartz explained the reasoning behind the questions. After some further discussion, it was determined staff will bring back a final report at the next meeting.

Chairman Goetz asked if there were any questions for Mr. Gordon; there were none.

Chairman Goetz asked for comments and reports from members.

Chairman Goetz noted he had attended the recent hillside development meeting and gave some brief comments on the meeting from his perspective. He noted he felt it had been a very good meeting and was well attended. He also urged members to attend the EPA/SD1 Innovative Storm Water Design Workshop at Holmes High School on Tuesday-Thursday April 1 – April 3, 2008.

Chairman Goetz then asked for a motion to go into executive session to discuss possible litigation pursuant to KRS 61.810(c). Commissioner Weaver made a motion to go into executive session; Commissioner Kriege seconded the motion. The Commission went into executive session by unanimous consent at 6:45 PM.

Commissioner Weaver moved that the Commission end its executive session; Commissioner Grubbs seconded the motion. The executive session was closed by unanimous consent at 6:55 PM.

Chairman Goetz noted that the Commission discussed possible litigation during the executive session and that no action was taken.

Chairman Goetz asked if there were any other comments or business to come before the Commission. There being no further business, he adjourned the meeting with unanimous consent at 6:55 PM.

Bill Goetz, Chairman

Dennis Andrew Gordon, FAICP
Executive Director/Secretary