PDS | Planning and Development Services of Kenton County

Serving Kenton County's communities since 1961.

**CODE ENFORCEMENT CITATION #1**
**CASE: CE-20261928**

**Date of Issuance:** 10/19/2026
**Time of Issuance:** 10:51 AM

**Name of Person(s) Subject to this Citation:**
COLLINS HEATHER
314 EASTERN AVE
ELSMERE, KY 41018

**Address of the Real Property Subject to this Citation:**
314 EASTERN AVE
ELSMERE, KY 41018

**PIDN:** 004-30-04-052.00

**Date of Violation:** 10/8/2026
**Time of Violation:** 3:21 p.m.

**Factual Basis for the Offense: At time of inspection, a vehicle was parked in the grass of the front yard with evidence of consistent parking in that portion of the yard.**

**ELZO- Article 10 Parking & Loading Standards 10.12 Parking or Storage of Vehicles in a Front or Side Yard A.2**
No vehicle shall be parked or stored in a front or side yard of a residential property, except in:

A driveway that is paved per Section 10.17, B., Paving, not to exceed the maximum curb cut width set forth in Section 10.17, A., Width of Access Points.

**Corrective Action Required: Please ensure that all vehicles are parked on permitted, paved surfaces.**

**Important Legal Information:**

- You may contest this citation before the Code Enforcement Board. Pursuant to KRS 65.8808(2)(b), if you do not contest this citation, the civil fine shall be **$100** per violation; if you choose to appeal and the board upholds the citation, the fine may be increased to **$200** per violation.

Planning and Development Services of Kenton County administers code enforcement for the City of Elsmere, which is a member of the Kenton County Joint Code Enforcement Board, authorized under Kentucky Revised Statutes 65.8801-65.8840.

- **To contest this citation**, a written notice of appeal must be submitted via email to the code enforcement officer or by regular mail to Planning and Development Services of Kenton County, 1840 Simon Kenton Way, Suite 4300, Covington, Kentucky 41011, **within seven business days from the date of issuance**.

- **To pay this citation**, you must pay the amount shown as the minimum fine – per violation. Payment can be sent online by emailing the code enforcement officer for a payment link, by phone, mail, or in person, to PDS offices within seven business days from the date of issuance. PLEASE NOTE: Payment of fines WILL NOT close this case if unabated violations remain.

- **Failure to pay the minimum fine or to file an appeal by 10/26/2026 will result in a waiver of your rights to a hearing,** and pursuant to KRS 65.8825(6), this citation, as issued, shall be deemed a Final Order determining that the violation was committed. The minimum fine shall then be imposed, and it, along with the costs of collection, shall be collected as a debt in a court of law; furthermore, the alleged violator shall be deemed to have waived the right to appeal the Final Order to District Court.

For further information on how to resolve this matter, please contact me at 859-331-8980 or ekeith@pdskc.org. Our office hours are Monday to Friday, from 8:00 a.m. to 5:00 p.m. Thank you for your cooperation.

Sincerely,



Evan Keith,
Associate Code Enforcement Officer