

**Northern Kentucky Area Planning Commission
Meeting Minutes: January 18, 2011**

Vice Chairman Tom Kriege called the monthly business meeting of the Northern Kentucky Area Planning Commission to order at 5:15 PM in the Commission Chambers of the NKAPC Building in Fort Mitchell. Attendance of members was as follows.

	Term	Present	Absent
Chairman Bill Goetz	May 2010 through April 2012		X
Vice Chairman Tom Kriege	May 2010 through April 2012	X	
Treasurer Tom Litzler	May 2010 through April 2012	X	
Commissioner Sherry Carran	May 2009 through April 2011	X	
Commissioner Paul Meier	May 2010 through April 2012	X	
Commissioner Dick Spoor	May 2009 through April 2011	X	
Commissioner Gene Weaver	May 2009 through April 2011	X	

Also present were: Keith Bales, City of Covington; Steve Casper, City of Covington; Jackson Kinney, City of Covington; Butch Callery, Chairman of the Latonia Small Area Study Task Force; Rick Kennedy, property owner; Lisa Gillham, resident; Donna Horine, resident; Karen Rower, Catholic Charities; Larry Klein, Covington City Manager; Larisa Sims, AICP, Covington Assistant City Manager; James Fausz, AICP, Principal Planner; Keith Logsdon, AICP, Deputy Director for Long Range Planning; Jan Crabb, Finance/HR Administrator; Garry Edmondson, Legal Counsel; Dennis Andrew Gordon, FAICP, Executive Director; and Lori Remley, Administrative Assistant.

Vice Chairman Kriege asked for a moment of silent prayer and led the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

Vice Chairman Kriege asked for review of the agenda and recommended that item 10 be moved up to follow item 3. Commissioner Litzler made a motion to accept the agenda as recommended; Commissioner Carran seconded the motion. Vice Chairman Kriege asked for a voice vote on the motion which found unanimous approval. The motion passed.

NEW BUSINESS

Vice Chairman Kriege asked for the review of a proposed amendment to the area-wide comprehensive plan: (1) adopting the *Latonia Small Area Study* into the *Comprehensive Plan Update 2006-2026: An Area-Wide Vision for Kenton County*, (2) amending the Recommended Land Use Map as it relates to the referenced area from Commercial Retail/Service, Industrial, Other Community Facilities, Physically Restrictive Development Area, Rail Road, Recreation

and Open Space, Residential 4.1 to 7.0, Residential 7.1 to 14.0, Residential 14.1 to 30.0, Residential over 30.0, Right of Way, School Parks, Water; and, (3) amending the County-Wide Plan Element text to include Addendum 06 describing the *Latonia Small Area Study* and incorporating the entire study by reference.

James Fausz recognized the task force members present and provided background information regarding the *Latonia Small Area Study* (a copy of the PowerPoint presentation is attached to the original minutes). Mr. Fausz outlined the steps taken in creating the plan and stated that public involvement exceeded staff's expectations. He stated that a Strategic Action Committee would be meeting on Thursday. Mr. Fausz then reviewed the findings and recommendations with regard to housing, commercial, and industrial properties. He showed maps of existing land use and recommended uses outlined in the small area study including the redevelopment of Latonia Plaza. Mr. Fausz outlined development goals, green infrastructure recommendations, and transportation issues. He indicated that if approved, the study would go before the Kenton County Planning Commission on February 3.

There was a brief discussion regarding the redevelopment of the shopping plaza, road redesign, and housing oversupply issue. Commissioner Weaver complimented staff and the task force on their efforts and overwhelming public participation.

Butch Callery, chair of the task force, advised members that the plaza owner attended several meetings and is very interested in the study. He believes the small area study is a great plan and stated that the citizens are interested and involved.

Lisa Gillham, vice chair of the task force, stated that she was impressed with the consensus and that everyone seemed to be on the same page. She indicated that the community is excited, energized, and willing to do what it takes to improve Latonia. Ms. Gillham said that this plan is just what Latonia needs to go forward.

After some additional discussion, Commissioner Weaver made a motion to adopt the *Latonia Small Area Study* into the area-wide comprehensive plan and recommend that it be adopted into the *Comprehensive Plan Update 2006-2026: An Area-Wide Vision for Kenton County*; to amend the Recommended Land Use Map as it relates to the referenced area from Commercial Retail/Service, Industrial, Other Community Facilities, Physically Restrictive Development Area, Rail Road, Recreation and Open Space, Residential 4.1 to 7.0, Residential 7.1 to 14.0, Residential 14.1 to 30.0, Residential over 30.0, Right of Way, School Parks, Water; and amending the County-Wide Plan Element text to include Addendum 06 describing the *Latonia Small Area Study* and incorporating the entire study by reference; Commissioner Spoor seconded the motion. Vice Chairman Kriege asked for a roll call vote on the motion which found Commissioners Weaver, Spoor, Carran, Litzler, Meier, and Vice Chairman Kriege in favor of the motion. The motion passed unanimously.

ONGOING BUSINESS

Vice Chairman Kriege called for comments from the public and noted that there were no members of the public present.

Vice Chairman Kriege asked if the Minutes of the December 13, 2010 business meeting were acceptable or if anyone had any additions/corrections. Commissioner Litzler made a motion to accept the December 13 minutes as presented; Commissioner Meier seconded the motion. Vice Chairman Kriege asked for a roll call vote on the motion which found Commissioners Litzler, Meier, Carran, Weaver, and Vice Chairman Kriege in favor of the motion with Commissioner Spoor present but not voting. The motion passed unanimously.

Jan Crabb gave a brief overview of the December financial report and Dennis Gordon reviewed the most recent fee-based revenue report. After a brief discussion, Vice Chairman Kriege asked for a motion. Commissioner Weaver made a motion to accept the December reports as presented subject to audit; Commissioner Litzler seconded the motion. Vice Chairman Kriege asked for a roll call vote on the motion which found Commissioners Weaver, Litzler, Carran, Meier, Spoor, and Vice Chairman Kriege in favor of the motion. The motion passed unanimously.

Vice Chairman Kriege asked for a report from legal counsel. Mr. Edmondson stated that he had nothing new to report.

Vice Chairman Kriege asked the executive director for his report. Mr. Gordon asked Ms. Crabb to recap the 2011 medical insurance coverage decisions made by the members at the last meeting. Ms. Crabb outlined the 2011 medical coverage being offered to staff and stated that staff was split 50/50 between the HSA and HRA plans. Mr. Gordon advised members that, in May or June, Sherrill Morgan and staff will begin looking for ways to cut costs. Ms. Crabb also stated that dental coverage remained about the same as 2010 and that the third party administrator had been changed from Benovations to Custom Design Benefits. A brief discussion followed regarding possible ways to contain raising healthcare costs.

Mr. Gordon advised members that plans for the February 12th 2011 Lou Noll Symposium were ongoing and that approximately 20 reservations have been received to date.

Mr. Gordon indicated that he has spoken to several of the new mayors regarding the One Stop Shop program. He stated that it appears that they have been provided with inaccurate information. He has offered to meet with the mayors and their councils/commissions to explain the program and answer any questions they may have.

Mr. Gordon reminded members that the FY12 work session is scheduled for 5:15 PM on February 2 and asked if they required any special or additional information.

Vice Chairman Kriege asked for reports from committees or members. Commissioner Meier stated that he was elected the new chair of the Kenton County Mayors' Group.

Vice Chairman Kriege asked if there were any other comments or business to come before the Commission.

With no other comments, Vice Chairman Kriege adjourned the meeting at 6:40 PM.

Bill Goetz, Chairman

Dennis Andrew Gordon, FAICP
Executive Director/Secretary