

**Northern Kentucky Area Planning Commission  
Meeting Minutes: November 4, 2008**

Chairman Bill Goetz called a special meeting of the Northern Kentucky Area Planning Commission to order at 4:30 PM in the Commission Chambers of the NKAPC Building in Fort Mitchell. Attendance of members was as follows.

	<b>Term</b>	<b>Present</b>	<b>Absent</b>
Chairman Bill Goetz	May 2008 through May 2010	<b>X</b>	
Vice Chairman Tom Kriege	May 2008 through May 2010	<b>X</b>	
Treasurer Tom Litzler	May 2008 through May 2010	<b>X</b>	
Commissioner Billy Bradford	May 2007 through May 2009	<b>X</b>	
Commissioner Sherry Carran	July 2007 through May 2009	<b>X</b>	
Commissioner Paul Meier	May 2008 through May 2010	<b>X</b>	
Commissioner Gene Weaver	May 2007 through May 2009	<b>X</b>	

Also present was Dennis Andrew Gordon, FAICP, Executive Director.

Commissioner Bradford gave the invocation and Chairman Goetz led the Pledge of Allegiance.

**ONGOING BUSINESS**

Chairman Goetz opened the discussion with comments on Mr. Gordon’s performance during Fiscal Year 2008. He provided members with copies of Mr. Gordon’s job descriptions to use as the basis for their comments.

Members recounted accomplishments pursued by staff and Mr. Gordon during FY08. Issues covered included: fee-based revenue challenges and closing the year in the black following budget cuts; ongoing communication efforts with local elected officials; and, continuing efforts to maintain a high level of service for One Stop Shop program customers.

Chairman Goetz asked Mr. Gordon to summarize how he felt he had performed during FY08. Mr. Gordon responded that he thought it had been a pretty productive year and cited the following as successful efforts: constantly emphasizing the Commission’s five core values (Service, Perseverance, Innovation, Collaboration, and Excellence) to staff; getting the Joint Code Enforcement Board up and operating; getting new model sign regulations before the local legislative bodies; moving forward with form district zones; preparing to rebuild the LinkGIS website; getting new personnel regulations written and adopted; and, handling the loss of fee-based revenue.

When asked to address the challenges he believes lay ahead, Mr. Gordon cited the new Kenton County subdivision regulations and new 2020 Sourcebook (model zoning ordinance). He elaborated to suggest that getting these through all the required adoption processes was going to be a challenge on several levels.

The group discussed the Commission's unique role with 19 local governments and its responsibility to push for change when appropriate and to hang back when appropriate.

Chairman Goetz asked members to consider the contents of this discussion and be prepared at a future meeting to discuss how Mr. Gordon's salary should be adjusted effective January 1<sup>st</sup>.

No formal action was taken.

Chairman Goetz adjourned the meeting with unanimous consent at approximately 5:50 PM.

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Bill Goetz, Chairman

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Dennis Andrew Gordon, FAICP  
Executive Director/Secretary