

**Northern Kentucky Area Planning Commission
Meeting Minutes: May 13, 2009**

Chairman Bill Goetz called the special meeting of the Northern Kentucky Area Planning Commission to order at 6:00 PM in the Commission Chambers of the NKAPC Building in Fort Mitchell. Attendance of members was as follows.

	Term	Present	Absent
Chairman Bill Goetz	May 2008 through April 2010	X	
Vice Chairman Tom Kriege	May 2008 through April 2010	X	
Treasurer Tom Litzler	May 2008 through April 2010		X
Commissioner Sherry Carran	May 2009 through April 2011	X	
Commissioner Paul Meier	May 2008 through April 2010	X	
Commissioner Dick Spoor	May 2009 through April 2011	X	
Commissioner Gene Weaver	May 2009 through April 2011	X	

Also present were: Lori Remley, Administrative Assistant; and, Dennis Andrew Gordon, FAICP, Executive Director.

Chairman Goetz asked for a moment of silent prayer and led the Pledge of Allegiance.

Chairman Goetz welcomed Commissioner Dick Spoor back to the Commission. He asked that the record reflect that Ms. Remley (notary public) had administered the constitutional oath of office to newly-elected Commissioners Carran, Spoor, and Weaver before the meeting.

ACCEPTANCE OF AGENDA

Chairman Goetz asked for review of the agenda and a motion for acceptance. Commissioner Weaver made a motion to accept the agenda as presented; Commissioner Kriege seconded the motion. Chairman Goetz asked for a voice vote on the motion which found unanimous approval. The motion passed.

ONGOING BUSINESS

Chairman Goetz called for comments from the public and noted that no one was present to speak.

Chairman Goetz asked if the Minutes of the April 29 special meeting were acceptable or if anyone had any additions/corrections. Commissioner Meier made a motion to accept the April 29 minutes as presented; Commissioner Kriege seconded the motion. Chairman Goetz asked for a role call vote on the motion which found Commissioners Meier, Kriege, Carran, Weaver,

and Chairman Goetz in favor of the motion. Commissioner Spoor abstained. The motion passed unanimously.

Chairman Goetz then asked for a report from the executive director. Mr. Gordon reviewed the Commission's responsibilities to the Kenton County Planning Commission. He advised members that he would be meeting with the KCPC executive committee to review their FY10 Budget on May 14, 2009, and that he would be making several budget cut recommendations. He noted that NKAPC would need to shoulder some of the KCPC's financial obligations during the current recession until its fee-based revenue rebounded. Some discussion followed with Commission members agreeing with Mr. Gordon's position. Mr. Gordon stated he would keep the Commission informed as events warrant.

Mr. Gordon provided members with a copy of a proposed bylaws amendment (a copy of which is attached to the original minutes) regarding Commission per diem. After some discussion, members agreed informally to several suggested changes and requested that the issue be added to the agenda for the May 20 meeting.

Mr. Gordon updated members on the status of grant applications for an emergency generator and the replacement doors/window. He stated that the application for the generator was submitted early that day and that the application for the doors/windows was not due until mid-June.

Mr. Gordon then advised members that a gift certificate had been purchased for Mayor Bradford to show the Commission's appreciation for his service through last month. He indicated that Mayor Bradford was unable to attend the meeting and the gift certificate would be sent to his home.

Finally, Mr. Gordon reminded members that he would be on vacation for the June meeting and stated that he had asked staff's Hillside Task Force to make a presentation after the business portion of that meeting had concluded.

Chairman Goetz asked for the review of the final draft FY10 annual work program and budget.

Mr. Gordon provided background information regarding the anticipated reserve/carryover amount and his meeting with the executive committee last week. He also commented on the updated draft budget he had sent to Commission members. He indicated that after discussing these numbers at length, the executive committee was supporting staff's recommendation that the Commission pursue the compensating tax rate for FY10 with the gap in revenue to be filled with carryover funds and dollars from the Holding Reserve.

After some discussion, Chairman Goetz asked for a motion regarding the FY10 annual work program and budget. Commissioner Kriege made a motion to approve the annual work program and budget as amended and to recommend them to the Council's Budget Review Committee; Commissioner Carran seconded the motion. Chairman Goetz asked for a role call vote on the motion which found Commissioners Kriege, Carran, Meier, Spoor, Weaver, and Chairman Goetz in favor of the motion. The motion passed unanimously.

There were no reports from committees or members.

Chairman Goetz asked if there were any other comments or business to come before the Commission. There being no further business, the meeting was adjourned with unanimous consent at approximately 6:50 PM.

Bill Goetz
Chairman

Dennis Andrew Gordon, FAICP
Executive Director/Secretary