

CODE ENFORCEMENT CITATION #2

CASE: CE-20252590

Date of Issuance: 9/10/2026

Time of Issuance: 2:00 PM

Name of Person(s) Subject to this Citation:

SMITH ADAM J

30 CLAY ST

ERLANGER, KY 41018

Address of the Real Property Subject to this Citation:

30 CLAY ST

Erlanger, KY 41018

PIDN: 015-10-04-016.00

Date of Violation: 9/8/2026

Time of Violation: 11:00 AM

Factual Basis for the Offense: It was noted of wood and broken down cabinetry in yard and driveway.

Section Number

Nature of Violation

IPMC 307.1

**Accumulation of rubbish
or garbage**

Exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage.

Corrective Action Required: Please ensure to remove all outdoor storage (i.e. rubbish in driveway) from exterior premises.

Important Legal Information:

- You may contest this citation before the Code Enforcement Board. Pursuant to KRS 65.8808(2)(b), if you do not contest this citation, the civil fine shall be **\$200** per violation; if you choose to appeal and the board upholds the citation, the fine may be increased to **\$400** per violation.
- **To contest this citation**, a written notice of appeal must be submitted via email to the code enforcement officer or by regular mail to Planning and Development Services of Kenton County, 1840 Simon Kenton Way, Suite 4300, Covington, Kentucky 41011, **within seven business days from the date of issuance.**
- **To pay this citation**, you must pay the amount shown as the minimum fine – per violation. Payment can be sent online by emailing the code enforcement officer for a payment link, by phone, mail, or in person, to PDS offices within seven business days from the date of

issuance. PLEASE NOTE: Payment of fines WILL NOT close this case if unabated violations remain.

- **Failure to pay the minimum fine or to file an appeal by 9/21/2026 will result in a waiver of your rights to a hearing**, and pursuant to KRS 65.8825(6), this citation, as issued, shall be deemed a Final Order determining that the violation was committed. The minimum fine shall then be imposed, and it, along with the costs of collection, shall be collected as a debt in a court of law; furthermore, the alleged violator shall be deemed to have waived the right to appeal the Final Order to District Court.

For further information on how to resolve this matter, please contact me at 859-392-7036 or aacheson@pdskc.org. Our office hours are Monday to Friday, from 8:00 a.m. to 5:00 p.m. Thank you for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read 'Andy Acheson', with a stylized flourish at the end.

Andy Acheson, CCEO
Code Enforcement Officer



ADMINISTRATIVE FINAL ORDER CERTIFICATION

The undersigned Code Enforcement Officer hereby certifies that the person to whom this code enforcement citation was issued failed to respond within seven (7) days of the date the citation was issued; therefore, pursuant to KRS 65.8825(6), this citation, as issued, is deemed a final order determining that the violation was committed and the minimum fine as set forth in the citation is hereby imposed.

PROOF OF SERVICE

The undersigned Code Enforcement Officer hereby certifies that on this 18th day of December, 2025, a copy of this Administrative Final Order was delivered to the person to whom the referenced civil citation was issued in the following manner (check all that apply):

- ☒ Regular first-class mail
- ☐ Certified mail, return receipt requested
- ☐ Personal delivery
- ☐ Leaving a copy of this Final Order at that person's usual place of residence, with an individual residing therein who was eighteen (18) years of age or older and who was informed of the contents of this Final Order.

A handwritten signature in black ink, appearing to read "Andy Acheson", is written over a horizontal line.

Andy Acheson ,CCEO
Code Enforcement Officer